All India Institute of Medical Sciences, Bhubaneswar
Sijua, Post- Dumduma, Bhubaneswar 751019

Recruitment of Contractual Staff in IRDL Bacteriology AIIMS Bhubaneswar

Eligible candidates are invited to attend **WALK- IN-INTERVIEW** for the following posts on purely temporary or contractual basis in the IRDL Bacteriology AIIMS Bhubaneswar under the Co-ordinating PI Prof. Baijayantimala Mishra (HOD, Dept. of Microbiology) & Principal Investigator Dr. Ashoka Mahapatra (Professor, Department of Microbiology), AIIMS Bhubaneswar.

Name of Project- Infectious Disease Research & Diagnostic Laboratory (IRDL Bacteriology Vertical)

Project Research Scientist II (Medical)

Name of the Post	Project Research Scientist II (Medical)
Number of Post	ONE
Essential Qualification	MBBS/ BVSc /BDS with three year's post qualification experience **OR** MBBS/ BVSc /BDS + Post Graduate Degree (MD/MVSc ./MDS MPH) **OR** any equivalent degree, including integrated PG degrees.
Desirable Qualification	At least two years experience should be in clinical microbiology and hands on experience in molecular biology MD should be in Microbiology / MVSc should be in Microbiology/ MDS should be in Oral Pathology and Microbiology / MPH Dissertation should be in Public health Microbiology / PhD in Microbiology/ Biotechnology
Upper Age limit	40
Consolidated total Emoluments	**Rs 96000/-**
Job Description	▪ Develop study protocols, standard operating procedures (SOPs), and research methodologies in medical research projects in compliance with ethical guidelines. ▪ Coordinate and supervise research activities, including patient recruitment, data collection. ▪ Ensure research activities align with regulatory guidelines (ICMR, GCP, or other applicable standards). ▪ Oversee data management, statistical analysis, and report generation. ▪ Analyze clinical data and contribute to scientific publications and conference presentations. ▪ Develop and validate diagnostic, therapeutic, or epidemiological research methodologies. ▪ Supervise junior researchers; provide training in clinical research methodologies. ▪ Coordinate with hospitals and research institutions for project execution. ▪ Communicate findings through reports, presentations, and publications in peer-reviewed journals, assist in grant writing and securing funding for research projects.

Project - Scientist – I (Non-Medical)

Name of the Post	Project - Scientist – I (Non-Medical)
Number of Post	ONE
Essential Qualification	Post Graduate Degree. including the integrated PG Degrees.
Desirable Qualification	PG degree in Microbiology/Biotechnology with three years post qualification Experience or PhD, will be given preference
Upper Age limit	35
Consolidated total Emoluments	**Rs 67200/-**
Job Description	▪ Conduct microbiological experiments, including culture techniques, antimicrobial susceptibility testing, molecular diagnostics, and bioinformatics analysis. ▪ Perform bacterial isolation, identification, and characterization using standard and advanced microbiological techniques. ▪ Handle and maintain microbial cultures, including BSL-2/BSL-3 organisms (if applicable). ▪ Perform PCR, qPCR, RT-PCR, sequencing, and other molecular biology techniques as required. ▪ Analyze and interpret experimental data and prepare technical reports, research manuscripts, and presentations. ▪ Maintain detailed and accurate laboratory records following Good Laboratory Practices (GLP) and ethical guidelines. ▪ Coordinate with multidisciplinary teams, including clinicians, biostatisticians, and bioinformaticians, for collaborative research projects. ▪ Assist in the development of new research methodologies and standard operating procedures (SOPs). ▪ Ensure compliance with biosafety and biosecurity protocols. ▪ Perform any other duties assigned by the Principal Investigator (PI) related to the project.

Project Tech Support-III

Name of the Post	Project Tech Support-III
Number of Post	ONE
Essential Qualification	Three years graduate degree in Microbiology+ three years post qualification experience or PG in relevant subject/ field.
Upper Age limit	35
Consolidated total Emoluments	**Rs 33,600/-**
Job Description	▪ Laboratory work including conventional and automation and molecular testing ▪ Maintenance of strains & other kind of stock along with its data. ▪ Field visits if required for surveillance purpose or in outbreak situations ▪ Entering various data generated in laboratory on IRDL portal ▪ Creating and maintaining excel sheets of all laboratory-related data ▪ All office/clerical work related to the IRDL ▪ Other responsibilities allotted by the laboratory in-charge

Senior Project Assistant

Name of the Post	Senior Project Assistant
Number of Post	ONE
Essential Qualification	Graduate in any discipline with 5 years' work experience in administration, finance and accounts work.
Desirable Qualification	- Experience in health research including in data management and data monitoring. - Knowledge and working experience in Microsoft Excel, Word and PowerPoint, TALLY - Knowledge and working experience in Public funds management system and auditing. - Knowledge and working experience in HMIS health management information system.
Upper Age limit	30
Consolidated total Emoluments	**Rs 30600/-**
Job Description	Coordinating project activities- - Managing documentation - Assisting in data collection - Ensuring smooth communication among stakeholders - Maintain stock registers for supplies and ensure timely procurement when required. - Help in setting up equipment and organizing logistics for research activities. - Should have organizational skills, proficiency in office management, and experience in handling research projects.

Data entry operator

Name of the Post	Data entry operator(DEO)
Number of Post	ONE
Essential Qualification	Intermediate or 12th pass in Science Stream from recognized board
Desirable Qualification	DOEACC 'A' level from a recognized institute and **two years' experience** in EDP work in Government/Autonomous PSU/ any other recognized organization.
Upper Age limit	35
Consolidated total Emoluments	**Rs 29200/-**
Job Description	- Able to accurately entering, managing, and maintaining project-related data in electronic databases. - Ensuring data quality, and assisting in report generation. - Should have strong typing skills and experience in handling research or clinical data.

Multi-Tasking Staff

Name of the Post	**Multi-Tasking Staff** (MTS)
Number of Post	ONE
Essential Qualification	Matriculation/ High School or equivalent qualification from a Recognized board
Desirable Qualification	One-year previous experience in research related to medical sciences as MTS.
Upper Age limit	25
Consolidated total Emoluments	**Rs 26800/-**
Job Description	▪ Assist in receiving, storing, and distributing office and research materials. ▪ Assist in routine office work such as file management, photocopying, scanning, and dispatching documents. ▪ Help in arranging and setting up research materials for meetings, workshops and fieldwork. ▪ Maintain cleanliness and proper organization of the research laboratories and workspace. ▪ Deliver official documents between departments or external collaborators when needed. ▪ Assist in field visits for sample collection, surveys, and transportation of research materials. ▪ Provide support to research staff in handling and organizing study documents. ▪ Carry out any other duties assigned by the Principal Investigator or Project Coordinator as per project needs.

Nature of Employment: Contractual

Duration of Employment: 12 Months, extendable depending on the candidate's performance and budget grant from funding agency.

Job Location: IRDL, Department of Microbiology, AIIMS, Bhubaneswar

How to apply?

- Candidates have to fill the application form attached below.

- Interested candidates are required to send soft copy of duly filled application form as per prescribed proforma with relevant documents (qualification & experience certificates) to the E- mail - **irdlaiimsbbsrbacteriology@gmail.com**

- The soft copy of the duly filled application form, along with relevant documents should be submitted at email- **irdlaiimsbbsrbacteriology@gmail.com on or before 5:00 PM on 30.4. 2025**

- The candidates need to submit the application as per the format. No change in serial no. order and the heading of column to be made. Annexures may be added as separate sheets, if required.

- The application in the said format is to be neatly written/ typed and signed. Applications that are not received in the format will not be accepted.

- One set of scanned copies(soft copies) of all relevant certificates, and experience certificates, if any, must be attached with the application form.

- Application Fees: Nil

Selection procedure

The applications received will be scrutinized by the selection committee. The list of shortlisted candidates will be displayed on institute's website by 07.05,2025.

Recruitments will be made through Interview and a written test may be conducted if the shortlisted candidates are more than 30 per post. Selection is based purely on merit and interview basis.

The result of the recruitment will be displayed on AIIMS-Bhubaneswar website and the selected candidates will be notified through email.

Date and time of Interview/ written test will be communicated later on institute website.

Interview Venue: UG Practical hall (Microbiology) 2ndFloor, Academic Block Department of Microbiology, AIIMS, Bhubaneswar Pin: 751019

The candidates are advised to check the institute website https://aiimsbhubaneswar.nic.infrom time to time for the list of eligible candidates or any change in the date, time and venue for the interview or written test. No separate communication will be sent to the candidates

For any queries contact or write to: irdlaiimsbbsrbacteriology@gmail.com

TERMS &CONDITIONS

1. Applications as received will be screened and only those candidates who fulfil the eligibility criteria supported by documentary evidences will be shortlisted and called for an interview.

2. Applications incomplete in any aspect will be summarily rejected.

3. The name of the provisionally shortlisted candidates to appear for an interview will be uploaded in the institute (AIIMS Bhubaneswar) website along with the date of interview. No individual intimation will be sent by the AIIMS Bhubaneswar to applicants. It is the responsibility of applicants to keep abreast of the developments by visiting institute website regularly.

4. For interview candidate should bring hard copy of duly filled application form (As per the prescribed Performa), all original certificates of educational qualifications, experience certificates, passport size photo (2 in number) & a set of photocopies at the time of interview.

5. No candidate whose name is not uploaded in the website will be allowed to appear the interview.

6. **Tenure-**These are tenure vacancies under funded project and are not employment on AIIMS Bhubaneswar pay roll. Employment will be automatically terminated upon completion of the project and there is no liability for permanent employment on AIIMS, Bhubaneswar or Principal Investigator. Also, the candidates have no right to claim permanent employment based on this job.

7. **Expiry of Contract**: The contract will automatically expire on completion of period specified above until it is renewed with mutual consent for the decided period. The contractual appointment can be terminated at any time by either side by giving 30 days 'notice or salary in lieu thereof.

8. **Leave:** The leave entitlement of the appointee shall be governed in terms of the ICMR leave policy governing extramural research projects as amended from time to time.

9. **Accommodation**: No hostel or any other accommodation will be provided by the Institute/ Principal Investigator.

10. The candidate who is already in government service shall submit 'No Objection Certificate" from the present employer at the time of written test.

11. The prescribed qualification is minimum and mere possessing the same does not entitle any candidate for selection.

12. It is candidates' responsibility to ascertain and ensure their eligibility as per the prescribed qualification and experience. Any misinformation detected at any stage will make the candidate liable for legal action.

Permission to appear in the selection process does not approve the eligibility of the candidate. Even after qualifying the selection process the candidate may be rendered disqualified at the time of document verification if he/she does not fulfill essential eligibility criteria. He/She is expected to conform to the rules of conduct and discipline as applicable to the institute employees.

13. No TA/DA will be paid for attending this Walk-in-Interview.

(Principal Investigator) Dr. Ashoka Mahapatra ,Professor
Department of Microbiology,AIIMS Bhubaneswar Odisha-751019

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Application Form

1. Name of the Post Applied for :

2. Name of the Project :

3. Name in Full (block letters) :

4. Fathers/Husbands Name :

5. Mothers Name :

6. Guardian Name and Phone No. :

7. Address for Correspondence :

   with Phone Number & Email ID

8. Permanent Address :

9. Date of Birth :

10. Whether SC/ST/OBC/General :   Caste:

11. Marital Status :   Married/Unmarried

12. **Educational Qualifications:**

Sl. No.	Exam Passed	Grade	Year of Passing	Board/University	Specialization

13. **Work Experience:**

SL. No.	Period		Post Held and Scale of Pay	Name of the Employer	Reason for Leaving
	From	To			

14. Employment exchange details (if available): No……………… Exchange………………

15. If selected what period would you require for joining the post: ……………………

16. Have you ever been declared unfit by a medical board/court…………Yes/No…………

    for appointment in any government service?   If yes, details………………

DECLARATION

   I hereby declare that the particulars furnished in this form by me are true to the best of my knowledge and belief.

Place:

Date: **Signature of the Candidate**