



## अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHUBANESWAR

स्वास्थ्य और परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिक निकाय

(A Statutory Body under aegis of Ministry of H & F.W., Govt. of India)

सिजुआ, डाक: डुमुडुमा, भुवनेश्वर, ओडिशा - ७५१०१९

SIJUA, POST-DUMUDUMA, BHUBANESWAR, ODISHA-751019

### NOTIFICATION

**Sub: Document Verification for various post shortlisted through CRE 2024 in AIIMS Bhubaneswar - Reg.**

Pursuant to the CRE 2024 Advertisement Notice No. 171/2025 dated: 07/01/2025, and subsequent **Notification Nos. 256/2025 dt.27-06-2025, 258/2025 dtd 27-06-2025, 281/2025 dtd 18-07-2025** published by AIIMS, New Delhi, the following candidates who have been allotted AIIMS, Bhubaneswar are hereby called to attend the **Document Verification (in physical mode) on 28.08.2025**. Accordingly, the candidates are hereby instructed to report for document verification and completion of other formalities as per the schedule & important notes mentioned below. If any of the listed candidates **fails to report for the document verification** as per the schedule, it will be **presumed that the candidate is not interested to join the Institute and his/her candidature for the post will be treated as cancelled without any further notice**.

#### Schedule of Document Verification

Date	Reporting Time	Venue
28.08.2025	09:00 AM	Mini Auditorium, College of Nursing, AIIMS, Bhubaneswar-751019.

Sl No.	Roll Number	Candidate Category	Allotment Category	Gender	Overall Rank
<b>JUNIOR ADMINISTRATIVE OFFICER</b>					
1	6191358	OBC(NCL)	UR	MALE	33
2	6101850	UR	UR	MALE	50
<b>PRIVATE SECRETARY</b>					
1	6157933	EWS	UR	MALE	91
2	6222098	OBC(NCL)	UR	FEMALE	114
3	6230028	UR	UR	MALE	143
4	6179520	OBC(NCL)	UR	MALE	208
<b>ASSISTANT SECURITY OFFICER</b>					
1	6164520	UR	UR	MALE	1

**IMPORTANT NOTES: -**

1. The above list is purely provisional and may vary after detailed examination/verification besides any terms and conditions of this Notification. The decision of the Competent Authority, AIIMS BBSR in this regard shall be final.
2. All the Eligibility criteria and terms and conditions for deciding eligibility of the candidate will be as per the advertisement notice published by AIIMS Delhi for COMMON RECRUITMENT EXAMINATION (CRE)- 2024, vide Notice No.171/2025, dated 07/01/2025 and subsequent corrigendum/addendum, if any.
3. In case any of the listed candidates is found not fulfilling any of the eligibility criteria at any stage then his/her candidature/selection will be cancelled without giving any reason. The decision of the Competent Authority, AIIMS, Bhubaneswar in this regard shall be final.
4. The Degree/Diploma qualification as claimed by the candidate(s) is/are to be recognised by the concerned Board/University/UGC/Government. The candidates have to submit documentary proof to the satisfaction of the authority of the AIIMS, Bhubaneswar that the same is recognised by the Government Authority. If anyone fails to submit documentary evidence, then his/her candidature will be cancelled without giving him/her any further opportunity. Similarly, while claiming any qualification as equivalent to degree/diploma, then the candidate has also to submit documentary proof.
5. The list of candidates listed for document verification is not the common merit list and will have no bearing on seniority, the seniority will be determined as per the common merit list of all selected candidates irrespective of the date of the joining of the candidates.
6. Please bring the following original documents with you with one set of self-attested photocopies as per **Annexure-A**.
7. Candidates applying under OBC category must produce the valid caste certificate in the format provided by the DoP&T vide O.M. No. 36036/2/2013- Estt. (Res.) dated 30.05.2014 and further clarification issued by DoP&T OM No. 36036/2/2013-Estt(Res-I) dated 31.03.2016. The certificate must mention the non-creamy layer status of the applicant (Non-creamy layer status issued by an authority mentioned in DOPT Office Memorandum no. 36012/22/93- Estt. (SCT) dated 15.11.1993). The OBC applicants who belong to the 'Non-Creamy Layer' and whose caste appears in the Central List of the OBCs (notified by the Ministry of Social Justice and Empowerment on the recommendations of the National Commission for Backward Classes available at the website <http://ncbc.nic.in>) shall be eligible to be considered under the OBC category (Validity period of OBC Certificate in respect of non-creamy layer status of the applicants as per DOPT Office Memorandum No. 36036/2/2013- Estt. (Res-I) dated 31 March 2016). The validity of the non-creamy layer certificate should be for the financial year 2024-2025 (which is the year of advertisement) (considering income up to financial year ending on 31st Mar, 2024), issued from **1st April 2024 to 31st January 2025**.
8. The vacancies advertised under EWS Category are as per the instructions issued by DoPT, Ministry of Personnel, Public Grievances & Pension, Govt. of India, vide OM. No. 36039/1/2019- Estt (Res), dated 31.01.2019. Application under EWS category will be considered subject to submission of Income and Assets certificate on a prescribed format issued by the competent authority and subject to verification of genuineness of the certificate by the issuing authority. In pursuance to DoP&T OM No. 36039/1/2019-Estt (Res), dated 31.01.2019, a EWS certificate issued in prescribed format for employment in Central Government on the basis on income of

financial year 2023-2024, issued between 1st April 2024 and 31st January 2025, is applicable. At the time of document verification, the applicant must produce the applicable certificate valid for financial year (2024-25) as mentioned above.

9. Candidates who fail to produce valid category certificate OBC/EWS/SC/ST/PWBD etc. during document verification or as and when required to produce the same, the candidature will be cancelled. All candidates are advised to obtain required valid category certificate in advance to avoid cancellation of candidature at any stage of the recruitment process.
10. **Candidates should note that shortlisting for Document Verification does not entail any right for issuing Offer of Appointment to the above listed candidates. Final result will be published after document verification and number of vacancies available.**
11. Those candidates who are in Govt. Service (including AIIMS Employees) are required to produce No Objection Certificate (NOC) for document verification, without the same, they shall not be allowed to participate in document verification process and their candidature will be treated as cancelled.
12. The final selection will be purely on merit who fulfil all eligibility criteria as per the advertisement. **Action as warranted under Rules/Law will be taken in respect of those candidates found influencing the recruitment process in any manner.**
13. While every care has been taken in preparing the above Roll No. wise list of candidates for the aforesaid posts to be called for Document Verification, however, AIIMS, Bhubaneswar reserves the right to rectify inadvertent error or printing mistake, if any.
14. No hard copy of the call letter for Document Verification will be sent by post therefore the claim of the candidate that they have not received the intimation about document verification at any later date will not be considered.
15. Please visit Institute's website i.e., <https://aiimsbhubaneswar.nic.in> for any last-minute change and other details about this recruitment.

**IMPORTANT: Beware of the touts who may misguide the candidates with false promises of getting them selected on illegal consideration.**

By Order of the Executive Director

Administrative Officer  
AIIMS, Bhubaneswar

**प्रति लिपि/ Copy to :**

1. PPS to Executive Director – for kind information of the Executive Director.
2. PS to DDA – for kind information of the DDA.

**Annexure-A****ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHUBANESWAR  
SIJUA, PATRAPADA, POST-DUMUDUMA, BHUBANESWAR, ODISHA-751019**

**Please bring the following original documents along with one set of self-attested photocopy of the said documents -**

1. Photograph of candidate (10 copies)
2. Proof of Date of Birth.
3. Identity Proof.
4. Address Proof.
5. Class 10<sup>th</sup> & 12<sup>th</sup> Marksheet and Certificates.
6. Marksheet & Certificate of Diploma/Degree establishing the essential educational qualification as advertised.
7. Registration Certificate (if Applicable).
8. Experience Certificate (if applicable) clearly stating **duration of experiences, number of beds** etc. establishing the eligibility of candidates in fulfilment of essential experiences as applicable.
9. PwBD Certificate (if applicable) – The disability certificate should be issued by a duly constituted and authorized Medical Board of the State or Central Govt. Hospitals/Institutions and countersigned by Medical Superintendent/CMO/Head of Hospital/Institution as provides under the rules.
10. EWS/SC/ST/OBC (non-creamy layer) (if any) Certificate from appropriate authority. Those candidates who have claimed belonging to OBC have to produce OBC (non-creamy layer) certificate applicable for Central Government jobs having validity as per GoI instructions/terms & condition of the Advertisement.
11. If candidate working in Government/Semi Government/PSU Institution- No Objection Certificate from their present employer.
12. Copy of Admit Card issued for Written Examination/CBT.
13. An Affidavit on Non-Judicial Stamp Paper of denomination of Rs. 20/-as per **Annexure 'B'** duly notarized.
14. Self-attested copy of online application as downloaded.
15. Any other relevant documents.

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**Annexure-B****ALL INDIA INSTITUTE OF MEDICAL SCIENCES BHUBANESWAR  
SIJUA, PATRAPADA, POST-DUMUDUMA, BHUBANESWAR, ODISHA-751019****AFFIDAVIT****Non-Judicial Stamp paper of denomination of Rs. 20/-**

1. I, Mr./Mrs./Ms..... age.....  
Son/Daughter/Wife of..... resident of  
..... do  
hereby give an affidavit that all the degree/diploma constituting essential qualification as per the advertisement, submitted by me in support of this application are from recognized University/Institution. I hereby undertake that I possess/meet all eligibility criteria for the post I have applied as on the last date of the receipt of application as per the prescribed qualification, age, experience, and other eligibility criteria as per the advertisement.
2. The degree/diploma as mentioned on my online application as submitted to AIIMS, Bhubaneswar are recognised by the appropriate agency of the Government. In case, my declared degree/diploma is found to be not recognised by the concerned government agency, then my appointment may be cancelled even after joining the post.
3. That if at any stage it is found that any of the information furnished by me to be false or I am not fulfilling any of the eligibility criteria of the advertisement, then my selection to the post will be cancelled and all subsequent actions to it may be considered void ab-initio besides any such administrative or legal action as the Competent Authority deemed fit to take against me including recovery of financial loss sustained.

**Deponent****Verification**

I, the above-named deponent, do hereby solemnly affirm and declare that all the contents of the above affidavit are correct and true to the best of my knowledge and belief and nothing has been concealed therefrom.

Verified at AIIMS, Bhubaneswar on this Date.....

**Deponent**