

**Notice Inviting Tender**  
**for**  
**Supply of**  
**BATTERY OPERATED**  
**TRANSPORTING VEHICLES**



**File No** : J-11048 (039)/2013-14/S&P  
**Issue Date** : 10-02-2015  
**Last Date of Submission** : 04-03-2015 at 12.00AM  
**Tender opening date (Technical bid):** 04-03-2015 at 3.00PM

All India Institute of Medical Sciences,  
Bhubaneswar

*Signature of Tenderer & Seal*

# All India Institute of Medical Sciences, Bhubaneswar

Email: [info@aiimsbhubaneswar.edu.in](mailto:info@aiimsbhubaneswar.edu.in)  
[www.aiimsbhubaneswar.edu.in](http://www.aiimsbhubaneswar.edu.in)

All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, an apex healthcare institute, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders in two-bid system for supply of the following items at the institute. Intending Tenderers are requested to quote their best offer along with the complete details of specifications, terms & conditions.

| S.no | Item Description                      | Quantity |
|------|---------------------------------------|----------|
| 1.   | Battery Operated Transporting Vehicle | 2        |

(Refer Details as per Annexure-'I')

Tender should be sealed and superscribed with tender number and address to:

“Administrative Officer  
All India Institute of Medical Sciences,  
Patrapada,  
Bhubaneswar- 751019

The sealed Tender should reach the Institute, latest by 04-03-2015 at 12.00 AM and the technical bid will be opened on 04-03-2015 at 03:00PM in the Administrative Office, AIIMS, Bhubaneswar of the Institute in the presence of the bidder(s) or their authorized representative(s), who may remain present at the scheduled date and time. The financial bid of the technically qualified bidders shall be hoisted in the website of AIIMS,

## **Terms & Conditions:**

- 1. Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs.50,000/- (Rupees Fifty Thousand Only) by way of demand drafts /BG/FDR only and Rs.2,000/- as tender fees drawn in favour of the “AIIMS Bhubaneswar”. (TENDERS NOT ACCOMPANIED WITH EMD/BID SECURITY AND TENDER FEES ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED). The demand drafts shall be drawn on any Nationalised Bank in favour of “All India Institute of Medical Sciences, Bhubaneswar”. The Tender Fee & Earnest Money Deposit must be enclosed in the envelope containing the technical bid.

The EMD of the successful bidder shall be returned after the successful completion of contract / order and for unsuccessful bidder(s) it would be returned after award of the contract. No claim shall lie against the Government/AIIMS, Bhubaneswar in respect of erosion in the value or interest on the amount earnest money deposit or security deposit. Bid(s) received without EMD shall be liable for rejection.

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The firms who are registered with National Small Industries Corporation (NSIC) / OR Small Scale Industrial (SSI) are exempted to submit the EMD (Copy of registration must be provided along with the Technical Bid).

- 2. Rate:** Rates should be quoted in Indian Rupees (INR) on F.O.R Basis at AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-ups as:

- Basic Cost.
- VAT /CST as applicable. if
- Total Cost (F.O.R at AIIMS Bhubaneswar).

- 3. Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

- 4. Warranty / Guarantee:** Bid must be quoted with Three (02) years comprehensive on-site warranty / guarantee and it will be started from the date of the satisfactory installation / commissioning of goods, against the defect of any manufacturing, workmanship and poor quality of the components. Warranty would be followed by 5 year CMC (Comprehensive maintenance contract with spares) @ 3% of the cost of the Machine with 5% increment every year. Vendor would submit list of Consumables required for running the machine along with its cost. During the warranty and CMC period the supplier/ company should provide a minimum of 04 (four) preventive maintenance as routine services. After sales services must be provided in the city of installation. In situations requiring service or repair of the unit outside the city of installation, the expenditure on the account of this will have to be borne by the supplier.

#### **Service**

The supplier will ensure regular maintenance service by the appropriate engineer having the technical know-how of the equipment. The supplier shall also ensure the presence of resident engineer in the geographical location of this city of Bhubaneswar so that he attends the call without loss of time.

**5. Inspecting , Testing and quality control:**

- i. Representative of the Institute will inspect and test the ordered goods and the related services to confirm their conformity to the contract specification and other quality control details incorporated.

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- ii. The Inspector shall have full and free access at any time during the execution of the contract to the supplier's work for satisfying himself that the goods are being manufactured in accordance with the specification mentioned in the Contract, and he may require the Supplier to make arrangements of inspection of the goods or any part thereof or any material at his premises or at any other place specified by the Inspector or and if the Supplier has been permitted to employ the services of a sub-inspection of the goods after they have been inspected by the Inspector for the purpose aforesaid. The decision of the purchaser/ inspection authority in this regard shall be final and binding on the Supplier. All terms and condition of the contract as they apply to the inspection shall also apply to the re- inspection.
- iii. The Supplier shall provide, without any extra charge, all material, tools, labour and assistance of every kind, which the Inspector may demand of him for any test, and examination, which he shall require to be made on the Supplier's premises and the Supplier shall bear and pay all costs attendant thereon. If the Supplier fails to comply with condition aforesaid, the Inspector shall, in his sole judgment, be entitled to remove for test and examination all or any of the goods manufactured by the Supplier to any premises other than his (Supplier's) and in all such cases the Supplier's shall bear the cost of transport/and carrying out such tests elsewhere. A certificate in writing of the Inspector, that the Supplier has failed to provide the facilities and the means for test and examination, shall be final.
- iv. The Supplier shall also provide and deliver for test, free of charge, at such place other than his premises as the Inspector may specify such material or goods as he may require for tests for which Supplier does not have the facilities or special/independent tests.
- v. The Inspector shall have the right to put all the goods or materials forming part of the same or any part thereof to such tests as he may think fit and proper. The Supplier shall not be entitled to object on any ground whatsoever to the method of testing adopted by the Inspector.
- vi. Goods accepted by the purchase/AIIMS, BBSR and/or its inspector at initial inspection and in final inspection in terms of the contract should in no way dilute purchasers/AIIMS, BBSR's right to reject the same later.
- vii. The Purchaser's Inspector reserves the right to may draw samples through random sampling method after receiving the finished goods at destination. All the supplies shall be accompanied with the Manufacturer's certificate that the material conforms to the specifications.

Further to above if on the goods being rejected by the Inspector or AIIMS, BBSR at the destination , the supplier fails to make satisfactory supply within the stipulated period of delivery the purchaser shall be at liberty to :-

- a. Require the Supplier to replace the rejected goods forthwith but in any event not later than a period of 30 days from the date of rejection and the Supplier shall bear all cost of such replacement, including freight, if any, on such replacing and replaced goods but without being entitled to any extra payment on that or any other account.
- b. Purchase or authorize the purchase of quantity of the goods rejected or goods of a similar description when goods exactly complying with particulars are not in the opinion of the Purchase, which shall be final, readily available without notice to the supplier at his risk and

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cost and without affecting the Supplier's liability as regards the supply of any further installment due under the contract, or

- c. Cancel the contract and purchase or authorize the purchase of the goods or goods of a similar description (when goods complying with particulars are not in the opening of the Purchase, which shall be final, readily available) at the risk and cost of the Supplier.
- d. The Inspector shall have the power:-
- Before any goods or part thereof are submitted for inspection to certify that they cannot be in accordance with the contract owing to the adoption of any unsatisfactory method of manufacture.
  - To reject any goods submitted as not being accordance with particulars.
  - To reject the whole of the installment tendered for inspection, if after inspection of such portion thereof as he may in his discretion thinks fit, he is satisfied that the same is unsatisfactory.
  - To demand all cost incurred in the inspection and/or test. Cost of test shall be assessed at the rate charged by the Laboratory to private persons for similar work however if goods are accepted all cost incurred shall be borne by the Purchaser.
  - Inspector's decision as regards the rejection shall be final and binding on the Supplier.

6. **Uptime guarantee:** The firm should provide uptime guarantee of 98% during warranty and CMC period, with acceptance of the penalty clause in case of failure to do so.

**7. Downtime penalty Clause**

During the comprehensive warranty period, the guarantee uptime of 98% of 365 days will be ensured. In case the down time exceeds the 2% limit penalty of extension of guaranty period by two days for each additional day of down time will be enforced. The vendor must undertake to supply all spares for optimal upkeep of the equipment for at least FIVE YEARS after handing over the unit to the Institute.

If accessories/other attachment of the system are procured from the third party, then the vendor must produce cost of accessory/other attachment and the CMC from the third party separately along with the main offer and the third party will have to sign the CMC with the Institute if required.

The principal supplier or their service partners are required to submit a certificate that they have satisfactory service arrangements and fully trained staff available to support the uptime guarantee.

**8. FALL CLAUSE**

If, at any time, during the said period, the supplier reduce the said prices of such Stores/Equipment or sales such stores to any other person/organization/Institution at a price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences (AIIMS) Bhubaneswar and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

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The supplier shall furnish the following certificate to the Administrative Officer along with each bill for payment for supplies made against in Rate Contract Tender.

"I/We certify that the Stores of description identical to the Stores supplied to the government under the contract against Tender herein have not been offered/sold by me/us to any other person/organization/Institution upto date of bill/the date of completion of supplies against all supply orders placed during the currency of the tender/rate contract at the price lower than the institute under contract /against tender".

- 9. Delivery & Installation:** All the goods ordered shall be delivered within 4 to 6 week from the date of issue of supply order/ acceptance letter. All the aspects of safe delivery shall be the exclusive responsibility of the supplier. The acceptance of the Supply order should be furnished with 7 (seven) days from the date of issue failing which it shall be treated that the firm has accepted the Supply Order.

If the supplier fails to delivered, installation and commissioning of the goods on or before the stipulated date, then a penalty at the rate of 2% per week or part thereof exceeding 3 days of the total order value shall be levied subject to maximum of 10% of the total order value. (Excluding the date of issue of Supply Order / acceptance letter and date of delivery).

- 10. Performance Security:** The supplier shall require to submit the performance security in the form of irrevocable Bank Guarantee (BG) / or Fixed Deposit Receipt (FDR) issued by any Nationalised Bank for an amount of which is equal to the 10% of the order value and should be kept valid for a period of 60 day beyond completion of all the contractual obligation including CMC period. If the successful bidder fails to furnish the full security deposit or within 15 (fifteen) days after the issue of Letter of Award of Work, his bid security (EMD) shall be forfeited unless time extension has been granted by AIIMS, BBSR.

After completion of warranty period a fresh BG/ FDR of 10% of CMC cost will be submitted by the supplier for performance security against CMC & validity of this new BG/FDR will be 60 days beyond CMC period. After submission of new security deposit, old security deposit will be released.

**11. Payment Term:**

- 70% payment of the total order value shall be released after the successful commissioning of the vehicle of the ordered goods against the submission of the test report & on furnishing of Performance security & execution of Contract Agreement.
- Balance 30% of the order value shall be released after one month after successful functioning /commissioning of the vehicle of the item and basing upon the report of satisfactory functioning to be furnished by the user department.

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12. Bidder shall submit a copy of the tender document and addenda thereto, if any, with each page of this document duly signed and stamped to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
13. Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid.
14. After due evaluation of the Bid(s) the Institute will award the contract to the lowest evaluated responsive tenderer.
15. Conditional bid will be treated as unresponsive and it may be rejected.
16. *The Institute reserves the right to accept in part or in full or reject any or more quotation(s) without assigning any reasons or cancel the tendering process and reject all quotations at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).*

**17. TENDER EVALUATION**

Tender evaluation will be done in **two stages**:

- a. Technical Bid and
- b. Price Bid.

Each Bid to be submitted in separate sealed envelopes super-scribed as “Technical Bid” and “Price Bid” respectively. All these 2 envelopes should be put in another envelope marked as “**Tender for Supply of Battery Operator Transporting Vehicle, AIIMS, Bhubaneswar**” sealed with sealing wax.

**18. TECHNICAL BID:**

The firm should submit the technical bid in a sealed cover separately super-scribed “**Technical Bid for Battery Operator Transporting Vehicle**” along with Name and address of the Bidder. Technical bid should contain:

- a. The name of items with specification and makes/brands of the items, with name of manufacturer & address must be enclosed.
- b. Literature and catalogues in support of items quoted must be enclosed.
- c. Whether the items quoted is as per specification, if not the statement of deviation (Parameter wise) from the tender technical specification must be enclosed.
- d. Details about the
  - i. Past experience (in years).
  - ii. Spares & services after the sale of the equipment.
- e. Name, Address, Phone & Fax No. of Service Centre at Bhubaneswar or nearby.

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The Committee constituted by the Director will technically evaluate the items on the basis of specification as per Annexure I, make/brand quoted; literature enclosed, sample submitted wherever asked, the authority from manufacturer for the item etc. The items accepted technically will only be considered for price evaluation (price bid). Price should not be quoted with technical bid, otherwise the tender will be rejected without any correspondence.

**19. PRICE BID:**

Should be submitted in a separate sealed envelope super-scribed “ **Price Bid for Battery Operator Transporting Vehicle**” along with Name and address of the Bidder.

The price should indicate cost on mentioned at para/clause 2 above. Offers with price variation clause will not be accepted. The rates quoted in ambiguous terms such as “Freight on actual basis” or “Taxes as applicable extra” or “Packing forwarding extra” will render the bid liable for rejection.

**20.** The Authorised Official of the Institute shall have the right to inspect the good at the time of manufacturing. The Supplier shall intimate the Institute at all major stages manufacturing. If any defective is notice the supply order shall be cancelled.

**21. Applicable Law:**

- The contract shall be governed by the laws and procedures established by Govt. Of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.
- The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure will not be attributable to the supplier.

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**ANNEXURE - I**

**SPECIFICATIONS FOR**

**SUPPLY OF BATTERY OPERATOR TRANSPORTING VEHICLE**

| Description         | UoM  | 6 Seated               | 8 Seated           |
|---------------------|------|------------------------|--------------------|
| Seating Capacity    | No   | 6                      | 8                  |
| Payload             | KG   | 400                    | 600                |
| Batteries           | Volt | 8 V Batteries          |                    |
| Controller          | AMP  | Not less than 250 AMP  |                    |
| Frame/Chassis/ Body |      | Tubular Steel Chassis  |                    |
| Electrical System   |      | Not less than 48 Volt  |                    |
| Wheel Base          | mm   | Not less than 2250     | Not less than 2900 |
| Steering            |      | Rake & Pinion          |                    |
| Ground Clearance    | mm   | Not less than 120      |                    |
| Instrumentation     |      | Battery Indicator      |                    |
| Range per charge    | Km   | Not less than 35       | Not less than 30   |
| Guarantee           |      | Guarantee Upto 2 years |                    |

**Note: - Separate financial bid for CMC can be taken or included in the current financial bid. CMC can be done after the completion of the guarantee period which includes visit of their technical person at least once quarterly.**

**Other technical specification like Motor, Suspension, Turning Radius, Breaks, Lights, Charger & Speed is also in criteria & factors like certification of the company, Post Sell services, Company portfolio and previous client list should be consider before allotment of order.**

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**ANNEXURE-II**

**INVITING OF SEALED TENDERS FOR SUPPLY OF BATTERY OPERATOR  
TRANSPORTING VEHICLE AT AIIMS, BHUBANESWAR  
TECHNICAL BID**

| Sl No. | Description                                                                                                                                                                                                                                                                                                                                  | Document Supplied (Yes/No) | If yes, provide Reference page number |
|--------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------------------------|
| A      | Name & Address of Tenderer with phone number, email, name and telephone / mobile (Mention in Letter head)                                                                                                                                                                                                                                    |                            |                                       |
| B      | Specify you are Company / Proprietorship / Partnership firm (Mention in Letter head)                                                                                                                                                                                                                                                         |                            |                                       |
| C      | Specify your firm / company is a authorised dealer / distributor / Agency (Mention in Letter head)                                                                                                                                                                                                                                           |                            |                                       |
| D      | Name, Address & designation of the authorized person for signing the bid documents. (Authorization Letter) (Mention in Letter head)                                                                                                                                                                                                          |                            |                                       |
| E      | A partner of the firm, if it is a partnership firm in which case he must have authority to execute the contracts on behalf of the firm and to refer to arbitration disputes concerning the business of the partnership either by virtue of the partnership agreement or by a power of attorney duly executed by the partners of the firm.    |                            |                                       |
| F      | Name and address of service centre near by Bhubaneswar                                                                                                                                                                                                                                                                                       |                            |                                       |
| G      | Whether the firm is a registered firm (attached copy of certificate)                                                                                                                                                                                                                                                                         |                            |                                       |
| H      | Please Provide last three year IT Return copy                                                                                                                                                                                                                                                                                                |                            |                                       |
| I      | PAN No. (enclose the attested copy of PAN Card)                                                                                                                                                                                                                                                                                              |                            |                                       |
| J      | Service Tax No. (enclose the attested copy of Service Tax Certificate)                                                                                                                                                                                                                                                                       |                            |                                       |
| K      | VAT No. (enclose the attested copy of VAT Certificate)                                                                                                                                                                                                                                                                                       |                            |                                       |
| L      | Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs.10/- that no case is pending the police against the Proprietor/ partner or the Company (Agency). Indicate any convictions in the against the Company/ firm / partner. Please also declare that proprietor/firm has never been black listed by any organization. |                            |                                       |

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|   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |  |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|
| M | Have you previously supplied these items to any government / reputed private organization? If yes, attach the relevant poof. <b><i>Please provide a notarized affidavit on Indian Non Judicial stamp paper of Rs.10/- that you have not quoted the price higher than previously supplied to any government Institute / Organisation / reputed Private Organisation or DGS&amp;D rate in recent past. If you don't fulfil these criteria, your tender will be out rightly rejected</i></b> |  |  |
| N | Acceptance of terms & conditions attached (Yes/No). Whether each page of NIT and its annexure have been signed and stamped.                                                                                                                                                                                                                                                                                                                                                               |  |  |
| O | Details of the FDR/DD/BG of bid security (EMD) Rs.50,000/-                                                                                                                                                                                                                                                                                                                                                                                                                                |  |  |
| P | Detail of cost of Tender for Rs.2,000/- (downloaded from website)                                                                                                                                                                                                                                                                                                                                                                                                                         |  |  |
| Q | Any other information, if necessary                                                                                                                                                                                                                                                                                                                                                                                                                                                       |  |  |

**Note:**

- i. Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.
- ii. In case of non-fulfillment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice

Signature of the Tenderer with seal.

*Signature of Tenderer & Seal*

### **Annexure-III**

#### **Financial Bid**

**(To be submitted under the letterhead of the company / firm)**

| <b>Sl. No</b> | <b>Name of Item</b>                                 | <b>Quantity</b> | <b>Rate (Per Unit)</b> | <b>Vat/Taxes etc</b> | <b>Total Amount (Including All Taxes) (In Figure &amp; In words)</b> |
|---------------|-----------------------------------------------------|-----------------|------------------------|----------------------|----------------------------------------------------------------------|
| 1.            | BATTERY OPERATED TRANSPORTING VEHICLES FOR 8 SEATER |                 |                        |                      |                                                                      |
| 2.            | BATTERY OPERATED TRANSPORTING VEHICLES FOR 6 SEATER |                 |                        |                      |                                                                      |

1. I/We have gone through the terms & conditions as stipulated in the tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.

Signature of the Tenderer with seal.

*Signature of Tenderer & Seal*