

Notice Inviting Tender For Rate Contract of Bio Degradable Poly Bags to AIIMS, Bhubaneswar



No	DME Stage	Start Date & Time
1.	NIT No.	J-11048(040)/2016-17/S&P
2.	NIT Issue Date	04/04/2016
3.	Last Date of Submission	25/04/2016, 12.00 P.M
4.	Tender opening date (Technical bid)	25/04/2016, 15.00 P.M

All India Institute of Medical Sciences, Bhubaneswar

Email: info@aiimsbhubaneswar.edu.in

www.aiimsbhubaneswar.edu.in

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All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, an apex healthcare institute, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders in two-bid system for supply & installation of the following items at the institute. Interested Tenderer are requested to quote their best offer along with the complete details of specifications, terms & conditions.

S. No.	Item Description	EMD
1.	Bio Hazard / Bio Degradable Poly Bags	5000.00

(Refer Details as per Annexure-'I')

Tender should be sealed and superscribed with tender number and address to:

**"Administrative Officer
All India Institute of Medical Sciences,
Patrapada,
Bhubaneswar- 751019**

The sealed Tender should reach the Institute, latest by **25-04-2016** at **12.00** hrs and the Technical Bid will be opened on **25-04-2016** at **03:00** PM in the Administrative Office, AIIMS, Bhubaneswar of the Institute in the presence of the bidder(s) or their authorized representative(s), who may like to remain present at the scheduled date and time. The list of technically qualified bidders with the date of opening of financial bid shall be hoisted in the website of AIIMS, Bhubaneswar. No paper publication shall however, be made for this.

Terms & Conditions:

- 1. Earnest Money Deposit:** The bidder shall be required to submit the Earnest Money Deposit (EMD) for an amount of Rs. 5,000/- (Rupees Five Thousand only) by way of BG / Demand Drafts only and Rs. 2,000/- (Rupees Two Thousand only) as tender fees drawn in favour of the "AIIMS Bhubaneswar". (TENDERS NOT ACCOMPANIED WITH EMD/BID SECURITY AND TENDER FEES ALONGWITH THE TECHNICAL BID SHALL BE SUMMARILY REJECTED). The demand drafts shall be drawn in favour of "**All India Institute of Medical Sciences, Bhubaneswar**". The demand drafts for earnest money deposit and Tender Fee must be enclosed in the envelope containing the technical bid.

The EMD of the successful bidder shall be returned after the successful completion of contract / order and for unsuccessful bidder(s) it would be returned after award of the contract. Bid(s) received without demand drafts of EMD shall be liable for rejection.

The firms who are registered with National Small Industries Corporation (NSIC) are exempted to submit the EMD (Copy of registration must be provided along with).

- 2. Rate:** Rates should be quoted in Indian Rupees (INR) on F.O.R Basis at AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-ups as:

- Basic Cost.
- VAT /CST as applicable.
- Total Cost (F.O.R at AIIMS Bhubaneswar).

- 3. Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or change his offer during the validity period, bid is liable to be rejected and the earnest money deposit shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.

4. FALL CLAUSE

If, at any time, during the said period, the supplier reduce the said prices of such Stores/Equipment or sales such stores to any other person/organization/Institution at a price lower than the chargeable, he shall forthwith notify such reduction or sale to the Director, All India Institute of Medical Sciences (AIIMS) Bhubaneswar and the price payable for the Stores supplied after the date of coming into force of such reduction or sale shall stand correspondingly reduced.

The supplier shall furnish the following certificate to the Admin Officer, AIIMS, Bhubaneswar .

"I/We certify that the Stores of description identical to the Stores supplied to the government under the contract against Tender herein have not been offered/sold by me/us to any other person/organization/Institution upto date of bill/the date of completion of supplies against all supply orders placed during the currency of the tender/rate contract at the price lower than the institute under contract /against tender".

5. **Delivery:** All the goods ordered shall be delivered within 3 weeks from the date of issue of order. If the supplier fails to deliver of the goods on or before the stipulated date, then a penalty at the rate of 0.5% per week or part exceeding 3 days (Date of order and delivery being excluded) of the total order value shall be levied subject to maximum of 10% of the total order value.
6. **Payment Term:** 100% after delivery.(less list of goods found deficient in any manner
7. Bidder shall submit a copy of the tender document and addenda thereto, if any, on each page of this document & should be sign and stamp to confirm the acceptance of the entire terms & conditions as mentioned in the tender enquiry document.
8. Signed & stamped compliance sheet of the technical specification of the goods with technical printed literature must be enclosed with the bid.
9. After due evaluation of the bid(s) Institute will award the contract to the lowest evaluated responsive tenderer.
10. Conditional bid will be treated as unresponsive and it may be rejected.
11. **The Institute reserves the right to accept in part or in full or reject any or more Tenderer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without incurring any liability, whatsoever to the affected bidder or bidder(s).**
12. **TENDER EVALUATION**

Tenders evaluation will be done in **two stages**:

- a. Technical bid
- b. Financial bid.

Each bid is to be submitted in separate sealed envelopes super-scribed as "Technical Bid" and "Price Bid" respectively. All these 2 envelopes should be put in another envelope marked as "**Tender for INSECT KILLER for AIIMS, Bhubaneswar**" sealed with sealing wax.

TECHNICAL BID:

The firm should submit the technical bid in a sealed cover separately super-scribed "**Bio Hazard Poly Bags**" along with Name and address of the Bidder. Technical bid should contain:

The Committee constituted by the Director will technically evaluate the items on the basis of specification as per Annexure I, make/brand quoted; literature enclosed, sample submitted wherever asked, the authority from manufacturer for the item etc. The items accepted technically will only be considered for price evaluation (price bid). Price should not be quoted with technical bid, otherwise the tender will be rejected without any correspondence.

Financial BID:

Should be submitted in a separate sealed envelope super-scribing the word “**Bio Hazard Poly Bags**” along with Name and address of the Bidder.

The price should indicate as stated at Clause-2. Offers with price variation clause will not be accepted. The rates quoted in ambiguous terms such as “Freight on actual basis” or “Taxes as applicable extra” or “Packing forwarding extra” will render the bid liable for rejection irrespective of its gradation in respect of lump sum prices quoted.

Bidders shall indicate the actual rate of octroi, excise duty, sales tax, VAT, etc. which will be payable.

Price quoted should be in Indian currency (INR).

17.Applicable Law:

- The contract shall be governed by the laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.
- The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure if proved on record will not be attributable to the supplier.

(Signature of Tenderer with seal)

Name:.....

Address:.....

Annexure - I

SPECIFICATIONS FOR BIO HAZARD POLY BAGS

1. Bio Degradable Poly Bag,
2. Color- Yellow, Red, Blue, Black Color
3. Size - 18" x 24" , 24"x 36" , 36 x 45
4. Thick Ness - 190 GSM

Place:.....

Date:.....

(Signature of Tenderer with seal)

Name:.....

Address:.....

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Annexure-II**Inviting of Sealed Tender(s) for Supply Bio Degradable Poly Bag at AIIMS, Bhubaneswar**

Sl no.	Details / Particulars	Submitted (Yes/No)	Page No
A	Name & Address of Tenderer with phone number, email, name and telephone/mobile(Mention in Letter head)		
B	Specify you are Company /Proprietorship / Partnership firm(Mention in Letter head)		
C	Name of Proprietor /Partner/Managing Director/Director.		
D	Name, Address & designation of the authorized person for signing the bid documents. (Authorization should be made in Letter head of the Organisation)		
E	PAN No. (enclose the attested copy of PAN Card)		
F	Sales Tax /VAT No. (enclose the attested copy of Sales Tax / VAT Certificate)		
G	Details of the Earnest Money Deposit (EMD) Rs. 5,000/- (Rupees Five Thousand Only), FDR/BG No.____ / dt.____		
H	Details of the Tender Fee worth Rs.2,000/-(Rupees Two thousand only) Non-refundable (DD No. __, dt. ____)		
I	Whether the Firm/Agency has signed each and every page of Tender/NIT		
J	Have you previously supplied these items to any government /reputed private organization? If yes, attach the relevant poof. <i>Please provide a notarized affidavit on Indian Non Judicial stamp paper of Rs.10/- that you have not quoted the price higher than previously supplied to any Government Institute / Organisation / reputed Private Organisation or DGS&D rate in recent past. If you don't fulfil these criteria, your tender will be out rightly rejected.</i>		
K	Please submit a notarised affidavit on Indian Non judicial stamp paper of Rs.10/- that (i) no case is pending the police against the Proprietor / partner or the Company (Agency).Indicate any convictions if any against the Company/firm/partner. (ii) proprietor/firm has never blacklisted by any organization.		
L	Any other information, if necessary		

Note:

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy (ies) of the document(s) is kept.

Tender Enquiry No. AIIMS/BBSR/MS/14/123

- The tenderer should furnish specific answers to all the questions/issues mentioned in the Checklist. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “Not Applicable”.
- Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the question/issues mentioned in the Checklist, its tender will be liable to be rejected.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Date:

Place:

(Signature of the bidder with seal)

Annexure-III**Financial Bid****(To be submitted on the letterhead of the company / firm)**

Sl. No	Name of Item	Quantity Per 100 Kg	Rate	Vat/Taxes etc	Total Amount
1.	Bio Degradable Poly Bags	100Kg			

- a) I/We have gone through the Terms & Conditions as stipulated in the Tender enquiry document and confirm to accept and abide the same.
- b) No other charges would be payable by the Institute.
- c) That I/We shall supply the items of requisite quality.
- d) That I/We undertake that the information given in this tender are true and correct in all respects.

Name:.....

(Signature of Tenderer with seal)

Address:.....

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