



All India Institute of Medical Sciences, Bhubaneswar Sijua, Post: Dumuduma, Bhubaneswar - 751019

Eligible candidates are invited to apply for various posts sanctioned under **ICMR Funded Project (Project ID 580 under NCDIR-NCRP) "Hospital Based Cancer Registry - Data Management Software"** under Department of Radiotherapy, AIIMS, BBSR.

The essential qualifications, experience, consolidated salary and service tenure are as under:

SI. No.1 : Data Entry Operator

Project Name and Project ID	:	ICMR Funded Project (Project ID 580 under NCDIR-NCRP) "Hospital Based Cancer Registry - Data Management Software"
Project Duration	:	Project duration is 2 year. Initial appointment will be on contract basis for 3 months and based on performance extended for further.
Resource Requirement	:	One
Education	:	Minimum qualification is 10+2 (passed with >60% marks). Typing Speed 15000 depressions/hour on Computer test.
Essential Experience	:	Applicants should have 2 years experience in conducting field based surveys and community research projects.
Age Limit	:	25 years
Key Skills	:	Ability to understand medical terminology relevant to the project and enter data into the various softwares. as in English, Hindi and Odia.
Job Title	:	Data Entry Operator
Location	:	AIIMS, Bhubaneswar, Odisha
Proposed Salary	:	Rs.17,000/- Consolidated (Rupees Seventeen Thousand Only)

SI. No.2 : Medical Social Worker

Project Name and Project ID	:	ICMR Funded Project (Project ID 580 under NCDIR-NCRP) "Hospital Based Cancer Registry - Data Management Software"
Project Duration	:	Project duration is 2 year. Initial appointment will be on contract basis for 3 months and based on performance extended for further.

Resource Requirement	:	One
Education	:	Graduate in Social Work/ Social sciences/ Public Health. Preference will be given to candidates with Masters in Social Work/Social Sciences and/or experience in field work
Essential Experience	:	Applicants should have 2 years experience in conducting field based surveys and community research projects.
Age Limit	:	30 year
Key Skills	:	Ability to understand medical terminology relevant to the project and enter data into the various software. as in English, Hindi and Odia.
Job Title	:	Medical Social worker
Location	:	AIIMS, Bhubaneswar, Odisha
Proposed Salary	:	Rs.32,000/- Consolidated (Rupees Thirty Two Thousand only)

How to apply?

Interested candidates may apply in the prescribed format with relevant documents attached by 10th Feb 2018 by email or by post. Candidates should bring duly filled application form (As per the prescribed Performa) and all original certificates of educational qualifications, experience certificate along with a photo and set of photocopies at the time of interview.

Date of Interview: 15th Feb 2018

Venue: Conference Room, 1st Floor, Academic Block, AIIMS, BBSR

Time of reporting : 10:00 a.m.

Terms and conditions:

1. These are tenure vacancies under funded project and are not employment on AIIMS Bhubaneswar pay roll. Employment will automatically terminate upon completion of the project and there is no liability for permanent employment on AIIMS, Bhubaneswar or Principal Investigator.
2. Also the candidates have no right to claim permanent employment based on this job.
3. Selected candidates have to carry out extensive touring and collect data in field.
4. **No TA/DA will be paid for attending the interview.**

Dr. Saroj Kumar Das Majumdar,

Additional Professor

(Principal Investigator)

Department of Radiotherapy,

AIIMS, Bhubaneswar Odisha-751019

Contact information

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943884066

APPLICATION FORM

Photograph

1. Name of the Post Applied for :

2. Name of the Project :

3. Name in Full (block letters) :

4. Mothers Name :

Fathers/Husbands Name :

Guardian Name and Phone No. :

5. Address for correspondence :
With phone number &
Email id.(mandatory)

6. Permanent address :

7. Date of Birth :

8. Whether SC/ST/OBC/General : Caste :

9. Marital status : Married/Unmarried

10. Educational qualifications :

Sl. No.	Exam Passed	Grade	Year of passing	Board/University	specialization

11. Work experience :

Sl. No.	Period		Post held and scale of pay	Name of the employer	Reason for leaving
	From	To			

12. Employment exchange details (if available) : No.....

Exchange.....

13. If selected what period would you require
for joining the post :

14. Have you ever been declared unfit by a medical board/court.....Yes/No.....
for appointment in any government service? If yes, details.....

DECLARATION

I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief.

Date:

Place:

Signature of the Candidate