



अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर

All India Institute of Medical Sciences, Bhubaneswar

सिजुआ, डाक:डुमुडुमा,भुवनेश्वर -751019

Sijua, Post: Dumuduma, Bhubaneswar - 751 019

No. AIIMS/BBSR/RECT/DEPUTATION/2022/947/3731

Dated: 20th September, 2022

VACANCY NOTICE ON DEPUTATION

All India Institute of Medical Sciences, Bhubaneswar, an autonomous Institute of National Importance, is one of the new AIIMS and apex healthcare Institute being established by the Ministry of Health & Family Welfare, Government of India under the **Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)** with the aim of correcting regional imbalance in quality tertiary level healthcare in the country, and attaining self-sufficiency in graduate, postgraduate and higher medical education and training.

Applications are being invited in prescribed pro-forma (**Hard Copy Only**) from eligible Officers/Officials of Central/State/U. T. Government/Universities/Statutory/Autonomous Bodies/Public Sector Undertaking/ Research and Development Organisations/Police Departments of Central/State/U.T/Armed Forces including Para Military Forces as applicable for filling up of Group 'A' and 'B' posts on Deputation Basis at All India Institute of Medical Sciences, Bhubaneswar.

The details of vacant posts at All India Institute of Medical Sciences, Bhubaneswar.

Sl.	Name of the post	Group	Pay Scale	Vacancy
1	Assistant Account Officer	B	Level 7 as per 7 th CPC	02
2	Assistant Administrative Officer	B	Level 7 as per 7 th CPC	02
3	Assistant Engineer (AC&R)	B	Level 7 as per 7 th CPC	01
4	Assistant Engineer for Vigilance Cell (Civil)	B	Level 7 as per 7 th CPC	01
5	Chief Dietician (Nutrition Officer)	A	Level 11 as per 7 th CPC	01
6	Chief Librarian	A	Level 13 as per 7 th CPC	01
7	Chief Medical Social Service Officer	A	Level 11 as per 7 th CPC	01
8	Chief Nursing Officer	A	Level 12 as per 7 th CPC	01
9	Chief Pharmacist	B	Level 7 as per 7 th CPC	01
10	Deputy Chief Security Officer	A	Level 11 as per 7 th CPC	01
11	Executive Engineer (Civil)	A	Level 11 as per 7 th CPC	01
12	Librarian Selection Grade	A	Level 11 as per 7 th CPC	01
13	Nursing Superintendent	A	Level 11 as per 7 th CPC	03
14	Principal Private Secretary	A	Level 11 as per 7 th CPC	02
15	Private Secretary	B	Level 7 as per 7 th CPC	05
16	Security Officer	A	Level 10 as per 7 th CPC	01
17	Senior Sanitation Officer	B	Level 7 as per 7 th CPC	01
18	Store Officer	A	Level 10 as per 7 th CPC	01

Note:

- Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of applications.
- The period of deputation will be for a period of 3 (three) years and extendable for maximum period of seven years as per DoPT guidelines.
- The Officers/Officials, fulfill the specified eligibility criteria may submit their application in the prescribed proforma at **Annexure-I** through proper channel to **The Assistant Administrative Officer, Recruitment Cell, All India Institute of Medical Sciences, At - Sijua, Po - Dumuduma, Patrapara, Bhubaneswar -751019.**
- The last date of receipt of complete application on the prescribed proforma along with required documents through proper channel is **30 days after publication of this advertisement in the Employment News.** The interested candidate may also forward an advance copy of the application alongwith necessary papers, however, their original application should be forwarded by their present employer and the same should reach this office within a period of one week from the closing date of the application. Application received after the stipulated time period shall summarily be rejected and in this regard no request shall be entertained.
- For detailed advertisement including educational qualifications, age and eligibility criteria etc., kindly visit the Institute's website <https://aiimsbhubaneswar.nic.in>.

Sd/-
Executive Director
AIIMS, Bhubaneswar



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All India Institute of Medical Sciences, Bhubaneswar

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Applications are being invited in prescribed pro-forma (**Hard Copy Only**) from eligible Officers/Officials of Central/State/U. T. Government/Universities/Statutory/Autonomous Bodies/Public Sector Undertaking/ Research and Development Organisations/Police Departments of Central/State/U.T/Armed Forces including Para Military Forces as applicable for filling up of Group 'A' and 'B' posts on Deputation Basis at All India Institute of Medical Sciences, Bhubaneswar.

The details of vacant posts at All India Institute of Medical Sciences, Bhubaneswar.

Sl.	Name of the Post & Pay Scale	Vacancy	Qualification & Experience
1	Assistant Account Officer Level 7 as per 7 th CPC	02	Officers under the Central/State/U.T. Government/Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis, Or Junior Accounts Officer with five years of regular service in the grade pay of Rs. 4200/-
2	Assistant Administrative Officer Level 7 as per 7 th CPC	02	Officers under the Central/State/U.T. Government/Universities/Statutory/Autonomous Bodies or Research and Development Organizations I. holding analogous posts on regular basis, Or II. With 5 years regular service in the grade pay of Rs. 4200/- in the relevant field and possessing educational qualification given for direct recruitment i.e. Essential: Degree from recognized University or its equivalent. Desirable: 1. MBA/PG Diploma in Management from recognized Institute. 2. Knowledge of Government Rules and Regulations. 3. Proficiency in Computers.
3	Assistant Engineer (AC&R) Level 7 as per 7 th CPC	01	Officers of the CPWD holding the post of Assistant Engineer (Electrical) or with 8 years of service as Jr. Engineer (Electrical) and possessing at least 3 years of experience in A/C & Refrigeration. In the event of suitable candidates not being available from CPWD, Officers in the Grade pay of Rs. 4600 or equivalent or with 8 years' service in the grade pay of Rs. 4200 or equivalent from other Central Govt. departments or Statutory/Autonomous bodies and possessing the following qualifications shall be considered: i) A Degree in Mechanical Engineering; or at least a Diploma in Mechanical Engineering with specialized course in Refrigeration and Air-conditioning or equivalent, and ii) Experience of not less 5 years in air-conditioning and refrigeration
4	Assistant Engineer for Vigilance Cell (Civil) Level 7 as per 7 th CPC	01	Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis. Or Jr. Engineer (Civil) with 5 years of regular service in the grade.

5	Chief Dietician (& Nutrition Officer) Level 11 as per 7 th CPC	01	Officers under the Central/State/U.T. Governments or of Autonomous/Statutory bodies holding analogous posts on regular basis or with 5/8 years of regular service in the grade of 2200-4000 (Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs. 5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) / Rs.2000-3500 (Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4600/- as per 6 th CPC or in pay matrix Level-7 as per 7 th CPC) respectively and possessing the following qualifications and experiences: <u>Essential</u> (i) M.Sc. (Food & Nutrition); and (ii) 10 years of practical experience as Dietician in a large teaching hospital and managerial experience. <u>Desirable</u> Ph.D. in Human Nutrition or Therapeutic Dietetics
6	Chief Librarian Level 13 as per 7 th CPC	01	Officers Under the Central/State/U.T. Governments/ Universities/Statutory/Autonomous Bodies or Research and Development Organizations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs.3700-5000(Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs. 7600/- as per 6 th CPC or in pay matrix Level-12 as per 7 th CPC)/ Rs.3000-4500 (Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs. 6600/- as per 6 th CPC or in pay matrix Level-11 as per 7 th CPC) respectively or equivalent and possessing the following qualification and experiences: - <u>Essential:-</u> 1. At least a second-class Master's Degree in Science (Preferably in Biological Science) of a recognized university or equivalent. 2. Degree or equivalent Diploma in Lib. Science of a recognized Institution or University; and 3. 07 years' experience in supervisory capacity in a library of standing. <u>Desirable: -</u> I. Master's Degree in Library Science; II. Training in Medical Librarianship III. Experiences of documentation work in a responsible capacity IV. Knowledge of Sanskrit and any Modern European Language other than English.
7	Chief Medical Social Service Officer Level 11 as per 7 th CPC	01	Officers of the Central/State Govts. / Union Territory Administrations or of Autonomous/ Statutory bodies holding analogous posts on regular basis or with 5 years of regular service in a post in the scale of Rs. 2200-4000(Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs. 5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) and Possessing the following qualifications and experience: (i) Bachelor's Degree from a recognized University. (ii) Master's Degree in Professional Social Work from a recognized University/Institution or equivalent; and (iii) Twelve years of teaching/research/ professional experience in a Medical Institution/Organization in the Medical Social Work preferably Rehabilitation of orthopedically handicapped persons.
8	Chief Nursing Officer	01	Officers of the State/Central Government or Statutory/Autonomous Bodies: i. Holding analogous posts Or ii. With 5 years of regular service in the post in the relevant field in the PB3 with Grade pay of Rs.6600/- Or iii. With 10 years of regular service in the post in the relevant field in the PB 3 with Grade pay of Rs.5400/-

9	Chief Pharmacist Level 7 as per 7 th CPC	01	Officers under the Central/State/U.T. Governments/Universities/Statutory Bodies or Autonomous Bodies or Research and Development Organizations (i) holding analogous posts on regular basis, or (ii) With 5 years regular service in the grade of Pharmacist Grade II in the Grade Pay of Rs. 4200/-
10	Deputy Chief Security Officer Level 11 as per 7 th CPC	01	Officers of the Police Departments of the Central/State/U.T. Govts or Officer of the Para Military Forces, holding analogous posts on regular basis or with 5/8 years of regular service in the scale of Rs. 2200-4000 (Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs. 5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) / Rs.2000-3500 (Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4600/- as per 6 th CPC or in pay matrix Level-7 as per 7 th CPC) respectively and preferably having experience connected with security, handling agitations/strikes of employees.
11	Executive Engineer (Civil) Level 11 as per 7 th CPC	01	Executive Engineers (Civil) or Assistant. Engineers (Civil) with 8 years of regular service in that grade, from CPWD. In the event of suitable candidates not being available from CPWD similar officers from other Engineering Departments of the Central Government or Central Statutory/Autonomous Bodies shall be considered. An officer taken on deputation shall possess a Degree in Civil Engineering.
12	Librarian Selection Grade Level 11 as per 7 th CPC	01	Officers under the Central/State/U.T. Governments/Universities/Statutory, Autonomous Bodies or Research and Development Organisations holding analogous posts on regular basis with at least 5/8 years of regular service in the post in the scale of Rs. 2200-4000 (Pre-Revised Scale of Pay Rs.15600-39100/- with Grade Pay Rs. 5400/- as per 6 th CPC or in pay matrix Level-10 as per 7 th CPC) / Rs.2000-3500 (Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4600/- as per 6 th CPC or in pay matrix Level-7 as per 7 th CPC) respectively, or equivalent and possessing the following qualifications and experience: Essential: I. At least a second-class Master's Degree in Science (preferably in Biological Sciences) of a recognized University or equivalent II. Degree or equivalent Diploma in Lib. Science of a recognized Institution or University; and III. 7 years' experience in a supervisory capacity in a library of standing. Desirable: I. Master's Degree in Library Sciences; II. Training in Medical Librarianship; III. Experience of documentation work in a responsible capacity; IV. Knowledge of Sanskrit and any modern European language other than English.
13	Nursing Superintendent Level 11 as per 7 th CPC	03	Officers of the State/Central Government or Statutory/Autonomous Bodies holding analogous posts Or Deputy/Assistant Nursing Superintendent with 5 years regular service in the Grade Pay of Rs.5400/-
14	Principal Private Secretary Level 11 as per 7 th CPC	02	Officers of Central/ State Government or Central /State Statutory/ Autonomous Bodies holding analogous posts or with at least 7years of regular service in the post with Grade Pay of Rs.4600 or higher
15	Private Secretary Level 7 as per 7 th CPC	05	Officers of the State/Central Government or Central Statutory/Autonomous Bodies holding analogous posts or with at least 5 years of regular service in the post with Grade Pay of Rs. 4200/- or higher.

16	Security Officer Level 10 as per 7 th CPC	01	Officers of the Police Departments of the Central/State/U.T. Govts or Officer of the Para Military Forces, holding analogous posts on regular basis or with 7 years of regular service in the pay scale of Rs. 1640-2900 (Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4200/- as per 6 th CPC or in pay matrix Level-6 as per 7 th CPC) preferably having experience connected with security, handling agitations/Strikes of employees.
17	Senior Sanitation Officer Level 7 as per 7 th CPC	01	Officers working in 200 bedded Hospital of Central/ State / U.T. Governments or Central Autonomous/Statutory/ Local Self Government Bodies or Public Sector undertakings: (i) Holding analogous posts on regular basis: (ii) Holding a post in the grade pay of Rs.4200/- with 5 years of regular service in the grade.
18	Store Officer Level 10 as per 7 th CPC	01	Officers of Central/State/U.T Govts. Failing which Officers of Central Statutory/ Autonomous Bodies holding analogous posts on regular basis or with 3/5 years of regular service in the scale of Rs.2000-3200(Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4600/- as per 6 th CPC or in pay matrix Level-7 as per 7 th CPC) / 1640-2900(Pre-Revised Scale of Pay Rs.9300-34800/- with Grade Pay Rs. 4200/- as per 6 th CPC or in pay matrix Level-6 as per 7 th CPC) and possessing the following: (i) Degree of a recognized University or equivalent; (ii) Post Graduate Degree/Diploma in Materials Management of a recognized University/ Institution or equivalent; and (iii) Not less than 5 years' experience in a supervisory capacity in handling stores, preferably medical.

INFORMATION TO THE CANDIDATES:

1. The number of posts is tentative and is liable to change based on the Institute's requirement.
2. Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of application.
3. The period of deputation will be for a period of three (03) years and extendable for a maximum period of (07) seven years as per DoPT guidelines.
4. The eligibility criteria will be regulated as per the relevant Recruitment Rules/DoPT instructions as applicable.
5. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel and Training O.M. No.2/6/2018-Estt. (Pay-II) dated 18.05.2018, as amended from time to time.

How to apply?

6. The officers who fulfill the above qualifications/eligibility criteria may submit their application in the prescribed proforma at **Annexure-I** through proper channel to the **Assistant Administrative Officer, Recruitment Cell, All India Institute of Medical Sciences, At-Sijua, Post-Dumuduma, Patrapada, Bhubaneswar -751019**.
7. The envelope containing the application(s) should be superscripted "**Application for the Post of _____ on Deputation Basis**". While forwarding their applications, it may be ensured that the particulars of the candidates are verified and that they fulfill the eligibility conditions. Duly attested photocopies of all the necessary documents establishing their eligibility for the post applied and up to date Confidential Reports (at least for the latest 05 years) may also be enclosed with the applications. It may also be clearly stated that no vigilance/disciplinary proceedings are pending or contemplated against the candidates concerned. Applications without Vigilance Clearance and attested copies of CR Dossiers will not be considered.
8. While forwarding their applications, candidates are required to forward No Objection Certificate (NOC) signed by the Competent Authority of their respective organization and not by the candidate himself if happened to be the issuing authority. No applications of such candidates without NOC will be considered.

Last date of receipt of application

9. The last date of receipt (closing date) of complete application on the prescribed proforma along with required documents through proper channel is **30 days after publication of this advertisement in the Employment News**. The interested candidate may forward an advance copy of the application alongwith necessary papers before the closing date, however, the original application should be forwarded by their present employer and the same should reach this office within a period of one week from the closing date of the application. Application received after the stipulated time period shall summarily be rejected and no request regarding extension of closing date shall be entertained.
10. For further details visit Institute's website <https://aiimsbhubaneswar.nic.in>.

Sd/-
Executive Director
AIIMS, Bhubaneswar



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Sijua, Post: Dumuduma, Bhubaneswar - 751 019

Application for the post of _____ on deputation basis at AIIMS, Bhubaneswar

1.	Name and address (in BLOCK Letters)	:		Affix here recent Passport size Photograph
2.	Father's Name	:		
3.	Date of Birth (in Christian era)	:		
4.	Gender (Male/Female/Third Gender/Any Other Category)	:		
5.	i) Date of entry into service	:		Signature
	ii) Date of Retirement under Central/State Government Rules	:		
6.	Educational Qualification(s) (From 10 th onwards)			

7.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same).	
Qualifications/Experience required as mentioned in the Advertisement/Vacancy circular		Qualifications/Experience possessed by the Officer
Essential		Essential
A) Qualification		A) Qualification
B) Experience		B) Experience
Desirable		Desirable
A) Qualification		A) Qualification
B) Experience		B) Experience
8.	<p>Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.</p> <p>Note: Borrowing Department are to provide their specific comments/view confirming the relevant Essential Qualification/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.</p>	
9.	Details of employments, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.	

Office/Institution	Post held on regular basis	From	To	* Pay-Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

** Important: Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:*

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/ MACP Scheme	From	To

10.	Nature of present employment i.e., Ad-hoc or Temporary or Quasi-Permanent or Permanent)	
11.	In case the present employment is held on deputation/contract basis, please state:	
(a) The date of initial appointment	(b) Period of appointment on deputation/contract	(c) Name of the parent office/organization to which the applicant belongs
		(d) Name of the Post and Pay of the post held in substantive capacity in the parent organisation
<p>Note-1: In case of Officers already on deputation, the applicants of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.</p> <p>Note-2: Information under Column 9 above must be given in all cases where a person is holding a post on deputation outside the cadre/organisation but still maintaining a lien in his parent cadre/organisation.</p>		
12.	If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details.	
13.	<p>Additional details about present employment:</p> <p>Please state whether working under (Indicate the name of your employer against the relevant column)</p> <p>a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) University f) Others</p>	
14.	Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
15.	Are you in revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.	

16.	Total emoluments per month now drawn	
	Basic Pay in the PB	Grade Pay
		Total Emoluments
17.	In case the applicant belongs to an Organisation which is not following the Central Government Pay Scales, the latest salary slip issued by the organisation showing the following details may be enclosed.	
	Basic Pay with Scale of Pay and rate of increment	Dearness Pay/Interim relief/ other allowances etc. (with break-up details)
		Total Emoluments
18.	<p>A) Additional information, if any, relevant to the post you applied for in support of your suitability for the post.</p> <p>This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement)</p> <p><i>(Note: Enclose a separate sheet, if the space is insufficient.)</i></p>	
	<p>B) Achievements:</p> <p>The candidates are requested to indicate information with regard to:</p> <p>(i) Research publications and reports and special projects.</p> <p>(ii) Awards/Scholarships/Official Appreciation.</p> <p>(iii) Affiliation with the professional bodies/institutions/societies and;</p> <p>(iv) Any research/innovative measure involving official recognition.</p> <p>(v) Any other information.</p> <p><i>(Note: Enclose a separate sheet, if the space is insufficient.)</i></p>	
19.	Whether belongs to SC/ST/OBC/PWBD (if yes, please specify)	

20.	Contact No.	1. Office :
		2. Residence :
		3. Mobile :
		4. E-mail address:
21.	If selected, specify the minimum required joining time.	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact bearing my selection has been suppressed/withheld.

Date:

(Signature of the Candidate)

Address: _____

Certification by the Employer / Cadre Controlling Authority

1. The information / details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that:

- (i) There is no vigilance or disciplinary case pending / contemplated against Shri / Smt.
- (ii) His/Her integrity is certified.
- (iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.
- (iv) No major/minor penalty has been imposed on him/her during the last 10 years OR a list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned
(Employer/Cadre Controlling Authority with Seal)