

Limited Tender Enquiry

For

**Supply, Installation & Successful Commissioning
of the High Wall Split Air Conditioners 1.5 Ton at
different locations at AIIMS, Bhubaneswar**



LTE No	02/2019-20
Issue Date	16.05.2019
Last Date of Submission	24.05.2019, 15.00 PM
Tender opening date	24.05.2019, 15.30 PM

**All India Institute of Medical Sciences,
Bhubaneswar**

Website: www.aiimsbhubaneswar.edu.in

Name ,Signature & Seal of the Bidder

Chapter I-Instruction to bidders
Notice Inviting Limited Tender

All India Institute of Medical Sciences, Bhubaneswar

www.aiimsbhubaneswar.edu.in

All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, an Apex Healthcare Institute, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders under limited Tender Enquiry process in single bid system for supply of the following items at the Institute. Intending Manufacturers, authorised distributors or dealers or any other agencies authorised to quote are requested to quote their best offer along with the complete details of specifications, Terms & Conditions for **Supply, Installation and successful commissioning of High wall Split Air Conditioners 1.5 Ton at AIIMS, Bhubaneswar on urgency basis.**

S. No.	Item Description	Quantity	Tender Fee	EMD FEE
1.	Supply, Installation & Successful Commissioning of the High wall Split Air Conditioners 1.5 Ton at different locations at AIIMS, Bhubaneswar	50 (Fifty) nos.	₹ 2,000/-	₹ 50,000/-

(Refer Details as per chapter- 'III')

Tender(s) should be sealed and Super scribed with Tender for Supply, Installation & Successful Commissioning of the Split Air Conditioners 1.5 Ton at different locations at AIIMS, Bhubaneswar

Address to:

“Sr. Procurement-Cum-Store Officer”

All India Institute of Medical Sciences,
Patrapada, Sijua
Bhubaneswar- 751019

The sealed Tender(s) should reach at Purchase Section (Academic Block, 1st Floor, AIIMS, BBSR, latest by **24.05.2019 at 15:00 PM** and the Tender will be opened on the same day i.e. **24.05.2019 at 15:30 PM** in the “Sr. Procurement-Cum-Store Officer”, AIIMS, Bhubaneswar. The bidder(s) or their authorized representative(s) may remain present at the scheduled date and time. In case the appointed date is declared Holiday the next date of opening of the Office shall be applicable for Opening of Tender.

The tender is in **single bid system**. The tender will be opened on the designated date by the Tender opening Committee. The Name of the qualified bidders shall be hoisted in the website of AIIMS, Bhubaneswar. Any amendment/corrigendum shall be displayed in the official website of AIIMS, Bhubaneswar i.e., www.aiimsbhubaneswar.edu.in

Schedule of Tender

Issue Date	:	Dt. 16.05.2019
Last date and time of receipt of tender	:	Dt. 16.05.2019, at 15:00 PM
Date & time of opening of tender	:	Dt. 16.05.2019, at 15.30 PM
Tender Fee (non-refundable), if purchased from AIIMS, Bhubaneswar.	:	Rs. 2,000/- (Rupees Two Thousand only)
Amount of Earnest Money Deposit (EMD)	:	Rs. 50,000/- (Rupees Fifty Thousand only)
Venue	:	Board Room No 1, 1 st floor of Academic Building, All India Institute of Medical Sciences, Bhubaneswar - 751019
e-mail	:	spo@aiimsbhubaneswar.edu.in aso.jkbiswal@aiimsbhubaneswar.edu.in

Name, Signature & Seal of the Bidder

Chapter-II- Conditions of Contract

General Terms and Conditions

Terms & Conditions:

1. **Tender Fee:** The bidder shall be required to submit the Tender Fee (Non-Refundable) for an amount of Rs.2,000/- (Rupees Two Thousand Only) drawn in favour of the "AIIMS Bhubaneswar" in shape of Demand Drafts only, Payable at Bhubaneswar. **No cost of tender document shall be charged for the tender documents if downloaded by the bidders from the website of AIIMS, Bhubaneswar.**

2. **Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD)/ Bid Security for an amount of ₹ 50,000/- (Rupees Fifty Thousand only) in the shape of DD/FDR/BG only pledged in favour of AIIMS Bhubaneswar, valid for a period 180 days (TENDERS NOT ACCOMPANIED WITH TENDER FEES (as applicable) AND EMD/BID SECURITY ALONGWITH THE BID DOCUMENT SHALL BE SUMMARILY REJECTED).

3. **Rate:** Rates should be quoted in Indian Rupees (INR) on F.O.R destination Basis i.e.at Central Stores,AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-up as:

- Basic Cost.
- GST as applicable.
- Total Cost (F.O.R at AIIMS Bhubaneswar).
- The price per unit should be quoted as mentioned in the financial bid format. When there is a tie in the price of the lowest quoted bidders, lottery will be done in the presence of the bidders to finalize the selected bidder.

4. **Validity:** The quoted rates must be valid for a period for 30 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or changes his offer during the validity period, bid is liable to be rejected and the Earnest Money Deposit shall be forfeited without assigning any reason thereto. The Tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original Tender on mutual consent.

5. **FALL CLAUSE :** If, at any time, during the said period, the supplier reduces the said prices of such Stores/Equipment or sales such stores to any other person/organization/Institution at a price lower than the price chargeable, it shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences (AIIMS) Bhubaneswar and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

6. **Performance Security:** (a)The successful tenderer will be required to furnish a Performance Security Deposit (PSD) value i.e. 10% (Ten Percent) of the Purchase Order Value in the shape Bank Guarantee/FDR/TDR from any Scheduled Bank duly pledged in the name of the "**All India Institute of Medical Sciences, Bhubaneswar**". The EMD/Security money deposit can be forfeited by this Institute in the event of any breach or negligence or non-observance of any condition of contract or for unsatisfactory performance as per the Contract Agreement. EMD/Performance Security should be kept valid for Warranty period of **High wall Split Air Conditioners 1.5 Ton plus 60 (Sixty) days i.e. 14 Months.**

7. **Payment Term:** 100% payment of the total order value shall be released after the successful supply, installation & commissioning of all AC's at different locations of AIIMS, BBSR. The provision of Advance/Part payment is not permissible. The payment shall be made within 15days after successful supply, installation and commissioning of all the ordered ACs and submission of PBG along with three copies of Invoice..

Name, Signature & Seal of the Bidder

8. Bidder shall submit the Tender document and addenda thereto, if any, with each page signed with seal to confirm the acceptance of the entire Terms & Conditions as mentioned in the tender enquiry document.

9. Compliance sheet of the Technical Specification of the goods/service under due signature & Seal with Technical printed literature must be enclosed with the bid.

10. After due evaluation of the bid(s) Institute will award the contract to the responsive tenderer who has quoted the lowest Price.

11. Conditional Bids will be treated as unresponsive and therefore may be rejected.

12. *The Institute reserves the right to accept in part or in full or reject any or more Tender / offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.*

13. *The Director, AIIMS Bhubaneswar, India has the full and exclusive right to accept or reject, increase or decrease order quantity, any or all the tenders without assigning any reasons thereof and also to cancel the supply at any time without assigning any reason.*

14. **TENDER EVALUATION**

Tenders evaluation will be done in onestage:

- Technical & Financial bid (Both in one sealed envelope)
- EMD in another sealed envelope.
- The above two in side the third sealed envelope marked as “**Tender for Supply, Installation & Successful Commissioning of the Split Air Conditioners at different locations at AIIMS, Bhubaneswar**” sealed with sealing wax.

15. Debarment from bidding.

(i) A bidder shall be debarred if he has been convicted of an offence-

(a) under the Prevention of Corruption Act, 1988; or

(b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(ii) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment. Department of Commerce (DGS&D) will maintain such list which will also be displayed on the website of DGS&D as well as Central Public Procurement Portal.

(iii) A procuring entity may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The Ministry/Department will maintain such list which will also be displayed on their website.

(iv) The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.

16. Applicable Law:

i. The contract shall be governed by the laws and procedures established by Government of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.

ii. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.

iii. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.

iv. Force Majeure: Any delay due to Force Majeure will be attributable to the supplier unless provided through precordial evidence.

Name, Signature & Seal of the Bidder

Chapter – III

Inviting of Sealed Tender(s) for Supply, Installation and successful commissioning of High Wall Split Air Conditioners 1.5 Ton at AIIMS, Bhubaneswar on urgency basis.

AIIMS, Bhubaneswar

(To be submitted on the letterhead of the company / firm)

SINo.	Details / Particulars	Submitted (Yes/No)	Page No
A	(To be Mentioned in the Letter head). 1. Name & Address of Tenderer with phone number, email-ID 2. Specify whether a Manufactures/authorised distributor or dealer or any authorised agencies to quote 3. Name of Proprietor /Partner/Managing Director/Director.		
B	Name, Address & designation of the authorized person for signing the bid documents. (Authorization should be made in Letter head of the Organisation)		
C	Name, Address, Phone & Fax No. of Service Centre/Branch at Bhubaneswar or nearby, If any.		
D	PAN No. (enclose the attested copy of PAN Card)		
E	Signed copy of GST Certificate showing clearly GST no. of the firm		
F	Income Tax return for the last Two years.		
G	Annual Turn Over for last Two Financial Years (Duly signed by CA)		
H	Whether the Firm/Agency has signed each and every page of Tender / NIT		
I	ISI certified firm		
J	Details of the Earnest Money Deposit (EMD) Rs.50,000/- (Rupees FiftyThousand only)		
K	Firms registered with NSIC/ MSME (for Sales / service of ACs.) are exempted from submission of EMD (subject to the financial limits indicated in the certificate).		
L	That we have not been debarred by any Government/Undertaking. Criminal Libilities Format attached at (Annexure-I)		
M	Brochure, Technical Literature etc. of the item quoted attached		
N	That the rates quoted are not higher than the rates quoted for same item to any Government and Private Organisations.		
O	Bank Details: 1. Beneficiary Name: 2. Bank Name: 3. Account No: 4. IFSC Code: 5. Branch Address:		
P	Any other information, if necessary		

Name, Signature & Seal of the Bidder

Note:

- Pagenumber/serialnumbermaybegiventoeachhandeverypageofTenderDocumentsand photocopiesof the attested documentsattached.MentionPagenumber,whereverthecopy(ies)of the document(s)iskept.
- The tenderer should furnish specific answers to all the questions/issues mentioned in the Checklist. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “Not Applicable”.
- Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the question/issues mentioned in the Checklist, its tender will be liable to be rejected.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Name, Signature & Seal of the Bidder

Chapter – IV

TECHNICAL SPECIFICATION:

Type of Air conditioner	High wall Split AC
Technology of AC	Inverter Type
Nominal cooling capacity in Ton / (kcal/hr)	1.5 Ton / 4500 kcal/hr
Coil Material	Copper
Eco-friendly refrigerant	Yes
Minimum length of copper pipe and suitable connecting electrical cable for installation and commissioning	3 metre
Packing List	INDOORUNIT, OUTDOOR UNIT &REMOTASET
BEE Star Rating	5(Five) star rated ACs
Conformity to Indian Standard	IS 1391 latest
Warranty on Machine	1 year from the date of successful installation and commissioning of the Air Conditioners.
Warranty on Compressor	5 years
Installation and commissioning	With Installation and Commissioning

Name, Signature & Seal of the Bidder

Chapter-V-FinancialBid

(To be submitted on the letterhead of the company / firm)

Sl. No	Name of Item	Quantity (Approx.)	Rate Per Unit	GST/ Taxes etc.	Amount (including GST)
1.	Supply, Installation & Successful Commissioning of the High Wall Split Air Conditioners1.5 Ton at different locations at AIIMS, Bhubaneswar	50 (Fifty) nos.			
	Make/Brand:				
	Model No:				

1. I/We have gone through the Terms & Conditions as stipulated in the Tender enquiry document and confirm to accept and abide by the same.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respects.

Name,Signature & Seal of the Bidder

Chapter-VI-Optional items

(To be submitted on the letterhead of the company / firm)

Sl. No	Name of Item	Quantity (Approx.)	Rate Per Unit	GST/ Taxes etc.	Amount (including GST)
1	Drainage Pipe				
2	AC Copper Pipe				
3	Cable, if any				
4	Any other item(s) to be mentioned with rate				

THE OPTIONAL ITEMS, BEYOND THE STANDARD SUPPLY, WHICH MAY BE REQUIRED AS “EXTRA” FOR COMPLETION OF INSTALLATION AND COMMISSIONING OF THE AIR CONDITIONERS AT DIFFERENT LOCATIONS OF AIIMS, BHUBANESWAR SHALL BE QUOTED AND MAY BE PROCURED.

THE RATE QUOTED FOR THE OPTIONAL ITEMS SHALL NOT BE CONSIDERED FOR DETERMINING L1 BIDDER.

Name, Signature & Seal of the Bidder

Terms and Conditions of Limited Tender

1. The quotation must be in the form furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil will not be considered.
2. Complete details and if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. Brochures, literature of the quoted item(s)etc. to be submitted along with the bid.
3. The AC's must be carefully packed, sealed and labelled clearly with PO Reference.
4. The Director, AIIMS, BBSR reserves the right to modify the quantity specified in this enquiry.
5. The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations. Price quoted should be net and valid for a minimum period of 30 days from the date of opening of the quotation.
6. **Delivery period: All the ordered ACs to be supplied, Installed and commissioned within 10-15 days from the issue of Purchase Order. Part supply and part installation and commissioning is accepted i.e. phase wise the total work to be completed within 15 days.**
7. If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
8. **Late Delivery Charges:** If the supplier fails to complete the assigned work within the stipulated time period then penalty@1% per week or part thereof exceeding three days from the date of expiry of allowable time as stipulated above(the date of issue of Purchase Order and the date of delivery excluded) of the basic cost shall be levied subject to maximum of @10% of order value.
9. **Dispute clause:** Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Bhubaneswar only.
10. **Payment Terms:** Within 15 days from the date of successful supply, installation & commissioning of all the AC's at various locations at AIIMS, Bhubaneswar. Subject to submission of Installation reports duly countersigned by the user department along with invoice copies and submission of Performance Bank Guarantee.

Name, Signature & Seal of the Bidder

Name of the Limited Tender: Supply, Installation & Commissioning of *High Wall Air Conditioner* 1.5 Ton at AIIMS, Bhubaneswar.

UNDERTAKING

(To be typed on the Letter Head of the Firm/ Company)

I.....S/o.....
Resident of

do solemnly pledge and affirm that,

1. I am the Proprietor/Partner/Director /authorized signatory of
M/s.
2. No police case and/or case by CBI/FEMA/Income Tax/ Sales Tax authorities are pending against the Proprietor / Partner /Director of the firm/ company (Agency) and also against the firm/ company.
(Indicate any convictions if any against the above persons or Firm/ Company.)
3. The Proprietor / Partner /Director of the firm/ company (Agency) and also the firm/ company has never been blacklisted by any Government authority/ organisation.
- 4 I/We have not quoted the price higher than previously supplied to any Government Institute / Organisation / reputed Private Organisation or DGS&D rate in recent past.
- 5 We undertake to attend/ rectify any problem/ malfunctioning of Compressor of the ACs supplied by us within its Warranty Period within a reasonable time and without any fail.

Name, Signature & Seal of the Bidder