



**अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर**

**All India Institute of Medical Sciences, Bhubaneswar**

सिजुआ, डाक-: डूमुडुमा, भुवनेश्वर - 751019  
Sijua, Post: Dumuduma, Bhubaneswar- 751019

No. AIIMS/BBSR/RECT-CELL/17/18/ 2848

Dt : 01.09.2017

**ENGAGEMENT OF CONSULTANT (LEGAL)**

**All India Institute of Medical Sciences, Bhubaneswar** an Autonomous Institute of National Importance under Ministry of Health & Family Welfare, Government of India invites applications from suitable candidates to be engaged as Consultant (Legal) on contract basis as under :

Sl.	Name of the Post	Remuneration	No. of Position
01	Consultant (Legal)	Rs.40,000/- per month	01

For further details of Advertisement including educational qualifications, experiences, other eligibility criteria and format of application, please visit institute's website i.e., [www.aiimsbhubaneswar.edu.in](http://www.aiimsbhubaneswar.edu.in). **The last date for submission of application is 03.10.2017 at 1700 Hrs.**

By order of the Director

**Sd/-**  
**(Nishakar Sahoo)**  
**Assistant Administrative Officer**



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No. AIIMS/BBSR/RECT-CELL/17/18/ 2848

Dt : 01.09.2017

**Sub : Engagement of Consultant (Legal) at AIIMS, Bhubaneswar.**

All India Institute of Medical Sciences, Bhubaneswar an Autonomous Institute of National Importance under Ministry of Health & Family Welfare, Government of India invites applications from suitable candidates to be engaged as Consultant (Legal) on contract basis as under:

Sl.	Name of Post	Qualification & Experience	Remuneration	No. of Position
01	Consultant (Legal)	<b>Qualification :</b> Bachelor Degree in Law. <b>Experience :</b> 8 years of experience in handling legal matters of any Government agencies, preferably in Hospital or Medical College or Government agencies. The experience should be in drafting counters/petitions for filing before Tribunal & Courts, contesting cases, liaisoning with advocates on various legal matters. The candidates should be well versed with service matters, labour laws and various laws related to Hospital Administrations and Students Affairs.	Rs.40,000/- (consolidated) per month	01

## General Conditions :

1. The above assignments are purely on contract basis, initially for a period of 1(one) year.
2. The incumbent selected shall have no claim whatsoever for regularization of their services in the AIIMS.
3. The candidates applying in response to this advertisement should satisfy themselves regarding their eligibility in all respects.
4. Maximum age, qualification and experiences are to be taken as on the last date of the receipt of the application. **The last date of the receipt of application is 03.10.2017.**
5. The mere fulfillment of the required qualifications and experiences do not entitle a candidate to be called for interview. Applications as received will be screened by a duly constituted Screening Committee and a limited number of candidates will be called for the interview. The screening criteria will be decided by the AIIMS, Bhubaneswar, which will be final and no representations in this regard will be entertained. However, if sufficient number of candidates with required experiences are not available, then the experiences may be relaxed at the discretion of the Competent Authority.

(Contd...P/2)

6. Retired Government Employees of both Central and State Government including University/Autonomous Bodies/PSU/Ex-Serviceman/Para-Military Services can apply, however their consultancy amount will be fixed as per the Rules.
7. All other terms & conditions as applicable will be decided by the AIIMS, Bhubaneswar which will be binding relating to the Selection Process of the Consultant.

**Terms and Conditions :**

- i) **Duties :-** To prepare draft counter replies to be filed before CAT/Labour Tribunal/High Courts etc. and get it vetted from legal angle and render advices as and when required. To liaison with Advocate and discuss with him matters connected with various legal cases. To carry out all works assigned by the Director or his authorized representatives.
- ii) **Age :-** The upper age limit is upto 65 years of age as on the last date of application i.e., **03.10.2017.**
- iii) **Tenure :-** The engagement is purely on contract basis initially for a 1(one) year. This engagement will not vest any right to claim by the candidate for continued contractual engagement which may be renewed or terminated on the basis of satisfactory performance and conduct.
- iv) **Remuneration :-** The contract will entitle the contractual engagement to a consolidated remuneration of Rs.40,000/- per month. The contractual appointee will not be entitled to any other allowances, financial benefits or concessions as admissible to Institute employees.
- v) **Expiry of Contract :-** The engagement will automatically expire on completion of 1(one) year until it is renewed with mutual consent for the decided period. The contractual engagement can be terminated at any time, by either side, by giving 30 days notice or salary in lieu thereof.
- vi) **Leave :-** The leave entitlement of the appointee shall be governed in terms and instructions contained in DoP&T OM No. 12016/3/84-Estt.(L) dated 12.04.1985 as amended from time to time.
- vii) **Accommodation :-** No Quarter/hostel or any other accommodation will be provided by the Institute.
- viii) The Competent Authority reserves the right to change the number of vacancies, withdraws the process in full or in part and also the right to reject any or all application received without assigning any reasons or giving notice etc.
- ix) The prescribed qualification and experience is minimum and mere possessing the same does not entitle any candidate for selection.
- x) This contractual appointment is whole time and private practice of any kind is prohibited.
- xi) He/she should also note that he/she will have to confirm to the Rules of discipline and conduct as applicable to the Institute employees.
- xii) No travelling or other allowances will be paid to the candidate for interview or for joining the post.
- xiii) The candidate should not have been convicted by any Court of Law.
- xiv) Canvassing in any form will render the candidate disqualified for the post.
- xv) If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have willfully suppressed any material information, he/she will be liable to be removed from the engagement and such action as the Appointing Authority may deem fit.

-:3:-

xvi) The decision of the Competent Authority regarding selection of the candidate will be final and no representations will be entertained in this regard.

**How to apply :**

Persons desirous of being considered in the above consultancy assignment are required to submit their application as per the prescribed proforma alongwith self-attested copies of all their educational qualifications and experiences addressed to the **Assistant Administrative Officer, Recruitment Cell, All India Institute of Medical Sciences, At-Sijua, Post – Dumuduma, Bhubaneswar-751019, Odisha** latest by **03.10.2017**. Incomplete applications will be summarily rejected.

**Sd/-**  
**Assistant Administrative Officer**  
**Recruitment Cell**  
**AIIMS, Bhubaneswar**



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All India Institute of Medical Sciences, Bhubaneswar

Application Form for Consultant (Legal)

1. Name : \_\_\_\_\_
2. Father's/Husband's Name : \_\_\_\_\_
3. Date of Birth : \_\_\_\_\_
4. Male/Female : \_\_\_\_\_
5. Marital Status : \_\_\_\_\_
6. Nationality : \_\_\_\_\_

Photo  
Self-Attested

7. Educational Qualifications :

(Secondary/Matriculation onwards. Self-attested copies of certificates and mark sheets should be attached).

Degree/Exam.	Board/ University	Date of Commencement	Date of Passing	% Marks	Course Duration (years)

8. Work Experience (Post-qualification): (Starting from the most recent)

(Attach self-attested copies of certificates)

Organization	Name of the Post held	Date of Joining	Date of Leaving	Pay Scale	Reasons for Leaving

9. References :

Details	Reference-1* (Present Employer)	Reference-2* (Previous Employer)
Name		
Designation		
Organisation		
Contact Landline		
Mobile No.		
E-mail ID		

\* - In case not employed, then furnish the names of two referees who are well acquainted with his work.

**10. Address :**

<b>Details</b>	<b>Permanent</b>	<b>Communication</b>
House Name/No.		
Street/Locality		
Town/City		
District & State		
Residence Phone		
Mobile No.		
E-mail ID		

**11. Details of enclosures attached with the application:**

1. .... 2. ....  
3. .... 4. ....  
5. .... 6. ....

**12. Declaration:**

I do hereby declare that the information furnished above is true to the best of my knowledge and belief and in case the same is found to be incorrect at any stage of the selection, my candidature will be treated as cancelled.

Place :  
Date :

**(Signature of the Candidate)**  
Name : .....