



**All India Institute of Medical Sciences
Bhubaneswar**

Website : www.aiimsbhubaneswar.edu.in

**Open Tender Enquiry
(Short Notice-07 Days)**

For

**Procurement of Medical Oxygen Cylinder 'B' Type
for Preparedness and Containment of COVID-19
Pandemic**

Short Tender Enquiry No.	AIIMS/BBSR/PROC/COVID-19/STE/
Issue Date and Time	19th June 2020
Last Date of Submission of Bids	30th June 2020, 14:00 hrs
Tender opening date and Time	30th June 2020, 15:00 hrs

Name . Signature & Seal of the Bidder

Chapter I- Instruction to bidders
Notice Inviting Short Tender

All India Institute of Medical Sciences, Bhubaneswar

www.aiimsbhubaneswar.edu.in

All India Institute of Medical Sciences (AIIMS), Bhubaneswar, Odisha, established by an Act of Parliament under aegis of Ministry of Health & Family Welfare, Government of India, invites Bids in Short Notice Enquiry due to **Preparedness and Containment of COVID-19**. The Single Bid to be submitted by Speedpost/ Courier/ in Person/ e-mail as the case may be in the prevailing situation. Intending Manufacturers, authorised distributors or dealers or any other agencies authorised to quote are requested to quote their best offer and competitive price along with the complete details of specifications, Terms & Conditions for **Supply of Medical Oxygen Cylinder 'B' Type**.

S. No.	Item Description	Quantity	Tender Fee	EMD FEE
1.	Supply of Medical Oxygen Cylinder 'B' Type.	100 Set	Nil	Nil

(Refer Details as per chapter- 'III')

1. Submission of Tenders

Technical & Financial bids to be kept in separate sealed Envelope. Both the Envelopes to be kept in third sealed Envelope (wax sealing) marked as **"Tender for Supply, Medical Oxygen Cylinder 'B' Type at AIIMS, Bhubaneswar"**

It to be submitted in person/ speed post/ courier then the tenders should be sealed and super scribed with **"_Tender for Supply of Medical Oxygen Cylinder 'B' Type _"** and to be submitted in the Office of the **"Sr. Procurement-Cum-Store Officer"**, All India Institute of Medical Sciences, Patrapada, Sijua, Bhubaneswar- 751019 at Academic Block, 1st Floor, AIIMS, BBSR, within 07 days of Bid float on web i.e, latest by _____at _____**15:00 PM.**

The bidder may also submit the bids through email as the case may be in the prevailing situation i.e. LOCK DOWN period.

The email addresses to which Bids be submitted is: ste@aiimsbhubaneswar.edu.in

To maintain strict confidentiality, the Bidders may submit their Bids with password protection. If the password protected document submitted by email, the password must be sent through whatsapp number (09438884099) of Dr. S R Singh, Nodal Officer before the due time of tender submission, for opening of document.

2. Opening of Tenders

The tender is in **single bid system**. The tender will be opened on the designated date by the Tender opening Committee. The Name of the qualified bidders shall be hoisted in the website of AIIMS, Bhubaneswar. Any amendment/corrigendum shall be displayed in the official website of AIIMS, Bhubaneswar i.e., www.aiimsbhubaneswar.edu.in. The bidder(s) or their authorized representative(s) may remain present at the scheduled date and time. In case the appointed date is declared Holiday the next date of opening of the Office shall be applicable for Opening of Tender.

3. **Eligible Bidders**

This Limited Tender Enquiry is open to all suppliers who fulfil the eligibility criteria specified in this document.

4. **GST**

If the bidder asks for GST to be paid extra, the same must be specifically stated. In the absence of any such stipulation, the price will be taken inclusive of GST and no claim for the same will be entertained later.

5. **Tender Validity**

The quoted rates must be valid for a period for 30 days from the date of closing of the tender. The overall offer for the assignment and bidder(s) quoted price shall remain unchanged during the period of validity. If the bidder quoted the validity shorter than the required period, the same may be treated as unresponsive and it may be rejected.

6. **Late Bid**

Tender received after specified date and time will be treated as “late” and will be ignored.

7. **Withdrawal of Tender**

No tender should be withdrawn after the deadline for submission of tender and before expiry of the tender validity period. If a bidder withdraws the tender during this period, it will result to take action against the bidder as deemed fit for debarring etc.

8. **Qualification Criteria**

Tenders of the Bidders, who do not meet the required Qualification Criteria will be treated as non-responsive and will not be considered further.

9. **Evaluation of Bid**

The evaluation of bid will be done in one stage as per the documents asked and received and eligibility criteria in the General Terms & Conditions of STE.

10. **Payment Terms**

Payment shall be released after the successful supply of Medical Oxygen Cylinder ‘B’ Type at AIIMS, BBSR. The provision of Advance/ Part payment is not permissible. The payment shall be made within 15days after successful supply of all the ordered items and submission of PBG along with three copies of Invoice. The terms of payment shall be as per fundamental payment rules of AIIMS, Bhubaneswar.

Name , Signature & Seal of the Bidder

Chapter-II- Conditions of Contract

11.0 General Terms and Conditions

- 11.1 **Rate:** Rates should be quoted in Indian Rupees (INR) on F.O.R destination Basis i.e. at Central Stores, AIIMS, Bhubaneswar, Odisha, Inclusive of all the Charges, with break-up of Basic Cost, GST as applicable and Total Cost. The price per unit should be quoted as mentioned in the financial bid format. When there is a tie in the price of the lowest quoted bidders, lottery will be done in the presence of the Committee Members to finalize the selected bidder.
- 11.2 Performance Security: (a) The successful tenderer will be required to furnish a Performance Security Deposit (PSD) value i.e. 10% (Ten Percent) of the Purchase Order Value in the shape Bank Guarantee/FDR/TDR from any Scheduled Bank duly pledged in the name of the "All India Institute of Medical Sciences, Bhubaneswar". Performance Security should be kept valid for Warranty period of i.e. _____.
- 11.3 Payment Term: 100% payment of the total order value shall be released after the successful supply of **Medical Oxygen Cylinder 'B' Type** at Manifold room of AIIMS, BBSR. The provision of Advance/Part payment is not permissible. The payment shall be made within 15days after successful supply and submission of PBG along with three copies of Invoice.
- 11.4 Bidder shall submit the Tender document and addenda there to, if any, with each page signed with seal to confirm the acceptance of the entire Terms & Conditions as mentioned in the tender enquiry document. However, if submitted by e-mail the same may be accepted.
- 11.5 Compliance sheet of the Technical Specification of the goods/service under due signature & Seal with Technical printed literature must be enclosed with the bid.
- 11.6 After due evaluation of the bid(s) Institute will award the contract to the responsive tenderer who has quoted the lowest Price.
- 11.7 Conditional Bids will be treated as unresponsive and therefore may be rejected.
- 11.8 The Institute reserves the right to accept in part or in full or reject any or more Tender / offer without assigning any reasons or cancel the tendering process and reject all Tenders at any time prior to award of contract, without accepting any liability, whatsoever.
- 11.9 The quotation must be type written in the form furnished by Procuring Entity and should be free from corrections/erasures. In case there is any unavoidable correction, it should be properly attested. If not, the quotation will not be considered. Quotation written in pencil will not be considered. Complete details and if any must accompany the quotation. Make/brand of the item shall be stated wherever applicable. Brochures, literature of the quoted item(s) etc. to be submitted along with the bid.
- 11.10 The items must be carefully packed, sealed and labelled clearly with PO Reference.
- 11.11 The Director, AIIMS, BBSR reserves the right to modify the quantity specified in this enquiry.
- 11.12 The prices quoted should be firm till the supplies are completed. Please quote the rates in words and figures. Rates quoted should be free delivery at destination including all charges otherwise the quotation is likely to be rejected. If there is no indication regarding the FOR, in the quotation, then it will be considered as FOR destinations i.e. (FOR : Hospital Store, AIIMS, Bhubaneswar). Price quoted should be net and valid for a minimum period of **30 days** from the date of opening of the quotation.
- 11.13 Delivery period: All the ordered items to be supplied of Medical Oxygen Cylinder 'B' Type within 07 days from the issue of Purchase Order. Part supply and part installation and commissioning is accepted i.e. phasewise the total work to be completed within 07 days.

- 11.14 If the deliveries are not maintained and due to that account Procuring Entity is forced to buy the material at your risk and cost from elsewhere, the loss or damage that may be sustained there by will be recovered from the defaulting supplier.
- 11.15 Late Delivery Charges: If the supplier fails to complete the assigned work within the stipulated time period then penalty@1% per week or part thereof exceeding three days from the date of expiry of allowable time as stipulated above (the date of issue of Purchase Order and the date of delivery excluded) of the basic cost shall be levied subject to maximum of @10% of the order value.
- 11.16 Dispute clause: Any dispute relating to the enquiry shall be subject to the jurisdiction of the court at Bhubaneswar only.

12.0 Debarment from bidding

(i) A bidder shall be debarred if he has been convicted of an offence (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(ii) A bidder debarred under sub-section (i) or any successor of the bidder shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment. Department of Commerce (DGS&D) will maintain such list which will also be displayed on the website of DGS&D as well as Central Public Procurement Portal.

(iii) A procuring entity may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The Ministry/Department will maintain such list which will also be displayed on their website.

(iv) The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.

13.0 Applicable Law:

- i. The contract shall be governed by the laws and procedures established by Government of India, within the framework of applicable legislation and enactment made from time to time concerning such Commercial dealings/ processing.
- ii. Any disputes are subject to exclusive jurisdiction of Competent Court and Forum in Bhubaneswar, Odisha, India only.
- iii. The Arbitration shall be held in accordance with the provisions of the Arbitration and Conciliation Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on both the parties.
- iv. Force Majeure: Any delay due to Force Majeure will be attributable to the supplier unless provided through precordial evidence.

Name, Signature & Seal of the Bidder

Chapter – III

Inviting of Sealed Tender(s) for Supply, Installation and successful commissioning of at AIIMS, Bhubaneswar on urgency basis.

(To be submitted on the letterhead of the company / firm)

Sl No.	Details / Particulars	Submitted (Yes/No)	Page No
A	(To be Mentioned in the Letter head). 1. Name & Address of Tenderer with phone number, email-ID 2. Specify whether a Manufactures/authorised distributor or dealer or any authorised agencies to quote 3. Name of Proprietor /Partner/Managing Director/Director.		
B	Name, Address & designation of the authorized person for signing the bid documents. (Authorization should be made in Letter head of the Organisation)		
C	Name, Address, Phone & Fax No. of Service Centre/Branch at Bhubaneswar or nearby, If any.		
D	PAN No. (enclose the attested copy of PAN Card)		
E	Signed copy of GST Certificate showing clearly GST no. of the firm		
F	Income Tax return for the last Two years.		
G	Annual Turn Over for last Two Financial Years (Duly signed by CA)		
H	Whether the Firm/Agency has signed each and every page of Tender / NIT		
I	ISI certified firm		
J	That we have not been debarred by any Government/Undertaking. Criminal Labilities Format attached at (Annexure-I)		
K	Brochure, Technical Literature etc. of the item quoted attached		
L	Bank Details: 1. Beneficiary Name: 2. Bank Name: 3. Account No: 4. IFSC Code: 5. Branch Address:		
M	Any other information, if necessary		

Name, Signature & Seal of the Bidder

Note :

- Page number/serial number may be given to each and every page of Tender Documents and photocopies of the attested documents attached. Mention Page number, wherever the copy of the document(s) is/ are kept.
- The tenderer should furnish specific answers to all the questions/issues mentioned in the Checklist. In case a question/issue does not apply to a tenderer, the same should be answered with the remark “Not Applicable”.
- Wherever necessary and applicable, the tenderer shall enclose certified copy as documentary proof/ evidence to substantiate the corresponding statement. In case a tenderer furnishes a wrong or evasive answer against any of the question/issues mentioned in the Checklist, its tender will be liable to be rejected.
- In case of non-fulfilment of any of the above information/ document(s), the Tender will be summarily rejected without giving any notice.

Name, Signature & Seal of the Bidder

Chapter – IV

TECHNICAL SPECIFICATIONS

<u>Sn</u>	<u>Item Details</u>	<u>Specifications</u>
1	Medical Oxygen Cylinder 'B' Type	Cylinder type : B Material of Cylinder body : Aluminium Alloy Water Capacity of Cylinder (Litres) : 10 liter Oxygen capacity, (Ltrs) : 1500 ltr Overall Length (Without valve), (mm) : 810 mm Minimum wall thickness, (mm) : 6 millimeter Outer diameter, (mm) : 152mm Empty cylinder weight (without valve), (Kg) : 10.1 kilogram Hydrostatic test pressure, (Bar) : 225 bar Working pressure, (Bar) : 150 bar High pressure seamless Cylinder : Yes Corrosion resistant interior and exterior wall : Yes
	<u>Valve</u>	<u>ISI marked Valve conforming to IS 3224-2002 (Latest) fitted with the cylinder</u> <u>Valve certified by PESO : Yes</u> <u>Valve protection caps available : Yes</u> Neck ring provided : Yes Foot ring provided : Yes
	Certificates	Conformity to Standard : ISO 9001 BIS License No (CM/L No) _____ Cylinder conforms to the requirements prescribed in the Gas Cylinder Rules, 2016 of GOI, with modifications/ amendments as may be ordered/issued from time to time by the Chief Controller of Explosives, PESO, DPIIT, Min of Commerce & Industries, Govt of India, π (pie) mark certification
	Tests	All cylinders must have filling permission or must have HST (Hydro Stretch Test) certification from test shop approved by Chief Controller of Explosives, Petroleum and Explosives Safety Organisation, (PESO), DPIIT, Min of Commerce & Industries
	All fittings should be leak proof	<u>Yes</u>
	<u>PACKING & MARKING</u>	<u>Each cylinder should be engraved the details viz (a) Serial No of cylinder/Identification, (b) Code of mfg, (c) Working pressure,(Bar) (d) Water capacity,(Ltrs) (e) Test pressure,(Bar) (f) Year of manufacture and testing, (g)Tare weight of cylinder</u> <u>All the cylinders should be properly painted as per their respective color code, Cylinder No, name of the supplier, name of the gas cylinder and its contents should be clearly indicated on the neck of the cylinder</u>

(To be designed as per the items)

Name, Signature & Seal of the Bidder

Name of the Limited Tender: Medical Oxygen Cylinder ‘B’ Type at AIIMS, Bhubaneswar.

UNDERTAKING

(To be typed on the Letter Head of the Firm/ Company)

I.....S/o.....

Resident of

.....

do solemnly pledge and affirm that,

1. I am the Proprietor/Partner/Director /authorized signatory of
M/s.
2. No police case and/or case by CBI/FEMA/Income Tax/ Sales Tax authorities are pending against the Proprietor / Partner /Director of the firm/ company (Agency) and also against the firm/ company.
(Indicate any convictions if any against the above persons or Firm/ Company.)
3. The Proprietor / Partner /Director of the firm/ company (Agency) and also the firm/ company has never been blacklisted by any Government authority/ organisation.
- 4 I/We have not quoted the price higher than previously supplied to any Government Institute / Organisation / reputed Private Organisation or DGS&D rate in recent past.
- 5 We undertake to attend/ rectify any problem/ malfunctioning of the Oxygen Cylinder supplied by us within its Warranty Period within a reasonable time and without any fail.

Name, Signature & Seal of the Bidder

Chapter-V- Financial Bid

(To be submitted on the letterhead of the company / firm)

Sn	Name of Items	Quantity (Approx.)	Rate Per Unit	GST% and amount (Rs)	Total Amount (Including GST) (Rs)
	Medical Oxygen Cylinder "B" type				
	Make/ Brand :				
	Model No. :				
	Any other :				

(Note : To be designed as per the Items)

1. I/We have gone through the Terms & Conditions as stipulated in the Tender enquiry document and confirm to accept and abide by the same.
2. That I/We shall supply the items of requisite quality.
3. Delivery Period:-07 days from the date of purchase order.
4. That I/We undertake that the information given in this tender are true and correct in all respects.

Name, Signature & Seal of the Bidder