



All India Institute of Medical Sciences Bhubaneswar

Website : www.aiimsbhubaneswar.edu.in

Notice Inviting Tender For Procurement of Chemo Drugs.

Tender Enquiry No.	J-11048(007)/2019-20/S&P/VOL-VI/07
Issue Date and Time	05/06/2020
Last Date of Submission of Bids	19/06/2020, 03:00 PM
Tender opening date and Time	19/06/2020, 03:30 PM

Chapter I- Instruction to bidders
Notice Inviting Tender

All India Institute of Medical Sciences, Bhubaneswar

www.aiimsbhubaneswar.edu.in

All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites Bids in Short Notice Enquiry. The Single Bid to be submitted by Speedpost/ Courier/ in Person/ e-mail as the case may be in the prevailing situation. Intending Manufacturers, authorised distributors or dealers or any other agencies authorised to quote are requested to quote their best offer and competitive price along with the complete details of specifications, Terms & Conditions for **Supply of Chemo Drugs**.

S. No.	Drugs Description	Quantity	Tender Fee	EMD FEE
1.	List of Chemo Drugs as per Chapter-IV	As per Chapter-IV		

1. Submission of Tenders

Technical & Financial bid to be kept in one sealed Envelope (wax sealing) marked as “**Tender for Supply of Chemo Drugs at AIIMS, Bhubaneswar**”

If to be submitted in person/ speed post/ courier then the tenders should be sealed and super scribed with “**Tender for Supply of Chemo Drugs at AIIMS, Bhubaneswar**” and to be submitted in the Office of the “**Sr. Procurement-Cum-Store Officer**”, All India Institute of Medical Sciences, Patrapada, Sijua, Bhubaneswar- 751019 at Academic Block, 1st Floor, AIIMS, BBSR, latest by **19/06/2020 at 15:00 Hours**.

The bidder may also submit the bids through email as the case may be in the prevailing situation i.e. lockdown period. The email addresses to which Bids be submitted is : **ste@aiimsbhubaneswar.edu.in**

2. Opening of Tenders

The tender is in **single bid system**. The tender will be opened on the designated date by the Tender opening Committee. The Name of the qualified bidders shall be hoisted in the website of AIIMS, Bhubaneswar. Any amendment/corrigendum shall be displayed in the official website of AIIMS, Bhubaneswar i.e., www.aiimsbhubaneswar.edu.in. The bidder(s) or their authorized representative(s) may remain present at the scheduled date and time. In case the appointed date is declared Holiday the next date of opening of the Office shall be applicable for Opening of Tender.

3. Eligible Bidders

This Short Tender Enquiry is open to all suppliers/distributors etc., who fulfil the eligibility criteria specified in this document.

4. GST

If the bidder asks for GST to be paid extra, the same must be specifically stated. In the absence of any such stipulation, the price will be taken inclusive of GST and no claim for the same will be entertained later.

5. Tender Validity

The quoted rates must be valid for a period for 30 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same may be treated as unresponsive and it may be rejected.

6. Late Bid

Tender received after specified date and time will be treated as “late” and will be ignored.

7. Withdrawal of Tender

No tender should be withdrawn after the deadline for submission of tender and before expiry of the tender validity period. If a bidder withdraws the tender during this period, it will result to take action against the bidder as deemed fit for debarring etc.

8. Qualification Criteria

Tenders of the Bidders, who do not meet the required Qualification Criteria will be treated as non-responsive and will not be considered further.

9. Evaluation of Bid

The evaluation of bid will be done in one stage as per the documents asked and received and eligibility criteria in the General Terms & Conditions of Short Tender Enquiry.

10. Performance Security Deposit

The successful bidder shall be required to furnish a Performance Security Deposit of 10% of the Purchase Order value in favour of “AIIMS Bhubaneswar” by way of “Irrevocable Performance Bank Guarantee or Fixed Deposit Receipt” (in favour of AIIMS, Bhubaneswar) from Nationalized/Commercial Bank which is refundable. The performance security shall remain valid for a period of 3 months from the date of contract agreement. Security Deposit is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect.

11. Payment Terms

100% Payment shall be released after the successful supply and acceptance in good conditions of Drugs at AIIMS, BBSR. If the supplied items are rejected by the user AIIMS, Bhubaneswar then it will be the responsibility of the supplier to collect it from AIIMS, Bhubaneswar at their own cost and responsibility. The provision of Advance/ Part payment is not permissible. The payment shall be made within 15 days after successful supply and acceptance in good conditions of all the ordered items along with three copies of Invoices.

Name, Signature & Seal of the Bidder

Chapter-II- Conditions of Contract

11.0 General Terms and Conditions

- 11.1 **Rate:** Rates should be quoted in Indian Rupees (INR) on F.O.R destination Basis i.e. at Central Stores, AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-up of Basic Cost, GST as applicable and Total Cost. The price per unit should be quoted as mentioned in the financial bid format. When there is a tie in the price of the lowest quoted bidders lottery will be done in the presence of the Committee Members to finalize the selected bidder/may be equally distributed amongst the L1 bidders..
- 11.2 Bidder shall submit the Tender document and addenda thereto, if any, with each page signed with seal to confirm the acceptance of the entire Terms & Conditions as mentioned in the tender enquiry document. However, if submitted by e-mail the same may be accepted.
- 11.3 Compliance sheet of the Technical Specification of the goods/service under due signature & Seal with Technical printed literature must be enclosed with the bid.
- 11.4 After due evaluation of the bid(s) Institute will award the contract to the responsive tenderer who has quoted the lowest Price. If the L1 bidder fails to supply then, it will be the discretion of Director,AIIM, Bhubaneswar to issue Purchase Order to any other qualified Bidder(s).
- 11.5 Conditional Bids will be treated as unresponsive and therefore may be rejected.
- 11.6 The Institute reserves the right to accept in part or in full or reject any or more Tender / offer without assigning any reasons or cancel the tendering process and reject all Tenders at any time prior to award of contract, without accepting any liability, whatsoever.
- 11.9 The quotation must be type written in the form furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction, it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil will not be considered. Complete details and if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. Brochures, literature of the quoted item(s) etc. to be submitted along with the bid.
- 11.10 The items must be carefully packed, sealed and labelled clearly with PO Reference. Supplier must submit Batch Quality Certificate/Quality Assurance Certificate/Certificate of Analysis from the Manufacturer for the batch supplied. The items shall be rejected if it is not strictly as per our specification.
- 11.11 The Director, AIIMS, BBSR reserves the right to modify the quantity specified in this enquiry. The quantity may be increased or decreased while placing the Purchase Order, as per the tentative requirement of the Institute
- 11.12 The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations i.e. (FOR : Central Store, AIIMS, Bhubaneswar). Price quoted should be net and valid for a minimum period of **30 days** from the date of opening of the quotation.
- 11.13 The successful Bidders will be required to furnish a **Performance Security Deposit (PSD)** amount of 10% of the value of Contract by way of irrevocable Performance Bank guarantee or fixed Deposit in favour of AIIMS, Bhubaneswar from National/Commercial Bank which is refundable. The PSD shall remain valid for a period of six months.

- 11.14 Delivery period: All the ordered items to be supplied within **15 days (Fifteen days)** from the issue of Purchase Order. Part supply in three to four phases is accepted i.e. phasewise the total supply to be completed within 15 days.
- 11.15 Late Delivery Charges: If the supplier fails to supply/deliver the items within the stipulated time period then penalty@1% per week or part thereof exceeding three days from the date of expiry of allowable time as stipulated above (the date of issue of Purchase Order and the date of delivery excluded) of the basic cost shall be levied subject to maximum of @10% of the order value.
- 11.16 Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Bhubaneswar only.

12.0 Eligibility Criteria

The Bidder must submit following Certificate for the quoted Drugs :

- 12.1 The valid **Drug License** issued by the State Licensing Authority/Central Licensing Approving Authority (wherever applicable) of the respective Bidder.
- 12.2 The **Bidder** should have minimum **Turn Over of Rs.8 Crore** or more in average during the last (3) three financial years.The proof of Turn over is to be furnished in Annexure-IV certified by the Chartered Accountant and supported by audited Financial statement.
- 12.3 The **manufacturer** for the quoted drug should have minimum **Turn Over of Rs. 25 (Twenty-five) Crore** or more in each year during the last (3) three financial years.The proof of Turn over is to be furnished by the Bidder in Annexure-IV certified by the Chartered Accountant and supported by audited Financial statement
- 12.4 Bidder to produce manufacturer's **GMP & GLP** Certificate of the Drugs quoted.
- 12.5 The Bidders should submit manufacturer's **03(Three) years market standing Certificate** for the quoted item(s) issued by the licensing authority as per **Annexure-V**. This would not applicable to new drugs, a certificate from the Drug Controller General (India) shall be required for all new drug formulations to this effect in Form-46 for exemption.

13.0 Debarment from bidding

(i) A bidder shall be debarred if he has been convicted of an offence (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(ii) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment. Department of Commerce (DGS&D) will maintain such list which will also be displayed on the website of DGS&D as well as Central Public Procurement Portal.

(iii) A procuring entity may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The Ministry/Department will maintain such list which will also be displayed on their website.

(iv) The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.

14.0 Applicable Law:

i. The contract shall be governed by the laws and procedures established by Government of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/ processing.

ii. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.

iii. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.

iv. Force Majeure: Any delay due to Force Majeure will be attributable to the supplier unless provided through precordial evidence.

Name, Signature & Seal of the Bidder

Chapter – III

Inviting of Sealed Tender(s) for successful Supply of Chemo Drugs at AIIMS, Bhubaneswar on urgency basis.

(To be submitted on the letterhead of the company / firm)

Sl No.	Details / Particulars	Submitted (Yes/No)	Page No
A	(To be Mentioned in the Letter head). 1. Name & Address of Tenderer with phone number, email-ID 2. Specify whether a Manufactures/authorised distributor or dealer or any authorised agencies to quote 3. Name of Proprietor /Partner/Managing Director/Director.		
B	Name, Address & designation of the authorized person for signing the bid documents. (Authorization should be made in Letter head of the Organisation).		
C	Name, Address, Phone & Fax No. of Service Centre/Branch at Bhubaneswar or nearby, If any.		
D	PAN No. (enclose the attested copy of PAN Card)		
E	Signed copy of GST Certificate showing clearly GST no. of the firm		
F	Income Tax return for the last three years.		
G	Annual Turn Over for last three Financial Years (Duly signed by CA).		
H	Whether the Firm/Agency has signed each and every page of Tender / NIT.		
I	That we have not been debarred by any Government/Undertaking. Criminal Labilities Format attached at (Annexure-I) .		
J	Deviation statement as per (Annexure-II) .		
K	List of Quoted items as per (Annexure-III) .		
L	Turn Over Certificate for Bidder and Manufacturer (Annexure-IV) .		
M	Manufacturer's 02(two) years market standing Certificate as per Annexure-V .		
N	Manufacturing Drug License(for manufacturer) OR Product Registration Certificate(for Importer).		
O	GMP & GLP Certificate of the manufacturer.		
P	Brochure, Technical Literature etc. of the item quoted attached.		
Q	Bank Details: 1. Beneficiary Name: 2. Bank Name: 3. Account No: 4. IFSC Code: 5. Branch Address:		
R	Any other information, if necessary		

Name, Signature & Seal of the Bidder

Note :

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy of the document(s) is/ are kept.
- The tenderer should furnish specific answers to all the questions/issues mentioned in the Checklist. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “Not Applicable”.
- Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the question/issues mentioned in the Checklist, its tender will be liable to be rejected.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice or may be relaxed at the sole discretion of the Competent Authority, AIIMS, Bhubaneswar.

Name, Signature & Seal of the Bidder

Chapter – IV

TECHNICAL SPECIFICATIONS

General Specification item wise:

Specification against each items as shown in BOQ. Please refer Section-V Financial Bid.

Name, Signature & Seal of the Bidder

Chapter-V- Financial Bid

(To be TYPED on the letterhead of the company / firm. Any hand written Bid will be rejected.)

Sl. No.	Drugs Name	Strength	Make/ Brand	Formulation Unit	Approx. Requirement	Rate per unit	GST%	Pack size
1	5-Fluorouracil	Injection 250 mg/5 ml		1 vial	2000			
2	Cisplatin Inj.	Injection 1mg/ml		1 vial	1500			
3	Docetaxel Powder for Injection	Powder for Injection 80 mg		1 vial	300			
4	Doxycycline Inj.	100 mg/vial		1 vial	30			
5	Gemcitabine	Powder for Injection 1 g		1 vial	50			
6	G-CSF	300 microgram/vial		1vial	50			
7	Doxorubicin Inj.	2mg/ml		1vial	1200			

1. I/We have gone through the Terms & Conditions as stipulated in the Tender enquiry document and confirm to accept and abide by the same.
2. That I/We shall supply the items of requisite quality.
3. That I/We undertake that the information given in this tender are true and correct in all respects.
4. Available quantity to be supplied within 15 days of issue of Purchase Order.

Note:

The price in the Financial Bid to be quoted per piece / foil / vial /capsule / tablet/bottle/ container/ tube etc. (as the case may be) and not the Pack Price.

The price to be quoted is inclusive of packing & forwarding, transit insurance, loading & unloading, labour charges and all other incidental charges up to delivery at Central Store, AIIMS Bhubaneswar. GST if applicable will be charged extra showing rate percentage separately against each item.

Name, Signature & Seal of the Bidder

Name of the Tender: Supply of Chemo Drugs at AIIMS, Bhubaneswar.

UNDERTAKING

(To be typed on the Letter Head of the Firm/ Company)

I.....S/o.....
Resident of

.....
do solemnly pledge and affirm that,

1. I am the Proprietor/Partner/Director /authorized signatory of
M/s.
2. No police case and/or case by CBI/FEMA/Income Tax/ Sales Tax authorities are pending against the Proprietor / Partner /Director of the firm/ company (Agency) and also against the firm/ company.
(Indicate any convictions if any against the above persons or Firm/ Company.)
3. The Proprietor / Partner /Director of the firm/ company (Agency) and also the firm/ company has never been blacklisted by any Government authority/ organisation.
4. I/We have not quoted the price higher than previously supplied to any Government Institute / Organisation / reputed Private Organisation/Individual or DGS&D rate in recent past.
5. We undertake to supply the Drugs with sufficient expiry period or having 2/3rd of its expiry period on the date of supply. Any drug found to be with less expiry period or of spurious quality, it will be replaced immediately with no additional cost to the institute without any fail.

Name, Signature & Seal of the Bidder

Annexure-II

Name of the Tender: Supply of Chemo Drugs at AIIMS, Bhubaneswar.

Deviation Statement Form

The following are the particulars of deviations from the requirements of the tender Specifications.

S.No.	Item Code	Description	Specification as per Tender	Deviations	Remarks (including Justification)

Place:

Date:

Signature and seal of the
Manufacturer/Bidder

Note:

Where there is no deviation, the statement should be returned duly signed with an endorsement indicating "No deviations"

Annexure-III

Name of the Tender: Supply of Chemo Drugs at AIIMS, Bhubaneswar.

List of Quoted Items.

The following Drugs with specifications are quoted by us in Financial Bid.

S.No.	Name of Drugs	Strength	Make/Brand	Formulation unit
1.				
2.				

Place:

Date:

Signature and seal of the
Manufacturer/Bidder

Annexure-IV

Name of the Tender: Supply of Chemo Drugs at AIIMS, Bhubaneswar.

ANNUAL TURN OVER STATEMENT
(In the letterhead of the Chartered Accountant)
(For manufacturer)

The Annual Turnover for the last three financial years of M/S _____ who is a manufacturer as per audited Financial Statements are given below and certified that the statement is true and correct to the best of our knowledge and belief.

Sl.No.	Financial Year	Turnover in Crores (Rs) both in figures & words
1	2016-2017	
2	2017-2018	
3	2018-2019	

Date:
Place: Signature of Auditor/Chartered Account:
(Name in Capital):
Seal
Membership No:

N.B: This turnover statement should also be supported by copies of audited annual statement of the last three financial years/Annual Report and the turnover figures mentioned above should be highlighted there.

ANNUAL TURN OVER STATEMENT
(In the letterhead of the Chartered Accountant)
(For other than manufacturer)

The Annual Turnover for the last three financial years of M/S _____ who is a stockiest/dealer/distributor as per audited Financial Statements are given below and certified that the statement is true and correct to the best of our knowledge and belief.

Sl.No.	Financial Year	Turnover in Crores (Rs) both in figures & words
1	2016-2017	
2	2017-2018	
3	2018-2019	

Date:
Place: Signature of Auditor/Chartered Account:
(Name in Capital):
Seal
Membership No:

N.B: This turnover statement should also be supported by copies of audited annual statement of the last three financial years/Annual Report and the turnover figures mentioned above should be highlighted there.

Annexure-V

Name of the Short Tender: Supply of Chemo Drugs at AIIMS, Bhubaneswar.

MARKET STANDING FORMAT
(To be submitted in Part-I Technical Bid)
 (IN LETTER HEAD OF THE LICENSING AUTHORITY)

PRODUCT MANUFACTURING CERTIFICATE

MARKET STANDING (DRUG ITEMS)

Tender Ref.No:

THIS IS TO CERTIFY THAT THE FOLLOWING PRODUCTS ARE BEING MANUFACTURED AND
 MARKETING BY M/S _____

ADDRESS _____
 _____ AS PER THE DETAILS MENTIONED BELOW:

S/N	Item Code	Name of the Drug	Strength	Name of the Official Compendia (IP/BP/USP/EP)	Manufacturing and marketing since (Month/year)	Manufacturing License Number
1						
2						
3						
4						
5						
6						
7						

(ATTACH SEPARATE SHEETS IF THE QUOTED ITEMS ARE MORE IN NUMBERS)

seal of the Manufacturer/Bidder

NAME:

DESIGNATION OF LICENSING AUTHORITY:

SEAL

DATE:

Signature and

NOTE: THE BIDDERS MAY FURNISH THE MARKET STANDING CERTIFICATE AS PER THE FORMAT OF THE CONCERNED DRUG LICENSING AUTHORITY, IF IT IS NOT POSSIBLE TO PROVIDE THE MARKET STANDING IN THE ABOVE FORMAT.