

Limited Tender Call Notice

for

Supply of ELISA kits

to

**All India Institute of Medical Sciences,
Bhubaneswar**



NIT No : **AIIMS/BBSR/ IMF-25/2016-17**

Issue Date : **16-03-2017**

Last Date of Submission : **29-03-2017, 12.00 Noon**

Tender opening date : **29-03-2017, 03.00 PM**

**All India Institute of Medical Sciences,
Bhubaneswar**

Website:www.aiimsbhubaneswar.edu.in

Signature of Tenderer & Seal

Annexure-I

Instruction to bidders

All India Institute of Medical Sciences, Bhubaneswar

Email: info@aiimsbhubaneswar.edu.in

www.aiimsbhubaneswar.edu.in

All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, an Apex Healthcare Institute, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites sealed tenders under Limited Tender Enquiry process in Single bid system for supply of the following items at the Institute. Intending tenderers are requested to quote their best offer along with the complete details of specifications, Terms & Conditions.

Vendor(s) may submit a hard copy sealed and super scribed with Tender Number and Address to:

Asst. Store Officer

All India Institute of Medical Sciences,
Patrapada, Sijua
Bhubaneswar- 751019

The bid should reach the Institute, latest by 29-03-2017, 12.00 Noon and they will be opened on the same day at 03:00 PM in the office of Dr. Debapriya Bandyopadhyay, PI, AIIMS, Bhubaneswar. The bidder(s) or their authorized representative(s) may remain present at the scheduled date and time. In case the appointed date is declared Holiday the next date of opening of the Office shall be applicable for Opening of Tender.

The tender is in single bid system. The bids will be opened on the designated date by the Purchase Committee. The Name of the technically qualified bidders shall be hoisted in the website of AIIMS, Bhubaneswar. No paper publication shall, however, be made for this.

Schedule of Tender

Tender Fees	:	INR 1000/- as bank draft drawn in the favour of AIIMS, Bhubaneswar
Issue Date	:	16-03-2017
Last date and time of receipt of tender	:	29-03-2017, 12.00 Noon
Date & time of opening of tender	:	29-03-2017, 03.00 PM
Venue	:	All India Institute of Medical Sciences Bhubaneswar – 751019, Odisha

Signature of Tenderer & Seal

Annexure-II- Conditions of Contract

General Terms and Conditions

Terms & Conditions:

1. **Rate:** Rates should be quoted in Indian Rupees (INR) on F.O.R Basis at AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-up as:
 - Basic Cost.
 - VAT /CST as applicable.
 - Total Cost (F.O.R at AIIMS Bhubaneswar).
 2. **Validity:** The quoted rates must be valid for a period for 180 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected.

In case the tenderer withdraws, modifies or changes his offer during the validity period, bid is liable to be rejected without assigning any reason thereto. The Tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original Tender.
 3. **Warranty / Expiry:** The delivered items should have at least 75% of their shelf life at the time of delivery.
 4. **Delivery:** All the goods ordered shall be delivered within **(02) Two week** from the date of issue of supply order/ acceptance letter. All the aspects of safe delivery shall be the exclusive responsibility of the supplier. The acceptance of the Supply order (invariably sent by E-Mail) should be furnished with 3 (Three) days from the date of issue failing which it shall be treated that the firm has accepted the Supply Order.
- If the supplier fails to deliver the goods on or before the stipulated date, then Late Delivery charges at the rate of 0.5% per week or part thereof exceeding 3 days of the total order value shall be levied subject to maximum of 10% of the total order value. (Excluding the date of issue of Supply Order / acceptance letter and date of delivery). Purchaser may also resort to termination of the Supply Order & even Tender at any time after expiry of the allowable period for supply of materials.
5. **Payment Term:** Payment of the total order value shall be released after the successful delivery of the ordered goods
 6. Bidder shall submit the Tender document and addenda thereto, if any, with each page signed and with seal to confirm the acceptance of the entire Terms & Conditions as mentioned in the tender enquiry document.
 7. Compliance sheet of the Technical Specification of the goods under due signature & Seal with Technical printed literature must be enclosed with the bid.

Signature of Tenderer & Seal

8. After due evaluation of the bid(s) Institute will award the contract to the responsive tenderer who has quoted the lowest Cost.
9. Conditional Bids will be treated as unresponsive and therefore may be rejected.
10. ***The Institute reserves the right to accept in part or in full or reject any or more Tender / offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever.***

11. TENDER EVALUATION

The bid should be submitted in a single sealed envelope super-scribed the word “**Tender for supply of ELISA kits to AIIMS, Bhubaneswar, Ref No. AIIMS/BBSR/IMF-25/2016-17**” along with Name and address of the Bidder.

Offers with price variation clause will not be accepted. The rates quoted in ambiguous terms such as “Freight on actual basis” or “Taxes as applicable extra” or “Packing forwarding extra” will render the bid liable for rejection.

12. Applicable Law:

- The contract shall be governed by the laws and procedures established by Government of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings / processing.
- Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.
- The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.
- Force Majeure: Any delay due to Force Majeure will be attributable to the supplier. Unless provide through recordal evidence.

Signature of Tenderer & Seal

Annexure-III

Specifications and Allied Technical Details

SPECIFICATIONS FOR ELISA KITS:

S No	Name of the kit/ Reagent	Name of the Brand	Pack Size	Quantity Required
1	ELISA KIT for Homocysteine	Reputed International Brand	96 wells	2 (Two) kits
2	ELISA KIT for Adiponectin	Reputed International Brand	96 wells	2 (Two) kits
3	ELISA KIT for CRP	Reputed International Brand	96 wells	2 (Two) kits
4	ELISA KIT for TNF-alpha	Reputed International Brand	96 wells	2 (Two) kits
5	ELISA KIT for IL-6	Reputed International Brand	96 wells	2 (Two) kits
6	ELISA KIT for Human Insulin	Reputed International Brand	96 wells	2 (Two) kits

The kits must be solid phase Enzyme Immuno Assay for quantitative determination of the above 6 parameters.

The kits should be 8 X 12 wells format, compatible with standard ELISA washers and readers. The kits should have intraassay variation of <5.0% and interassay variation of <10.0 %. Accuracy should be more than 95.0%.

Signature of Tenderer & Seal

Annexure – IV

Limited Tender Enquiry for the supply of ELISA Kits at AIIMS, Bhubaneswar

Sl no.	Details / Particulars	Submitted (Yes/No)	Page No
A	Name & Address of Tenderer with phone number, E-mail, name and telephone/mobile(Mention in Letter head)		
B	Specify you are Company /Proprietorship / Partnership firm(Mention in Letter head)		
C	Name of Proprietor/Partner/Managing Director/Director.		
D	Name, Address & designation of the authorized person for signing the bid documents. (Authorization should be made in Letter head of the Organisation)		
E	Name, Address, Phone & Fax No. of Customer support Centre at Bhubaneswar or nearby.		
F	Whether the firm is a Registered firm 'yes/no'(attached copy of certificate)		
G	PAN No. (enclose the attested copy of PAN Card)		
H	Please Provide last 02 year IT Return copy (2014-15, 15-16)		
I	Service Tax No. (enclose the attested copy of Service Tax Certificate)		
J	Sales Tax /VAT No. (enclose the attested copy of Sales Tax / VAT Certificate)		
K	Details of the Tender Fee worth Rs.1,000/- (Rupees One thousand only), Non refundable. (DD No. ____, dt. ____)		
L	Whether the Firm/Agency has signed each and every page of Tender/NIT		
M	Please provide full list of contents of each kit and the kit insert manual.		
N	Any other information, if necessary		

Note:

- Pagenumber/serialnumbermaybegiventoeachandeverypageofTenderDocumentsand photocopies of the attested documents attached. Mention Page number, wherever the copy(ies)of the document(s)is kept.
- The tenderer should furnish specific answers to all the questions/issues mentioned in the Checklist. In case a question/issue does not apply to a tenderer, the same should be answered with the remark "Not Applicable".
- Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the question/issues mentioned in the Checklist, its tender will be liable to be rejected.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Date:

Place:

(Signature of the bidder with seal)

Signature of Tenderer & Seal

Chapter-V

Financial Bid

(To be submitted on the letterhead of the company / firm)

S No	Name of the kit/ Reagent	Name of the Brand	Rate per unit	Quantity required	VAT/Taxes etc.	Amount (including All Taxes)
1	ELISA KIT for Homocysteine			2		
2	ELISA KIT for Adiponectin			2		
3	ELISA KIT for CRP			2		
4	ELISA KIT for TNF-alpha			2		
5	ELISA KIT for IL-6			2		
6	ELISA KIT for Human Insulin			2		
	TOTAL PRICE (Including Tax) =					

1. I/We have gone through the Terms & Conditions as stipulated in the Tender enquiry document and confirm to accept and abide the same.
2. No other charges would be payable by the Institute.
3. That I/We shall supply the items of requisite quality.
4. That I/We undertake that the information given in this tender are true and correct in all respects.

Signature of the bidder with seal.

Date:

Place:

Signature of Tenderer & Seal