



अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर
All India Institute of Medical Sciences, Bhubaneswar

सिजुआ, डाक:- डूमुदुमा, भुवनेश्वर – 751019
Sijua, Post: Dumuduma, Bhubaneswar- 751019

No. AIIMS/BBSR/ADMIN-II/2017/956

दिनांक/ Dated : 24th May, 2019

NOTIFICATION

Sub : Document Verification for the Posts of Office Assistant(NS) - reg.

Based on the performance in the Computer Based Test (CBT), Computer Proficiency Test (CPT), recommendation of the Selection Committee and approval of the Competent Authority, the following candidates are called for document verification for the post of **Office Assistant (NS)** in terms of Adv. No. AIIMS/BBSR/Admin-II/2017/05 dated 05.05.2017. Accordingly, the following candidates are hereby intimated to report for document verification and completion of other formalities as per the Schedule & Important Note as mentioned below. If any of the listed candidate fail to report for document verification as per the schedule mentioned below, his/her candidature for the post will be treated as cancelled :-

1. **Name of the Post** :- **Office Assistant (NS)**
No. of Posts :- **43 including 1 post of PwD**
(UR-23, OBC-11, SC-06 & ST-03)
No. of PwD Posts :- **1 (UR)**
Schedule of Verification of Documents :-

Sl.	Candidates	Reporting for Document Verification		Venue
		Date	Time	
1	43 [23 (UR), 11 (OBC), 06 (SC) & 03 (ST)]	11.06.2019 (Tuesday)	9.00 A.M.	Mini Auditorium, College of Nursing, AIIMS, Bhubaneswar or any other venue as per the convenience of the Institute.

The following candidates are called for document verification are as under :

Sl. No.	Application ID	Roll No.	Name	Date of Birth	Applicant's Category	Marks (CBT)	Marks (CPT)
CATEGORY – UNRESERVED (UR)							
1.	AIIMS46045988	1127460465	HIMANSHU SAXENA	26/01/1994	UR	387	27
2.	AIIMS46083206	1120460215	ASHISH KUMAR	07/05/1994	UR	379	28.3
3.	AIIMS46036279	2205460086	SANKALPA KUMAR MOHANTY	05/09/1989	UR	378	29
4.	AIIMS46048521	1230463524	ALI PADARBINDA SAMAL	18/02/1990	UR	375	26
5.	AIIMS46032274	1127460278	RISHI KUMAR	15/12/1991	OBC (own merit)	374	29
6.	AIIMS46066571	1133460389	UTTAM KANT SHARMA	10/11/1992	UR	371	29
7.	AIIMS46010260	2026460028	SANGRAM KESHARI SAMAL	25/06/1991	UR	370	26.35
8.	AIIMS46002835	1230461964	RAVI KUMAR SAH	01/01/1992	OBC (own merit)	370	25
9.	AIIMS46039952	1230462478	SUBRAT KUMAR BARIK	12/05/1990	UR	365	22.6
10.	AIIMS46025694	1413460082	S RAJA RAO	22/06/1988	SC (PwD-OL) (own merit)	360	19.9

(Contd....P/2)

Sl. No.	Application ID	Roll No.	Name	Date of Birth	Applicant's Category	Marks (CBT)	Marks (CPT)
11.	AIIMS46080372	1823460206	SOUMYA RANJAN BISOI	04/12/1992	UR	360	28
12.	AIIMS46064503	1929460164	SUBHRAJEET BARAL	02/07/1993	UR	360	26.75
13.	AIIMS46087707	1522460300	SUJIT MISHRA	01/06/1992	UR	359	27
14.	AIIMS46042379	1935460059	KRISHNA KUMAR KAPSE	23/03/1989	OBC (own merit)	358	28
15.	AIIMS46034239	1134460115	ABHISHEK CHAUDHARY	15/07/1994	SC (own merit)	358	27
16.	AIIMS46049319	1216460161	SANTOSH KUMAR	25/12/1988	ST (own merit)	357	22.9
17.	AIIMS46046192	1216460152	DEBASISH SARKAR	20/02/1989	SC (own merit)	357	24.25
18.	AIIMS46067357	2205460168	DARVIN KUMAR	13/02/1991	UR	356	23.65
19.	AIIMS46028638	1230462058	ARIJIT BISWAS	29/05/1988	UR	355	22.15
20.	AIIMS46044246	1202460065	KUMAR GAURAV	29/01/1991	OBC (own merit)	355	18
21.	AIIMS46070158	1230462332	JAGANJIT JENA	07/04/1991	UR	355	20.05
22.	AIIMS46002178	1120460246	SHRI PRAKASH GUPTA	20/07/1992	UR	355	27
CATEGORY – OTHER BACKWARD CLASSES (OBC)							
1	AIIMS46010605	1128460744	VIJAY GUPTA	12/03/1996	OBC	355	29
2	AIIMS46000157	1321460002	MUKKARA MALLIKARJUNA	01/07/1989	OBC	352	27
3	AIIMS46059429	1230461670	SHIVNANDAN KUMAR BHAGAT	03/12/1984	OBC	351	18.8
4	AIIMS46063286	1230460514	ABHINAV GUPTA	04/09/1992	OBC	351	29
5	AIIMS46086123	1823460225	AJAY KUMAR BISHAL	01/07/1986	OBC	350	24.3
6	AIIMS46087213	1522460053	BIBHUTI BHUSAN DAS	15/06/1987	OBC (PwD-HH) (own merit)	350	21.5
7	AIIMS46058362	1230463447	RAMA CHANDRA BEHERA	11/07/1982	OBC	348	26
8.	AIIMS46066694	1127460693	PANKAJ KUMAR	25/08/1994	OBC	346	25.75
9.	AIIMS46053404	1134460148	ARVIND MALAV	01/06/1993	OBC	345	22.8
10.	AIIMS46029830	1230461204	M A RAMEEZ S RAHMANI	28/04/1990	OBC	344	30
11.	AIIMS46085744	1321460488	BALIMIDI VARADA RAVI TEJA	13/02/1992	OBC	344	24.05
CATEGORY – SCHEDULED CASTES (SC)							
1.	AIIMS46089339	1230463494	RAJENDRA KUMAR GANGAI	04/05/1989	SC	353	24.45
2.	AIIMS46080344	1230462359	SABYASACHI HAZRA	23/09/1986	SC	342	20.35
3.	AIIMS46045076	1120460381	SURESH KUMAR	12/08/1987	SC	333	28
4.	AIIMS46007133	1218460023	ASHUTOSH JENA	30/07/1990	SC	333	23.3
5.	AIIMS46018184	1230461036	KOUSHIK MONDAL	13/04/1990	SC	323	25
6.	AIIMS46020974	1128460055	DHEERAJ KUMAR	24/05/1990	SC	322	18.4
CATEGORY – SCHEDULED TRIBES (ST)							
1.	AIIMS46061401	1120460156	AMANDEEP MEENA	20/12/1991	ST	332	27
2.	AIIMS46036698	1321460124	GUGULOTH SURESH	13/07/1994	ST	326	27
3.	AIIMS46014849	1230461164	VICKY SHARMA	26/11/1993	ST	302	27
CATEGORY – PERSON WITH DISABILITY (PwD)							
1.	AIIMS46064819	1413460174	PRATIK SRICHANDAN	25/09/1991	UR (PwD-BLOA)	333	29.2

Important Notes :-

1. The candidature of all the above listed candidates shortlisted for Document Verification is purely provisional subject to verification and fulfilment of the eligibility criteria with regards to age, essential qualification, category and experience etc. as per the advertisement and Rules & Regulations of the Institute. In case any of the selected candidates is found not fulfilling any of the eligibility criteria at any stage, then his/her candidature/selection will be cancelled without giving any reason. The decision of the Director in this regard will be final.
2. The degree/diploma qualifications as claimed by the candidate(s) is/are to be recognised by the concerned Government agency. The candidates have to submit documentary proof to the satisfaction of the authority of the AIIMS, Bhubaneswar that the same is recognised by the Government Authority. If anyone fails to submit documentary evidence, then his/her candidature will be cancelled without giving him/her any further opportunity. Similarly, while claiming any qualification as equivalent to degree/diploma, then the candidate has also to submit documentary proof.
3. The list of candidates called for document verification is not the common merit list and will have no bearing on seniority. The seniority will be determined as per the common merit list of all selected candidates irrespective of the date of the joining of the candidates. The candidates will be called for document verification and the offer of appointments will also be issued as per the terms and condition of the advertisement.
4. **CANDIDATES ARE REQUESTED TO BRING THE FOLLOWING ORIGINAL DOCUMENTS ALONGWITH ONE SET OF SELF ATTESTED PHOTOCOPY :**
 - Identify Proof (PAN Card, Passport, Driving License, Voter Card, Aadhar Card and Government Approved Identity Proof).
 - Address Proof (Aadhar Card, Passport, Ration Card, Driving License and Government Approved Identity Proof).
 - Certificate showing Date of Birth. (10th Certificate/Birth Certificate).
 - Class 10th & 12th Marksheet and Certificates.
 - Marksheet of Diploma/Degree.
 - Certificate of Diploma/Degree establishing meeting the essential educational qualification as advertised besides additional qualification as claimed in the online application.
 - Experience Certificate clearly stating the duration and nature of experiences as applicable to meet the eligibility criteria of the requirement of essential experiences for the post.
 - PwD Certificate (if applicable) – The disability certificate should be issued by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions and countersigned by Medical Superintendent/CMO/Head of Hospital/Institution.
 - SC/ST/OBC (non-creamy layer) Certificate from appropriate authority. Those candidates who have claimed belonging to OBC have to produce OBC (non-creamy layer) certificate applicable for Central Government jobs issued recently having validity as per GoI instructions.
 - If candidate working in Government/Semi Government/PSU Institution- No Objection Certificate from their present employer.
 - Copy of Admit Card issued for Written Examination.
 - An Affidavit on Non-Judicial Stamp Paper of denomination of Rs. 20/- as per proforma attached. **(Proforma-A).**
 - Self-attested copy of online application as down loaded.
 - A signed passport size photograph as uploaded in the online application.
 - Any other relevant documents.

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5. If the candidate does not belong to the category mentioned against his/her name in the Notification or if any of the particulars mentioned are not correct, such candidates are advised to report the discrepancy along with all supporting documents to **Assistant Administrative Officer, Recruitment Cell, 3rd Floor, Academic Block, AIIMS, Sijua, Bhubaneswar-19** within **7 (seven) days** of this notification.
6. The above list is purely provisional and may vary (both inclusion/exclusion) subsequently after details examination/verification. The decision of the Competent Authority in this regard will be final.
7. Candidates should note that shortlisting for Document Verification does not entail any right for issuing appointment letter to the above listed candidates. Final result will be published after document verification.
8. No TA/DA shall be paid for above said document verification.
9. Those candidates who are in Govt. Service (including AIIMS Employees) are required to produce No Objection Certificate (NOC) at the time of document verification, without the same, their candidature will be cancelled.
10. The final selection will be purely on merit who fulfil all eligibility criteria as per the advertisement. **Action as warranted under Rules/Law will be taken in respect of those candidates who will bring outside influence in any manner.**
11. While every care has been taken in preparing the above category-wise list of candidates for the post of Office Assistant (NS) and Public Health Nurse to be called for Document Verification, however, AIIMS, Bhubaneswar reserves the right to rectify inadvertent error or printing mistake, if any.
12. The letters for document verification to the above-listed candidates are being sent separately on their registered e-mail as given in the application only. No hard copy of the call letter will be sent by post. Therefore, the claim of candidate that they have not received the intimation about document verification, at any later date, will not be considered and their candidature will be cancelled if they fail to report for the document verification as per the above schedule.
13. Please visit Institute's website i.e., www.aiimsbhubaneswar.nic.in for any last-minute change and other details about this recruitment.

IMPORTANT: Beware of the touts who may misguide the candidates with false promises of getting them selected for the job on illegal consideration. The recruitment process i.e., CBT in the AIIMS, Bhubaneswar examinations is fully computerized and the selection is based purely on the merit of candidates.

By Order of the Director

Sd/-

(Nishakar Sahoo)

सहायक प्रशासनिक अधिकारी/Asst. Administrative Officer
एम्स, भुवनेश्वर/ AIIMS Bhubaneswar

प्रतिलिपि/ Copy to :

1. PS to Director - for kind information of the Director.
2. PS to DDA - for kind information of the DDA.
3. P.S to Financial Advisor - for kind information of Financial Advisor.
4. P.A to Medical Superintendent - for kind information of Medical Superintendent.
5. Senior Administrative Officer for kind information.
6. Office Order file.

AFFIDAVIT

Non-Judicial Stamp paper of denomination of Rs. 20/-

1. I, Mr./Mrs./Ms. _____ age _____ S/o, D/o, W/o _____ resident of _____ do hereby give an affidavit that all the degrees constituting essential qualification as per the advertisement, submitted by me in support of this application are from recognized University/Institution. I hereby by undertake that I possess/meet all eligibility criteria for the post I have applied as on the last date of the receipt of application as per the prescribed qualification, age, experience and other eligibility criteria as per the advertisement.
2. The degree/diploma as mentioned on my online application as submitted to AIIMS, Bhubaneswar are recognised by the appropriate agency of the Government. In case, my declared degree/diploma is found to be not recognised by the concerned government agency, then my appointment may be cancelled even after joining the post.
3. That if at any stage it is found that any of the information furnished by me to be false or I am not fulfilling any of the eligibility criteria of the advertisement, then my selection to the post will be cancelled and all subsequent actions to it may be considered void ab-initio besides any such administrative or legal action as the Competent Authority deemed fit to take against me including recovery of financial loss sustained.

Deponent

Verification

I, the above-named deponent, do hereby solemnly affirm and declare that all the contents of the above affidavit are correct and true to the best of my knowledge and belief and nothing has been concealed therefrom.

Verified at AIIMS, Bhubaneswar on this Date _____

Deponent