

**Tender for
Supply & Installation of
ENDOCYSTOSCOPY AND TURP SET**



File No : J-11048(006)/2013/S & P
Issue Date : 10.09.2013
Last Date of Submission : 07.10.2013, 11.00 AM
Tender opening date (Technical bid): 07.10.2013, 03.00 PM

**All India Institute of Medical Sciences,
Bhubaneswar**

All India Institute of Medical Sciences, Bhubaneswar

Email: info@aiimsbhubaneswar.edu.in
www.aiimsbhubaneswar.edu.in

All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, an apex healthcare institute, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders in two-bid system for supply & installation of the following items at the institute. You are requested to quote your best offer along with the complete details of specifications, terms & conditions.

S.No.	Item Description	Quantity
1.	ENDOCYSTOSCOPY AND TURP SET	01 (One)

(Refer Details as per Annexure-'I')

Quotation should be sealed and super scribed with tender number and address to:

“Administrative Officer
All India Institute of Medical Sciences,
Patrapada,
Bhubaneswar- 751019

The sealed quotations should reach the Institute, latest by 10.09.2013 by 11:00 AM and the price bid will be opened on 10.09.2013 at 3:00 PM in the Administrative Office, AIIMS, Bhubaneswar of the Institute in the presence of the bidder(s) or their authorized representative(s), who will be present at the scheduled date and time. The list of technically qualified bidders with the date of opening of financial bid shall be hoisted in the website of AIIMS, Bhubaneswar on 10.10.2013.

Terms & Conditions:

- 1. Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 45,000/- (Rupees Forty five thousand only) by way of demand drafts only. The demand drafts shall be drawn in favour of “All India Institute of Medical Sciences, Bhubaneswar”. The demand drafts for earnest money deposit must be enclosed in the envelope containing the technical bid. In case a firm quotes more than one items, they may do so in separately or at least furnish a separate EMD for each item. **In case of more than one items quoted with a single EMD, the first item only will be considered for comparison.**

The EMD of the successful bidder shall be returned after the successful completion of contract / order and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD shall be liable for rejection.

The firms who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industrial (SSI) are exempted to submit the EMD (Copy of registration must be provided along with).

2. Rate: Rates should be quoted in Indian Rupees (INR) on FOR Basis at AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-ups as:

- Basic Cost.
- VAT /CST as applicable.
- Insurance charges if any.
- Total Cost (F.O.R at AIIMS Bhubaneswar).

3. Validity: The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

- 4. Warranty / Guarantee:** Bid must be quoted with five (05) year comprehensive on-site warranty / guarantee and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. Warranty would be followed by 5 year CMC (Comprehensive maintenance contract with spares) @ 3% of the cost of the Machine with 5% increment every year. Vendor would submit list of consumables required for running the machine along with its cost. During the warranty and CMC period the supplier/ company should provide a minimum of 04 (four) preventive maintenance as routine services. After sales services must be provided in the city of installation. In situations requiring service or repair of the unit outside the city of installation, the expenditure on the account of this will have to be borne by the supplier.
- 5. Uptime guarantee:** The firm should provide uptime guarantee of 95% during warranty and CMC period, with acceptance of the penalty clause in case of failure to do so.

6. Downtime penalty Clause

During the comprehensive warranty period, the guarantee uptime of 95% of 365 days will be ensured. In case the down time exceeds the 5% limit penalty of extension of guaranty period by two days for each additional day of down time will be enforced. The vendor must undertake to supply all spares for optimal upkeep of the equipment for at least FIVE YEARS after handing over the unit to the Institute.

If accessories/other attachment of the system are procured from the third party, then the vendor must produce cost of accessory/other attachment and the CMC from the

third party separately along with the main offer and the third party will have to sign the CMC with the Institute if required.

The principal supplier or their service partners are required to submit a certificate that they have satisfactory service arrangements and fully trained staff available to support the uptime guarantee.

7. FALL CLAUSE

If, at any time, during the said period, the supplier reduce the said prices of such Stores/Equipment or sales such stores to any other person/organization/Institution at a price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences (AIIMS) Bhubaneswar and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

The supplier shall furnish the following certificate to the Accounts Officer (TC) along with each bill for payment for supplies made against in Rate Contract Tender.

“I/We certify that the Stores of description identical to the Stores supplied to the government under the contract against Tender herein have not been offered/sold by me/us to any other person/organization/Institution up to date of bill/the date of completion of supplies against all supply orders placed during the currency of the tender/rate contract at the price lower than the institute under contract /against tender”.

- 8. Delivery & Installation:** All the goods ordered shall be delivered & installed within 4 weeks from the date of issuing purchase order. All the aspects of safe delivery, installation and commissioning shall be the exclusive responsibility of the supplier.

If the supplier fails to delivered, installation and commissioning of the goods on or before the stipulated date, then a penalty at the rate of 2% per week of the total order value shall be levied subject to maximum of 10% of the total order value.

- 9. Performance Security:** The supplier shall require to submit the performance security in the form of irrevocable Bank Guarantee (BG) / or Fixed Deposit Receipt (FDR) issued by any Nationalised Bank for an amount of which is equal to the 10% of the order value and should be kept valid for a period of 30 day beyond completion of all the contractual obligation including CMC period.

10. Payment Term:

- 70% payment of the total order value shall be released after the successful installation/ commissioning of the ordered goods against the submission of the test report.

- Balance 30% of the order value shall be released within one month after successful installation, commissioning & functioning of the equipment and the submission of the performance security.

11. Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document should be signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
12. Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid. The compliance sheet should specifically mention the page and the place where the proof of the compliance is mentioned for each item.
13. After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive tenderer.
14. Conditional bid will be treated as unresponsive and it may be rejected.
15. The Institute reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).

16. **TENDER EVALUATION**

Tenders evaluation will be done in **two stages**:

- a. Technical bid and
- b. Price bid.

Each bid to be submitted in separate sealed envelopes super-scribed as “Technical Bid” and “Price Bid” respectively. All these 2 envelopes should be put in another envelope marked as “**Tender for ENDOCYSTOSCOPY AND TURP SET for AIIMS, Bhubaneswar**” sealed with sealing wax.

TECHNICAL BID:

The firm should submit the technical bid in a sealed cover separately super-scribing “**Technical Bid for ENDOCYSTOSCOPY AND TURP SET**” along with Name and address of the Bidder. Technical bid should contain:

- a. The name of items with specification and makes/brands of the items, indigenous or imported with name of manufacturer & address must be enclosed.

- b. Literature and catalogues in support of items quoted must be enclosed in original.
- c. Whether the items quoted is as per specification, if not the statement of deviation (Parameter wise) from the tender technical specification must be enclosed.
- d. Details about the
 - i. Past experience (in years).
 - ii. Spares & services after the sale of the equipment.
- e. Undertaking for providing CMC for 5 years after 5 years Warranty
- f. Undertaking by manufacturer of equipment for servicing the equipment & supply of spare parts whenever required at least for 5 years after completion of warranty/Guaranty.
- g. Name, Address, Phone & Fax No. of Service Centre at Bhubaneswar or nearby.

The Committee constituted by the Director will technically evaluate the items on the basis of specification as per Annexure I, make/brand quoted; literature enclosed, sample submitted wherever asked, the authority from manufacturer for the item etc. The items accepted technically will only be considered for price evaluation (price bid). Price should not be quoted with technical bid, otherwise the tender will be rejected without any correspondence.

PRICE BID:

Should be submitted in a separate sealed envelope super-scribing the word “**Price Bid for ENDOCYSTOSCOPY AND TURP SET**” along with Name and address of the Bidder.

The price should indicate all inclusive lump sum price including cost of the item, freight, insurance, transit insurance, packing, forwarding, sales tax, excise duty, VAT, Octroi etc. and charges for installation and commissioning. No other charges in addition will be payable on any account over and above the lump sum price quoted. Offers with price variation clause will not be accepted. The rates quoted in ambiguous terms such as “Freight on actual basis” or “Taxes as applicable extra” or “Packing forwarding extra” will render the bid liable for rejection irrespective of its gradation in respect of lump sum prices quoted.

Bidders shall indicate the actual rate of octroi, excise duty, sales tax, VAT, etc. which will be payable.

Price quoted should be in Indian currency (INR).

17. Applicable Law:

- The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.
- The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.

- Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.

Annexure-I

ENDOCYSTOSCOPY AND TURP SET	
1.1	ENDOCYSTOSCOPY AND TURP SET is used for minimal invasive surgery of the urinary tract system and comprises of telescope and associated instruments and units.

2 Operational Requirements

Sl	Name
2.1	The set should have units/groups of items/components as given below, which should be quoted individually. They could be offered bundled in a comprehensive system or separately for each individual group, which should be adaptable with all major international brands.

3 Technical Specifications

Sl. No.	NAME of INSTRUMENTS	QUANTITY
1.	Forward oblique 30 degree Telescope, diameter 4mm, Autoclavable, Length30cm, fiberoptic light transmission incorporated.	1
2.	Straight Forward 0 degree Telescope, diameter 4mm, Autoclavable, Length30cm, fibre optic light transmission incorporated. For use with Bipolar Working Element	1
3.	Cystoscope-Urethroscope Sheath, 17Fr, 19Fr, 22Fr each with obturator and 2 LUER-lock connectors.	1each
4.	Telescope bridge, with 1 lockable channel.	2
5.	Catheter deflecting mechanism with 2 lockable instrument channels, with ratchet.	1
6.	Forceps for removal of foreign bodies of 5Fr,7Fr & 9Fr each with double action jaws, flexible, length 40cm	1 each
7.	Biopsy Forceps 5Fr, 7F & 9 Fr, each with double action jaws, flexible, length 40cm	1 each
8.	Scissors of 5Fr, 7F & 9 Fr, each with Single action jaws, flexible, length 40cm	1 each
9.	Ball electrode,unipolar,5Fr & 7Fr ,each with length 52-54 cm	1 each
10.	needle electrode,5Fr & 7Fr, each with unipolar, Length 52-54 cm.	1 each
11.	Resectoscope Sheath with LUER-Lock stopcock, including connecting tubing for in & outflow, 26Fr, oblique beak, rotating inner sheath with ceramic insulation.	1
12.	Standard obturator & Visual obturator each with channel for flexible instruments.	1
13.	Working element where cutting by means of a spring, the thumb support is movable and in rest position the electrode is inside the resectoscope sheath. Unipolar	1

14.	cutting loop, angled	12
15.	coagulating electrode angled, blunt	6
16.	Coagulating electrode, with barrel-shaped end.	6
17.	Coagulating electrode, with ball end.	12
18.	Coagulating electrode angled, pointed.	6
19.	High frequency cords (Monopolar)	2
20.	Protection tube for sterilization and storage of electrodes.	2
21.	Sachse Urethrotome sheath, 21 Fr with channel	2
22.	Obturator for urethrotome sheath.	1
23.	Telescope Bridge for use with urethrotome sheath with 5 Fr channel for instruments	2
24.	Supplementary Sheath, side open for introduction of balloon catheter, to slip on urethrotome sheath.	1
25.	Sachse cold knife, straight.	6
26.	cold knife, round	6
27.	Working element where cutting by means of a spring, the thumb support is movable and in rest position the electrode is inside the resectoscope sheath. Bipolar	1
28.	Cutting loops angled bipolar	12
29.	Toomey Syringe, 75cc	2
30.	Ellik Evacuator	2
31.	Stone Basket, 5 Fr., length 60cm, for use through the lateral irrigation channel	2
32.	Stone Crushing Forceps, single action jaws	1

4 System Configuration Accessories, spares and consumables

Sl	Name
4.1	System as specified. But all the items should be of the same manufacturer of International repute only.
4.2	ACCESSORIES:- All possible accessories of the equipment should be quoted. The specific accessory and its quantity will be decided on the basis of actual requirement
4.3	The system should be capable of accepting standard accessories of major international brands, which should be specified and for which suitable adaptor, if required, is to be provided
4.4	The codes and rates of all relevant individual accessories should be quoted separately with clear mention of period of validity of rates

5 Environmental factors

Sl	Name
5.1	The unit shall be capable of being stored continuously in ambient temperature of 0 -50 deg C and relative humidity of 15-90%
5.2	The unit shall be capable of operating continuously in ambient temperature of 10 -40deg C and relative humidity of 15-90%

6 Power Supply

Sl.	Name
6.1	Power input to be 220-240VAC, 50Hz fitted with Indian power-plug

7 Standards & Safety

Sl.	Name
7.1	Should be FDA/ CE or BIS approved product
7.2	Manufacturer and Supplier should have ISO certification for quality standards.
7.3	Electrical safety conforms to standards for electrical safety IEC 60601-1 General Requirements (or equivalent BIS Standard)

8 Training

Sl.	Name
8.1	Comprehensive training for staff of user department and support services till familiarity with the system.

9 Warranty & Service

Sl.	Name
9.1	Comprehensive warranty for 5 years and 5 years Comprehensive Maintenance Service after warranty. The cost of CMC must be quoted in the price bid.
9.2	Percentage of uptime guarantee of the equipment during warranty and CMC period for which commitment is to be given must be specified with acceptance of applicable penalty clauses in case of failure to do so.
9.3	Principal manufacturer must have registered service centre in India. After sales service must be provided in the city of installation. In situations requiring service/repair of the unit outside the city of installation, the expenditure on account of this will have to be borne by the supplier

10 Documentation

Sl.	Name
10.1	Product Literature in original along with that of accessories and indigenous components if any. Photocopies/computer generated copies are not acceptable
10.2	Statement of compliance with tender specifications with clear and unambiguous links to relevant portions of product literature/authentic document, which should be highlighted. Alternatives provided for noncompliant specifications with justification must be described in detail with supporting literature.
10.3	Certificate of compliance with standards and approvals stated above
10.4	Certificate of manufacturer/principal regarding authorisation of service facility provided by the supplier
10.5	List of Equipment available in the Service Centre for providing calibration and routine Preventive Maintenance Support as per manufacturer documentation in service/technical manual.

10.6	List of important spare parts and accessories, which are required for maintenance and repair, with their part number and costing.
10.7	Terms and conditions of warranty and CMC including schedules of visit by service personnel with check list of services to be carried out
10.8	Commitment for supply of log book with check list for daily, weekly, monthly and quarterly preventive maintenance with contact details of service personnel along with the equipment. The job description of the hospital technician and company service engineer should be clearly spelt out in the log book.
10.9	List of users of quoted model with performance certificate from major hospitals

Annexure-II

Inviting of sealed quotations for supply and installation of ENDOCYSTOSCOPY AND TURP SET at AIIMS, Bhubaneswar

TECHNICAL BID

Name of Firm/Contractor/Supplier	
Complete Address & Telephone No.	
Name of Proprietor/Partner/Managing Director/Director.	
Phone & Mobile No.	
Name and address of service centre near by Bhubaneswar.	
Whether the firm is a registered firm Yes/No (attached copy of certificate)	
PAN No. (enclose the attested copy of PAN Card)	
Sales/Service Tax No. (enclose the attested copy of Service Tax Certificate)	
VAT No. (enclose the attested copy of VAT Certificate)	
Whether the firm has enclosed the Bank Draft/Pay Order/Banker's cheque of Rs.45,000/- as Earnest Money Deposit.	
Whether the Firm/Agency has signed each and every page of Tender/NIT	
Please provide full list of consumables.	
Any other information, if necessary	

Authorized signatory of the bidder with seal.

Annexure-III

Financial Bid

(To be submitted on the letterhead of the company / firm)

Sl. No	Name of Item	Quantity	Rate	Vat/Taxes etc	Amount
1.	ENDOCYSTOSCOPY AND TURP SET	1			

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

Authorized signatory of the bidder with seal.

ALL INDIA INSTITUTE OF MEDICAL SCIENCES
Bhubaneswar - 751019

Ref. No: **J-11048 (020)/2013/S&P**

Dated : Bhubaneswar, the 09th Sept. 2013.

To,

M/s _____

Subject: **Regarding Purchase of Laparoscopy surgery set with high definition camera with accessories, recording system and hand instruments at AIIMS, Bhubaneswar.**

Madam/Sir,

This office intends to purchase 01(one) **ENDOCYSTOSCOPY AND TURP SET** for use at AIIMS, Bhubaneswar. The tender can be sent through registered post, Speed Post, Courier or put personally in the sealed tender box kept in Administrative Officer, AIIMS, Bhubaneswar-751019 and no request will be entertained thereafter. AIIMS, Bhubaneswar will not be responsible for postal/courier delay of receipt of tender document. The last date of receipt of the tender document is on **30.09. 2013 at 11.00 hrs. and the price bid will be opened on 01th OCT 2013 at 04.00 P.M.** by the Tender Opening Committee followed by opening of price bid of the technically qualified bidder.

The tender terms & conditions, specification of **ENDOCYSTOSCOPY AND TURP SET** and tender format can be downloaded from AIIMS, Bhubaneswar website www.aiimsbhubaneswar.edu.in. At the time of submitting the tender a demand draft of EMD as mentioned in terms & conditions should be attached with tender form in favour of **"AIIMS, Bhubaneswar"**. In case the due date is declared a holiday tender shall be opened on next working day.

Yours faithfully,

Administrative Officer,
AIIMS, Bhubaneswar