

Notice Inviting e-Tender for

Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.

(File No. : AIIMS/BBSR/Engg./575)



अखिल भारतीय आयुर्विज्ञान संस्थान,
All India Institute of Medical Sciences
Engineering Branch, Bhubaneswar(Odisha)-751019
www.aiimsbhubaneswar.nic.in

NIT No. : **AIIMS/BBSR/Engg./ 025/2020-21**
Estimated Cost : **Rs. 47,22,392/-**
EMD : **Rs. 94,450/-**
Period Covers : **12 (Twelve)Months.**
NIT IssueDate : **12th January 2021**
Last Date of Submission : **19th January 2021 (by 1400hours)**

“Certified that, this tender document contains **42 (Forty Two)** pages only”.

Superintending Engineer
AIIMS, Bhubaneswar

Name of Work : Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.

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ALL INDIA INSTITUTE OF MEDICAL SCIENCE, BHUBANESWAR
NOTICE INVITING e-TENDER

(a)	Name of Work	Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.
(b)	NIT No.	<u>AIIMS/BBS/Engg./025/2020-21</u>
(c)	Contract Period	01 (One) Year, and Extendable up to 01 (One) Year with Mutual Consent.
(d)	Estimated Cost	Rs. 47,22,392/- (RUPEES FORTY SEVEN LAKH TWENTY TWO THOUSAND THREE HUNDRED NINETY TWO ONLY)
(e)	Earnest Money Deposit (EMD)	Rs 94,450/- (RUPEES NINETY FOUR THOUSAND FOUR HUNDRED FIFTY ONLY)
(f)	Performance Security (Bank Guarantee)	5% of Tendered Cost.
(g)	Security Deposit	5% of the Tendered Value.
(h)	Tender documents will be Issued From	Download from Institute Website. (i.e. <u>www.aiimsbhubaneswar.nic.in,</u> <u>www.tenderwizard.com/AIIMSBBSR, www.eprocure.gov.in).</u>
(j)	Last Date, Time & Place of Submission	By 19th January 2021 at 1400 Hours through online.
(k)	Date, Time for opening of Technical Bid	On 19th January 2021 at 1430 Hours.

1. The time of submission of Tender is **19th January 2021 by 1400 Hours**. The indenting Bidder must read the Terms & conditions of AIIMS, Bhubaneswar carefully. He/They should only submit his/her/their bid if he/she/they consider himself/themselves eligible and he/she/they is/are in possession of all the documents required.
2. Information and Instructions for bidders posted on website shall form part of bid document.
3. The Bid documents consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms & conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website **www.aiimsbhubaneswar.nic.in** Or **www.tenderwizard.com/AIIMSBBSR**.

Superintending Engineer
AIIMS, Bhubaneswar

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR e-TENDERING

The Superintending Engineer, AIIMS, Bhubaneswar invites on behalf of Director, AIIMS, Bhubaneswar, Item Rate Tender from firms/contractor of repute in Two (02) Bid system (Technical & Financial respectively) from approved/registered and eligible contractors of CPWD, AIIMS, State PWD like and other eligible firms having successfully completed works of similar nature as per eligibility condition and for the Work as per the details as follows:-

Ser. No.	Description	Details
(a)	NIT No.	AIIMA/BBSR/Engg./025/2020-21
(b)	Name of Work:	<i>Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.</i>
(c)	Estimated Cost	Rs. 47,22,392/- (RUPEES FORTY SEVEN LAKH TWENTY TWO THOUSAND THREE HUNDRED NINTY TWO ONLY)
(d)	Earnest Money	Rs 94,450/- (RUPEES NINETY FOUR THOUSAND FOUR HUNDRED FIFTY ONLY)
(e)	Period of Completion	01 (One) Year & Extendable up to 01 (One) year with Mutual Consent.
(f)	Last date and time of online submission of Tender	By 19th January 2021 at 1400 Hours through online.
(g)	Time and date of online opening of Documents	On 19th January 2021 at 1430 Hours.
(h)	Time and date of opening of Online Financial Bids	To be intimated later through website
(j)	Period during which <u>hard copies of EMD (in Original), Registration Certificates, Undertaking and other Documents to be submitted to the Office of SE by the Lowest Bidders.</u> However, the Eligibility will be considered as per uploaded documents.	Only the Lowest Bidder (L-1 Bidder) shall have to submit/deposit the <i>Original Instrument for EMD (Demand Draft) and Self Certified copies of other Eligibility Documents with the Superintending Engineer calling the Tender within 01 (One) Week of the opening of Financial Bid.</i>

- The intending bidder must read the terms and conditions of Tender document carefully. He should submit his bid if he considers himself eligible and he is in possession of all the certificates/documents required.
- Information and Instructions for bidders for e-tendering posted on website shall form part of bid document.
- The bid document consisting of NIT, plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from **<http://www.tenderwizard.com/AIIMSBBBSR>** or **www.aiimsbhubaneswar.nic.in** free of cost.
- For e-tendering of this tender, AIIMS has engaged e-portal maintained by M/s ITI Limited, Bhubaneswar. Intending bidders shall have to register with M/s ITI Limited, Bhubaneswar to participate in the tendering process. For details, kindly visit website **<http://www.tenderwizard.com/AIIMSBBBSR>** or contact Shri SANJEEB MAHAPATRA (Mobile No. 7377708585). If needed they can be imparted training on online bidding process as per details available on the website.
- The intending bidders must have valid class-III digital signature to submit the bid.
- The bid can be submitted only after depositing e-tender Processing Fee in favor of ITI Limited and uploading the mandatory scanned documents as specified within the period of bid submission.
- Copies of eligibility documents and EMD as specified in the notice inviting tender shall be scanned and uploaded on the e-

tendering website within the period of tender submission. Bidders can upload documents in the form of JPG format, PDF format and any other format as permissible by the e-tendering portal.

8. Bidders must ensure to quote rate of each item. The column meant for quoting rate in figures appears in dark yellow color and the moment rate is entered, it turns sky blue. In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO). After submission of the bid online the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.

9. After submission of bid online, it can be revised any number of times before specified time on last date of submission of bid. While submitting the revised bid, bidder can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.

10. Financial bids shall be opened online only for bidders for whom EMD and other documents are found in order and who are found to be eligible to bid for work. On opening date, the bidder can login and see the bid opening process. After opening of bids, he will receive the competitor bid sheets.

11. If the contractor is found ineligible after opening of bids, his bid shall become invalid.

12. If any discrepancy is noticed between the eligibility documents as uploaded at the time of submission of bid and hard copies as submitted physically by the bidder, the bid shall become invalid and.

13. **FRAUD AND CORRUPTION:**

13.1 The Engineer-in-Charge will reject a proposal for award if he determines that the bidder recommended for award has been engaged in corrupt or fraudulent practices in competing for the contract in question. He will report to the Officer Inviting Bid / next higher authority.

13.2 Canvassing whether directly or indirectly, in connection with tenders is strictly prohibited & the tenders submitted by the contractors who resort to canvassing will be liable for rejection.

13.3 The Contractor shall be debarred for any period of time as decided by the AIIMS, Bhubaneswar Authority and EMD will be forfeited for the following reason-

(ii) If the contractors submits false experience/completion certificates, **as mentioned in Ser. No. - 4(a), Page No. - 7 (refer under Eligibility Criteria)**. The department reserves the right to verify the particulars furnished by the applicant independently.

(ii) If the contractor fails to commence the work on or before the scheduled date stated in the work order.

(iii) Violates any important condition of contract.

14. List of Eligibility Documents to be scanned and uploaded within the period of bid submission:-

a. Demand Draft of any scheduled Bank against EMD in favor of AIIMS, Bhubaneswar.

b. Appendix 'A to C' duly filled in (Pages 10 & 11 ref.) and signed.

c. Certificates of Work Experience & Completion Certificate of Similar Work from Client not below the Rank of Executive Engineer, as mentioned in Ser. No. -4, Page No. -7 refers under Eligibility Criteria.

d. Certificate of Registration for GST and acknowledgement of upto date filed return if required.

e. Copies of Balance Sheets

f. Copies of Contractor's License Civil 'B' Class or above.

g. Copies of ESI Registration.

h. Copies of EPF Registration.

(j) The Bidder should have their Registered Office/Branch in Bhubaneswar. If not, an Office should be opened in Bhubaneswar within 30 (Thirty) Days of the award of Work. Details of Address Proof of Office located at Bhubaneswar should be given.

(k) Declarations to be given by the Tenderers (as per Page 06.).

15. The Technical Bid(s) shall be opened first by the Committee **on 19th January 2021 by 1430 Hours. The Financial Bid(s), whose Technical Bid(s) found to be eligible, will be opened later for which intimation will be given through Website.** After the evaluation of the Bid(s) AIIMS, Bhubaneswar will award the contract to the Lowest Evaluated Responsive Tenderer. Conditional Bid(s) will be treated as unresponsive and will be rejected.

16. Only the Lowest (L-1) Bidder shall have to **submit/deposit the Original Instrument for EMD (Demand Draft) and Self Certified copies of other Eligibility Documents with the Superintending Engineer calling the Tender within 01 (One) Week of the opening of Financial Bid otherwise AIIMS Shall reject the Bid and also take action to debar from Tendering in AIIMS".**

17. Information & Instruction for Contractor will form Part of NIT.

**Superintending Engineer
AIIMS, Bhubaneswar**

DECLARATIONS
(TO BE GIVEN BY THE TENDERERS)

It is to certify that :-

(a) I /We have gone through CPWD W-8 amended up to correction Slip No.6 as available on website www.tenderwizard.com / www.aiimsbhubaneswar.nic.in or in the office of Superintendent Engineer and I/We agree with the terms and conditions of it and understood that it will form part of the agreement.

Date : _____

Signature of the Tenderer

(b) "I,S/o Shri resident of hereby certify that none of my Relative(s) as defined in Paragraph 14 of CPWD W-6 is/are employed in AIIMS Civil Zone, Odisha. In case at any stage, it is found that the information given by me is false/incorrect, AIIMS shall have the absolute right to take any action as deemed fit without any prior intimation to me".

Date : _____

Signature of the Tenderer

NOTE : - (To be certified by all the partners in case of partnership firms, by all the directors in case of companies).

(c) "I/We undertake and confirm that eligible similar Work(s) has/have not been got executed through another contractor on back to back basis. Further, it is stated that, if such a violation comes to the notice of Department, than I/We shall be debarred for bidding in AIIMS in future forever. Also, if such a violation comes to the notice of AIIMS, Bhubaneswar before date of start of work, the Superintending Engineer shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee".

Date : _____

Signature of the Tenderer

(d) "In Case I/We become the Lowest Bidder, the Original Instrument for EMD (Demand Draft) and Self Certified copies of other Eligibility Documents shall be deposited by me/us with the Superintending Engineer calling the Tender within 01 (One) Week of the opening of Financial Bid otherwise AIIMS Shall reject the Bid and also take action to withdraw my/our enlistment/debar me/us from Tendering in AIIMS".

Date : _____

Signature of the Tenderer

GENERAL RULES & DIRECTIONS

Superintending Engineer, AIIMS, Bhubaneswar invites on behalf of Director, AIIMS, Bhubaneswar invites Item Rate Tender [in Two Bid system (Technical & Financial)] from Firms/Contractor of reputed/experienced Registered Contractors/Firms in various classes registered with the Dept. of CPWD or any other Govt. Institute and other eligible firms having successfully completed works of similar nature as per eligibility conditions.

1. **Name of Work: Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.**
2. The work is estimated to cost of **Rs. 47,22,392/- (RUPEES FORTY SEVEN LAKH TWENTY TWO THOUSAND THREE HUNDRED NINETY TWO ONLY)** *The estimate, however, is given merely as a rough guide.*
3. Intending Bidder is eligible to submit the bid provided he has definite proof from the appropriate authority, which shall be to the satisfaction of the competent authority of having satisfactorily completed similar works.

The similar work means **General Civil Engineering Works executed under any Govt. Organization/PSU.**

4. **Eligibility Criteria.** Contractor who fulfill following requirement shall be eligible to apply:-
 - (a) Three (03) similar works (General Civil Engg. Works), each of value **not less than 40%** of estimated cost put to tender or Two (02) similar works each of value **not less than 60%** of estimated cost put to tender or one (01) similar work of value **not less than 80%** of estimated cost put to tender in **last 07 (Seven) Years** ending 30th Nov 2020. The value of executed works shall be brought to current costing level by enhancing the actual value of work at simple rate of 07% per annum, calculated from the date of completion to the last date of submission of bid.
 - (b) **Should have average Annual Financial Turnover of Rs. 40,00,000/-** (Rupees FORTY LAKHS only) during the immediate last **03 (Three)** consecutive financial years ending 31st Mar 2020.
 - (c) The Bidder should have registration with **Employee Provident Fund (EPF) Commissioner** and **Employee State Insurance (ESI) Corporation.**
 - (d) The bidder should have positive net worth and should not have incurred loss in last 03 (Three) Years ending i.e. by 31st March 2018, duly certified by Chartered Accountant.
 - (e) The experience of similar work should be from Central Govt./State Govt./Centre PSU/State PSU and Autonomous Body.
 - (f) Agreements shall be drawn with the successful bidders for item/items on prescribed format. Bidders shall quote their rates as per various terms and conditions of the said form which will form part of the agreement.
 - (g) The bid document consisting of plans, specifications, the schedule of quantities of the various type of items to be executed and the set of terms & conditions of the contract to be complied with and other necessary documents.
 - (j) **The successful Bidder/Firm shall have to submit a valid License from Competent License Authority under the provision of Contract Labour Act and Contract Labour Central Rule.**
 - (k) Conditional Bids shall not be considered and will be out-rightly rejected at the very first instance.

(l) The time allowed for carrying out the work will be One year further extendable to 01 (One) Year with mutual consent from the Date of Start (which shall be reckoned from 7th day of issue of letter of acceptance) or from the First Date of Handing Over of the Site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents. The tender is initially for a period of one year and may be repeated for a further period of 12 Months with mutual consent, on the same Terms and Conditions and Rates.

5. Preparation & Submission of Tender through Online. The Tender should be submitted in 02 (Two) Parts

i.e. Technical Bid and Financial Bid Respectively. The Technical Bid & Financial Bid should be sent by the Bidder through online as "Technical Bid" for Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.

6. **Earnest Money Deposit.** The bidders shall be required to submit the Earnest Money Deposit (EMD) for an amount of **Rs 94,450/- (RUPEES NINETY FOUR THOUSAND FOUR HUNDRED FIFTY ONLY)** by way of Demand Drafts only. **Scanned Copy of the Demand Drafts must be up-loaded/attached** with the Technical Bid. The EMD of the successful Bidder shall be returned after the successful submission of Bank Guarantee/Security Deposit and for unsuccessful bidder(s) it would be returned after Award of the Contract. Bid(s) received without Demand Drafts of EMD will be rejected.

7. **Performance Guarantee.** *The successful contractor will be required to furnish a Performance Guarantee of 05% (Five Percent) of Contract Value* after receiving notification of award in the form of **Fixed Deposit Receipt** or Bank Guarantee from any Nationalized Bank **duly pledged in the name of the "All India Institute of Medical Sciences, Bhubaneswar"** which shall be kept valid for a period of 60 days beyond completion of all the contractual obligations. The Performance Guarantee can be forfeited by order of this Institute in the event of any breach or negligence or non-observance of any condition of contractor for unsatisfactory performance or non-observance of any condition of the contract. After recording of the completion certificate for the work by the competent authority, the performance guarantee shall be returned to the contractor, without any interest. In case the contractor fails to deposit the said performance guarantee within the period including the extended period if any, the Earnest Money deposited by the Contractor or shall be forfeited automatically without any notice to the contractor.

8. Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidder shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at own cost, all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidder implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions.

9. The Tender paper/documents can be seen/ downloaded from Official website & submitted through Online. For any query, Superintending Engineer, AIIMS, Bhubaneswar, may be contacted.

10. The Competent Authority on behalf of the Director, AIIMS Bhubaneswar does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidder shall be summarily rejected.

11. Canvassing whether directly or indirectly, in connection to bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable to rejection.

12. The Competent Authority, The Director, AIIMS, Bhubaneswar reserves to himself the right of accepting the whole or any part of the bid and the bidder shall be bound to perform the same at the rate quoted.
13. The contractor shall not be permitted to bid for works in the AIIMS, Bhubaneswar responsible for award and execution of contracts, in which his near relative is posted as an officer in any capacity between the grades of Superintending Engineer and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any gazetted officer in the AIIMS, Bhubaneswar. Any breach of this condition by the contractor would render him liable to be removed from the approved list of contractors of this Department.
14. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.
15. The bid for the work shall remain open for acceptance for a period of 180 days from the date of opening of bids.
16. This notice inviting bid shall form a part of the contract document. The successful bidder/ contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of "The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and rate quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
17. **(a) The Income Tax as applicable shall be deducted from the Bill unless exempted by the Income Tax Department.**
- (b) The quoted Rates shall be inclusive of GST for both Material component & Manpower Component.**
- (c) Labour CESS @ 01% will be deducted from the Bill.**
18. **List of Documents to be submitted along with the Technical Bid.**
- (a) Demand Draft of any scheduled Bank against EMD.
- (b) Form A to C duly filled in.
- (c) Certificates of Work Experience & Completion Certificate of Similar Work from Owner.
- (d) Certificate of Registration for GST and acknowledgement of up-to-date filed return if required.
- (e) All documents as per Ser. No. 13 (a) to (k) (Page - 05 refers).

**Superintending Engineer
AIIMS, Bhubaneswar**

FORM FOR FINANCIAL INFORMATION

(Financial Analyses)

Details to be furnished duly supported by figures in Balance Sheet/Profit & Loss Account duly Certified by the Chartered Account, as submitted by the applicant to the Income Tax Department (copies to be attached).

Ser. No.	Description	2017-18	2018-19	2019-20

Note : Gross Annual Turn Over only.

FORM FOR DETAILS OF ALL WORKS OF SIMILAR CLASS**COMPLETED DURING THE LAST 07 (Seven) YEAR**

(i.e. FOR THE YEAR ENDING MAR 2020)

Ser. No.	Name of Work/ Project	Location	Owner or Sponsoring Organization	Cost of Work in Lakhs	Date of Commencement as per Contract	Stipulated date of Completion	Actual date of Completion	Litigation/ Arbitration pending/ In progress with details	Remarks
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(h)	(j)	(k)
1.									
2.									
3.									
4.									
5.									

(Authorized Signature of the Bidder with Seal)

FORM FOR DETAILED INFORMATION BY BIDDER

Name of Firm/Contractor/Supplier	:
Complete Address and Telephone Number	:
Name of Proprietor/Partner/Managing Director/Director	:
Phone Number	:
Mobile Number	:
e-Mail ID	:
Name and address of service Centre nearby Bhubaneswar	:
Whether the firm is a registered Firm (Yes/No. Attach Copy of Certificate)	:
PAN Number. (enclose the attested copy of PAN Card)	:
Service Tax Number. (enclose the attested copy of VAT Certificate)	:
GST Number (enclose the attested copy of VAT Certificate)	:
Whether the firm has Uploaded the Bank Draft / Pay Order / Banker's Cheque of Earnest Money Deposit (EMD).	:
Whether the Firm / Agency as signed Each & Every page of Tender / NIT	:
EPF No. (Enclose the attested copy of EPF Registration Certificate)	:
ESI Code.	:
Any other information, if necessary.	:

(Authorized Signature of the Bidder with Seal)

Percentage Rate Tender / Item Rate Tender & Contract for Works

1. **e-Tender for the work of:** *Tender for Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.*

To be submitted online by:

- (a) Time and date of online Opening of Technical Bids. : **19th January 2021 by 1430 Hours.**
- (b) Time and date of opening of Online Financial Bids. : **To be intimated later.**

T E N D E R

I/We have read and examined the notice inviting tender, schedule along with Appendices 'A' to 'D' as per Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, Clauses of Contract, Special Conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

A sum of **Rs 94,450/- (RUPEES NINETY FOUR THOUSAND FOUR HUNDRED FIFTY ONLY)** is hereby forwarded in Bank Guarantee of scheduled Bank/Demand Draft of a scheduled Bank/Bank Guarantee issued by a scheduled Bank as **Earnest Money**. If I/We, fail to furnish the prescribed Performance Guarantee within prescribed period. I/We agree that the said Director, AIIMS, Bhubaneswar or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said Earnest Money absolutely. Further, if I/We fail to commence work as specified, I/We agree that Director, AIIMS, Bhubaneswar or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said Performance Guarantee absolutely. The said Performance Guarantee shall be a Guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rate to be determined in accordance with the provision contained in the tender form. Further, I/We agree that in case of forfeiture of Earnest Money & Performance Guarantee as aforesaid. I/We shall be debarred for participation in the retendering process of the work.

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of AIIMS, Bhubaneswar, then, I/We shall be debarred for tendering in AIIMS, Bhubaneswar in future forever. Also, if such a violation comes to the notice of AIIMS, Bhubaneswar before date of start of work, the Administrative Officer shall be free to forfeit the entire amount of Earnest Money Deposit/Performance Guarantee.

I/We hereby declare that, I/We shall treat the tender documents, drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated : * _____

Signature of Contractor
with full Postal Address

Witness : *

Address : *
(* To be filled in by the Contractor.)

Occupation: *

ADDITIONAL CONDITIONS

1. **Specifications to be followed for execution of Work.** CPWD Specification with Up-to-date correction slips and direction of the Engineer-in-charge and relevant IS Codes.
2. **Type of Work.** Maintenance Works. Deviation limit beyond which rate revision is applicable is 50%.
3. **Competent Authority for deciding reduced rates.** Superintending Engineer, AIIMS, Bhubaneswar.
4. **No payment on account of escalation will be allowed.**

CONDITIONS FOR CIVIL WORKS

A. GENERAL CONDITIONS (CIVIL WORKS).

1. **Comprehensive Maintenance of Civil Works of all the Buildings of Hospital Complex, Medical College Complex, Nursing College, Hostels and Residential Complex of AIIMS, Bhubaneswar.**
2. For all items of **Civil Works** : CPWD specifications with correction slips up to the date of receipt of tender shall be followed. For the items which are not covered under CPWD specifications; the special conditions/B.I.S. Specifications shall apply. In this regard the decision of Engineer-in-charge shall be final.
3. Wherever any reference is made of any Indian Standard, it shall be taken as reference to the latest edition with all amendments /revision issued thereto up to the date of receipt of tenders.
4. Unless otherwise specified, the agreement rates for all items of work of the schedule of quantities are for **all heights, depths, leads and lifts** involved in the execution of work.
5. Other agencies working at site will also simultaneously execute the work entrusted to them and the contractor shall offer necessary co-operation wherever required to other agencies.
6. On account of security consideration, there could be some restrictions on the working hours, movement of vehicles for transportation of materials. The contractor shall be bound to follow all such restrictions and adjust the program for execution accordingly, for which nothing extra shall be paid.
7. The work shall be carried out in a manner complying in all respects with the requirements of relevant by the laws of the local bodies, Labor Laws, minimum wages act, workmen compensation act and other statutory laws enacted by Central Govt. as well as State Govt.
8. All melba/rubbish/silt/waste, garbage etc. generated due to any operation from buildings/houses/hostels and other open spaces whatsoever shall be disposed off on daily basis by the contractor to the specified common disposal point. After the collection of full truck load of the said Melba (approx 4.5 cubic meters), the same shall be disposed off by the contractor to the authorized municipal dumping ground and nothing extra shall be paid on this account. In case of non-removal/disposal in the specified period, a Compensation of **Rs. 1,000/- (Rupee ONE THOUSAND only)** per day shall be recovered from the contractor.
9. No residential accommodation shall be provided to any of the staff engaged by the contractor. The contractor shall not be allowed to erect any temporary set up for staff in the campus.
10. No claims of the labours shall be entertained by the Department including that of providing employment, regularization of services etc.
11. Complaint register, attendance register and other records will have to be produced either daily according to the requirement or when asked to do so by the Engineer-in-charge or his authorized representative.
12. When a register gets completed, it will be handed over to the concerned J.E./A.E. It will not be returned to the contractor and the same will remain the property of the department.
13. All required register will be issued by Engineer-in-Charge/Executive Engineer duly marked in chronological order but the contractor will have to arrange all such registers/stationery etc. Nothing extra shall be paid on this account.
14. The contractor will have to arrange the entire required Computer & peripherals including operating staff and necessary consumable/software, furniture etc. at his own cost pertaining to his job and he will take all the settings back only after the expiry of the agreement for which nothing extra shall be paid. The contractor shall avail the facility of existing telephone provided by the department. However the payment of bills for the same shall be borne by the contractor itself. The contractor will have to provide an Android phone with active internet connection and data package as required to the supervisor which will be exclusively used only for the purpose of maintenance.
15. The contractor shall take immediate action to attend any complaint assigned to him through site order book/verbal instructions from Engineer-in-Charge or his Representative on telephones from occupants. In all cases he shall attend the complaints in the specified duration as mentioned below :-
 - (a) **Emergent Complaints** - Complaints of emergent nature of **Plumbing System** like water drain blocked etc. shall have to be attended immediately within 6 hours.
 - (b) **Normal Complaints** - Complaints relating to the trades of mason, carpenter/painter shall have to be attended within 72 hours. **In case of failure to meet these deadlines a lump-sum amount of Rs. 1,000/- (Rupees ONE THOUSAND only) per complaint per day will be recovered from his bills. This shall be without prejudice to other remedies available to Engineer-In-charge under this contract to take action against the contractor.**

16. The personnel and labourers engaged by the contractor under this contract shall wear **neat and clean uniforms** as approved by the Engineer-in-charge along with name badges. An identity card duly countersigned by Engineer-in-charge or his representative shall be issued to each personnel by the contractor to have proper identifications. The character and antecedents of the staff employed by the contractor shall be verified from the police officials by the contractor.
17. The contractor shall have registration with Employee's Provident Fund commissioner and Employee's state Insurance Corporation for safe-guarding interest of his workmen. He shall obtain all other necessary approvals from statutory bodies as per law in vogue.
18. All T&P, scaffoldings, ladders/Hydra etc, instruments/meters for maintenance, consumable and Contingent Articles required for execution of the work shall be arranged by the contractor.
19. Staff employed by the contractor should be well behaved, Polite & courteous. Any complaint against staff on behavior should be taken very seriously and such staff should be removed by the contractor immediately from the site and replacement shall be provided immediately.
20. All dismantled material will be removed from site by contractor after verification of measurement of the same by JE.
21. The contractor shall make all safety arrangement required for the labour engaged by him at his own cost. All consequences due to negligence or due to lapse of security/safety or otherwise shall remain with the contractor. The department shall not be responsible for any mishap, injury, accident or death of the contractor's staff. No claim in this regard shall be entertained/accepted by the department. Also Contractor is responsible to the damage caused to any man/material other than his team during execution and AIIMS will not be responsible for that.
22. Contractor shall be fully responsible for any damages caused to govt. property or allotter's property by his or his labour in carrying out the work and shall be rectified by the contractor at his own cost.
23. GST and other Taxes as applicable shall be recovered/ paid from the contractor's bill as per Govt. of India/AIIMS Rules.
24. The Contractor have to provide all the tools and equipments for the works including measuring instruments and safety equipments needed. Cost of transportation of material and labour to AIIMS, Bhubaneswar premises shall have to borne by the contractor.

The following tools shall be provided by the agency for the use of maintenance works.

- Drilling Machine (13mm, 20mm & 26mm)
- Cutter and Grinding machine
- Concrete breaking machine
- Chisels (8", 12", 18" and 24")
- Pipe Wrenches (12", 14" and 24")
- Hammering Bit (6.5mm, 8mm, 12mm and 18mm)
- Double end spanner set (set of 12)
- Ring Spanner set (set of 12)
- Box spanner set
- Hammers
- Screw drivers (Big and small)
- Pliers
- Line Testers
- Screw spanners of different sizes
- Adjustable spanner
- Hammers of different sizes
- Screw Drivers set of different sizes
- Measurement tape (5m, 20m and 50m)
- Flexible delivery pipe (25mm, 32mm and 50mm)
- Hanging Rope
- Electronic Weighing Machine
- Trolleys / Wheel Barrows
- Hacksaw frame set
- Aluminium Sliding ladders
- Aluminium Double leg ladder
- Allen Key set
- Jack plane
- Brick Towel
- Line Level / Spirit Level
- Mason Square
- Water level
- Tile Cutter
- Aluminium Channel

- Metal Float
- Plumb Bob
- Line dori
- Showels
- Pans and Hoes
- Wire brush
- Gun Boot
- Raincoat
- Safety Gloves
- Safety belt
- Safety Helmet
- Rechargeable torch light

Apart from the above any other tools which required for the site condition have to be arranged by the contractor at his own cost

25. For non-compliance or partial compliance of satisfactory execution of items, the Engineer-in-charge reserves his rights to levy compensation in accordance with the scale of non-conformity and the period for which this non-conformity continues. However, the total amount of this compensation for the whole contract shall not exceed 10% of the tendered value of this contract. This shall be without prejudice to other remedies available to Engineer-in-charge under this contract to take action against the contractor.
26. Each worker shall maintain a complaint diary and get the feedback recorded from the allottees" regarding attending the complaint. In case, it is found that the complaint has been attended unsatisfactorily; it will be considered as unattended. List of such complaints shall be submitted to the Engineer-in-Charge or his representative on daily basis.
27. The contractor or his engineer at the service centre shall maintain complaint register for recording the complaints.
28. Required Space will be handed over to the contractor free of cost by the department; for receiving the complaints and for the engineer engaged by him.
29. The agency shall restore back the premises and other articles provided by the department to the AIIMS at the time of closure of the contract.
30. In the case of discrepancy between the schedule of quantities, the Specifications and/or the Drawings, the following order of preference shall be observed :-
- (a) Description of schedule of quantities.
 - (b) Additional specifications and special conditions, if any.
 - (c) Contract clauses of General conditions of contract for Central P.W.D. Works. (IV) CPWD specifications.
 - (d) Architectural drawings.
 - (e) Indian standards specifications/BIS. (vii) Sound engineering practice. Any reference made to any Indian standards specifications in these documents, shall imply to the latest version of that standard, including such revisions/amendments as issued by the Bureau of Indian Standards up to last date of receipt to Tenders. The contractor shall keep at his own cost all such publications of relevant Indian Standards applicable to the work at site.
31. The contractor will maintain attendance records of the staff, which will be checked by the Junior Engineer/Assistant Engineer/Executive Engineer/Engineer-in-charge of the work. In case of absence of any staff, recovery shall be made at the following rates :-
- (a) Highly Skilled/ Skilled Labour @ Rs. 1,000/- per day per person.
 - (b) Semi skilled/ Unskilled Labour @ Rs. 700/- per day per person.
32. The contractor and/or his authorized agent should see the site order book every day and get the compliance of instruction given by the JE/AE/Engineer-in-charge as per time schedule.

33. All the melba or rubbish obtained from dismantling or otherwise during the execution of the work shall be brought down through the staircase and shall not be thrown to the ground directly from first floor or second floor etc. this shall be carried and stacked properly to the specified common disposal point on the same day and site shall be left clear as per the instructions of the Engineer-in-charge. A compensation of Rs. 100/- shall be recovered from the contractor for each complaint/default.
34. The contractor will not pitch up tents for laborers, materials and his stores etc.
35. No permanently /temporary huts/structures shall be constructed by the contractor at the site of work or at any government land/premises. Such structures, if any, found at the site or at AIIMS, Bhubaneswar land shall be demolished and removed at the cost of the agency without any notice.
36. Any damage to the building structure, fittings or any other articles etc. done by the contractor or his Workman during the execution of the work shall be made good by the contractor at his own cost.
37. The contractor shall clear the site properly after the completion of the work.
38. The labor engaged for attending complaints shall carry necessary tool kit, container (Tasla), required for mixing any cements and or other material and should carry with water bottle and waste bag for collection of minor rubbish material if received during attending the complaints, so that the site of work shall remain neat and clean.
39. Major/ Minor complaint shall be decided by the Engineer-in-charge or his representative. The decision of Engineer-in-charge shall be final & binding.
40. The contractor shall be solely responsible for compliance to the provisions of various Labour and industrial laws, such as, wages, allowances, compensations, EPF, Bonus. Gratuity, ESI etc. relating to personnel deployed by it at AIIMS, Bhubaneswar site or for any accident caused to them and the institute shall not be liable to bear any expense in this regard. The contractor shall make payment of wages to workers engaged by it by the stipulated date irrespective of any delay in settlement of its bill by AIIMS, Bhubaneswar for whatever reason. The contractor shall also be responsible for the insurance of its personnel. The contractor shall specifically ensure compliance of various Laws/Acts, including but not limited to with the following and the irre-enactments/amendments/modifications:-
- (a) The Payment of Wages Act 1936.
 - (b) The Employees Provident Fund & MP Act, 1952.
 - (c) The Contract Labor (Regulation) Act, 1970.
 - (d) The Payment of Bonus Act, 1965.
 - (e) The Payment of Gratuity Act, 1972.
 - (f) The Employees State Insurance Act, 1948.
 - (g) The Employment of Children Act, 1938.
 - (h) The Motor Vehicle Act, 1988.
 - (j) Minimum Wages Act, 1948.
41. **Breach of Terms and Conditions.** Non compliance of any terms and conditions enumerated in the contract shall be treated as breach of contract. Or In Case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to reject the bid at any stage without assigning any reason thereof and nothing will be payable by AIIMS, Bhubaneswar in that event the EMD shall also stand forfeited.
42. **Termination of Contract.** AIIMS, Bhubaneswar would have the right to terminate the contract by giving one month's notice before the expiry of the term, in case the work performance is not up to the standard, or in case there is any violation of AIIMS, Bhubaneswar rules & regulations, or if there is any lapse in compliance of any labour legislation, or if there is any incident of indiscipline on the part of the Tenderer or his staff and the agreement may be terminated by either party by giving one month's notice to the institution. The decision of AIIMS, Bhubaneswar's management in this regard would be final and binding on the Tenderer. In such an event, AIIMS, Bhubaneswar shall have the right to engage any other tenderer to carry out the task.

43. **Arbitration.** The Arbitration shall be held in accordance with the provision of the Arbitration and Conciliations Act, 1996 and the venue of arbitration shall be at Bhubaneswar. The decision of the Arbitrator shall be final and binding on the both parties.
44. **Dispute Settlement.** It is mutually agreed that all differences and disputes arising out of or in connection with these agreements shall be settled by mutual discussions and negotiations if such disputes and differences cannot be settled and resolved by discussions and negotiations then the same shall be referred to the sole Arbitrator appointed by the Director, AIIMS, BHUBANESWAR whose decision shall be final and binding on both the parties. The contract shall be governed by laws and procedures established by Govt. of India, within the framework of applicable legislation and enactment made from time to time concerning such commercial dealings/processing.
45. The Lowest Bidder will be decided as per the Summation of Rates quoted by the Bidder in Part A and Part B. The Rate Quoted by the Bidder will be **including GST**.
46. Payment will be made on Monthly basis after due Certification of the Bills by the Representative of Engineer-in-Charge.
47. The contractor will have to submit the monthly bank transaction statement showing details of salary of staffs working under civil maintenance. The contractor will have to pay the monthly salary to the employees of civil maintenance in 1st week of every month irrespective of any other situation.
48. The contractor will have to **arrange trolleys/Wheel Barrows** for the shifting of materials within the campus at his own cost.
49. The Rate quoted by the contractor for the Manpower component should be as per the payment of minimum wages act of central government. The Bid will not be considered if the contractor's quoted price for manpower is less than the rates as per the minimum wages category mentioned by the ministry of labour, Government of India.
50. The Hospital Agrees to pay the contractor the following amount per **Annual Maintenance of Civil Works of all the Buildings of Housing Complex for the year 2020-21 at AIIMS, Bhubaneswar**.
- A) Minimum wages per person per month.
 - B) ESI.
 - C) EPF.
- The amount mention A to C in each category may increase or decrease depending upon the Minimum Wages prescribed under the statute and the same shall be reimbursed to the contractor. The contractor shall disburse wages to **Annual Maintenance of Civil Works of all the Buildings of Housing Complex** workers by 7th day of each month through Electronic Transfer (ECS). In case due to any circumstances beyond control of contractor, payment shall be made by bearer cheque for the period up to maximum of three months, in any circumstances, cash payment of wages is not acceptable.
- The contractor shall not pay the wages less than what is legally admissible to be paid to the **Annual Maintenance of Civil Works of all the Buildings of Housing Complex** employed by the contractor as per rate as admissible under the Law. Any violation in this regard will result into the forfeiture of the Performance Security in addition to severance of this contract.
- The contractor will not charge any money to seek any gratitude or favour in any form from the **Annual Maintenance of Civil Works of all the Buildings of Housing Complex** personnel before or after the deployment. An undertaking in this regard will be attached with the biodata of the **Annual Maintenance of Civil Works of all the Buildings of Housing Complex** manpower which will be signed by the contractor as well as by the personnel deployed. Any violation of this clause lead to termination of the contract and penal action as appropriate. The contractor will submit the document along with the bill such as proof of deposit of ESI, EPF, Service Tax/GST proof of payment of salary through ECS.

Superintending Engineer
AIIMS, Bhubaneswar

(B) GENERAL CONDITIONS FOR SUPPLY OF MATERIAL

1. The material shall be as per CPWD specifications with up to date correction slip and ISI specifications wherever mentioned and as per **List of approved makes (enclosed)**.
2. In the event of any variation between CPWD specifications and that in the IS Code the former shall take precedent over the later. In the event of variation between the nomenclature of item as per schedule of quantities and specifications, the former shall prevail.
3. Material will be supplied by the contractor within 03 days after giving the requirement otherwise **Rs. 10,000/-** per day penalty shall be recovered from contractor's bill after giving notice. However, the materials in urgent nature shall be supplied within 02-03 Hours.
4. The sample of all the items shall have to be got approved by the Contractor from the Engineer-in-Charge/Executive Engineer or his Representative before the supply commences, the approval of sample shall be only in respect of workmanship and finish, and shall be without prejudice to the right of Engineer-in-Charge to get random samples tested out of the actual lot received as per additional conditions. This decision is the Prerogative of Engineer-in-Charge.
5. The contractor shall if required furnish the manufacturer's certificate that the material supplied satisfy the requirements of the relevant specifications.
6. The Engineer-in-Charge shall be at liberty to test respective sample(s) of each item of schedule of quantity in any approved laboratory as decided by him. The sample for testing shall be provided by the contractor. If the test proves satisfactory and the material is accepted, the testing charge in respect of satisfactory test shall be borne by the contractor himself. All other expenditure required to be incurred for making available the sample, conveyance and packing etc, shall be borne by the contractor himself. In case any sample of particular lot fails in testing the contractor shall be bound to replace the entire lot with fresh material of prescribed specifications and the rejected lot shall only be returned to the contractor after fresh lot is supplied. Testing charges in respect of failed sample will be borne by the contractor himself.
7. Rejected materials shall have to be removed by the contractor at his own cost within a week of the instructions of doing so. Also go-down rent as decided by Engineer-in-Charge shall be charged by the department.
8. In case of any dispute regarding rejection of quantity of materials the decision of Engineer-in-Charge shall be final and binding up on the contractor.
9. Conditional tenders are liable to be summarily rejected.
10. The rates shall be quoted only in the schedule of quantities attached with the tender and nowhere else i.e. letterheads etc.
11. The contractor is specifically required to quote only one rate against each item. The rate Quoted for any item of material shall conform to the prescribed specifications.
12. The quantities are approximate and are liable to change up to any extent on either side. The Engineer-in-Charge reserves right to order deviation from the quantities mentioned in the tender. The contractor shall supply the additional quantity on the rates quoted in the tender documents irrespective of deviation limit mentioned elsewhere in the agreement. The contractor shall have no claim to any payment or compensation whatsoever on account of any profit or advantage which might have derive from the execution of supply in full as mentioned intender but which did not derive any consequence of the full supply of material mentioned in tender not having been ordered. It is not necessary to use all items in the BOQ/Schedule during contract Period. The use shall be based on the requirement at Site. Contractor cannot claim Payment against Storage of items to maintain the deadline of completion of work as per Tender.

13. The maker of material shall be same as that of actually installed/fixed at site. But, in case of non- availability or due to any reason, Engineer-in-Charge can take decision to install equivalent/new items available in the market. In case of any dispute the decision of Engineer-in-Charge shall be final with regards to make/brand of material.
14. For materials used in this work, the record shall be maintained at site in a standard Performa to watch quality and consumption of the material.
15. Lowest Bidder (L-1) will be decided from the Cumulative Value of all items in the BOQ (Schedule).

Superintending Engineer
AIIMS, Bhubaneswar

FORM OF PERFORMANCE SECURITY (GUARANTEE)

1. Inconsideration of the Director, AIIMS, Bhubaneswar (hereinafter called "the Government") having offered to accept the terms and conditions of the proposed agreement between and (hereinafter called "the said Contractor(s)") for the work (hereinafter called "the said agreement") having agreed to production of a irrevocable Bank Guarantee for Rs. _____ (Rupees _____ only) as a security/guarantee from the contractor(s) for compliance of his obligation in accordance with the terms and conditions in the said agreement.

I/We (hereinafter referred to as Bank) hereby (Indicate the name of the Bank) undertake to pay to the Government an amount not exceeding Rs. _____ (Rupees _____ only) on demand by Government.

2. I/We do hereby undertake to pay the (Indicate the name of the Bank) amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said contractor(s). Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. _____ (Rupees _____ only).

3. I/We the said bank undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal.

4. The payment so made by us under this bond shall be valid discharge of our liability for payment there under and the contractor(s) shall have no claim against us for making such payment.

5. I/We further agree that the guarantee herein contained (Indicate the name of Bank) shall remain in full force and effect during the period that would be taken for the performance of the said agreement and it shall continue to be enforceable till all the dues of the Government under or by virtue of the said agreement have been fully paid, and its claims satisfied or discharged, or till Engineer-in-charge on behalf of the Government, certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) accordingly discharges this guarantee.

6. I/We further agree with the Government that the (Indicate the name of Bank) Government shall have the fullest liberty without our consent, and without affecting in any manner our obligations hereunder, to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor(s) and to forebear or enforce any of the terms and conditions relating to the said agreement & we shall not be relieved from our liability by reasons of any such variation or extension being granted to the said contractor(s) or for any forbearance, act of omission on that part of the Government or any indulgence by the Government to the said contractor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

7. The guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).

8. We lastly undertake not to revoke this (Indicate the name of Bank) guarantee except with the previous consent of the Government in writing.

9. This Guarantee shall valid up to _____ unless extended on demand by Government, Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs. _____ (Rupees _____ only) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this Guarantee all our liabilities under the Guarantee shall stand discharged.

Dated the _____ day of _____ for _____

(Indicate the name of Bank)

PROFORMA FOR EARNEST MONEY (BANK GUARANTEE)
[FORM OF EARNEST MONEY (BANK GUARANTEE)]

WHEREAS, Contractor_____ (Name of contractor) (hereinafter called" the Contractor") has submitted his tender dated_____(date) for the construction of _____ (name of work) (hereinafter called "the Tender") KNOW ALL PEOPLE by these presents that I / we _____ (name of bank) having our registered office at _____ (hereinafter called" the Bank") are bound up to _____ (Name and division of Executive Engineer) (hereinafter called" the Engineer-in-Charge") in the sum of Rs. _____ (Rupees _____ only) for which payment well and truly to be made to the said Engineer-in-Charge the Bank binds itself, his successors and assigns by these presents.

SEALED with the Common Seal of the said Bank this _____ day of ____ 20____ THE CONDITIONS of this obligation are :-

- (a) If after tender opening the Contractor withdraws, his tender during the period of validity of tender (including extended validity of tender) specified in the Form of Tender ;
- (b) If the Contractor having been notified of the acceptance of his Tender by the Engineer-in-Charge.
- (c) Fails or refuses to execute the Form of Agreement in accordance with the Instructions to contractor, if required ; OR
- (d) Fails or refuses to furnish the Performance Guarantee, in accordance with the provisions of Tender Document and Instructions to contractor.

We undertake to pay to the Engineer-in-Charge either up to the above amount or part thereof upon receipt of first written demand, without the Engineer-in-Charge having to substantiate his demand, provided that in his demand the Engineer-in-Charge will note that the amount claimed by his is due to him owing to the occurrence of one or any of the above conditions, specifying the occurred condition or conditions.

This Guarantee will remain in force up to and including the date *. after the deadline for submission of tender as such deadline is stated in the Instructions to contractor or as it may be extended by the Engineer-in-Charge, notice of which extension(s) to the Bank is hereby waived. Any demand in respect of this Guarantee should reach the Bank not later than the above date.

DATE.....

SIGNATURE OF THE BANK

WITNESS.....

SEAL (SIGNATURE, NAME&ADDRESS)

*Date to be worked out on the basis of validity period of 6 months from last date of receipt of Tender.

Format for Agreement

(to be made on Rs 100/- Judicial Stamp Paper)

This agreement is made at Bhubaneswar on the _____ day of _____ Month of _____ 2007 (Two Thousand Seven) **between the Director, All India Institute of Medical Sciences, Bhubaneswar** acting through **Superintending Engineer, AIIMS, Bhubaneswar** having its **Office at AIIMS, Bhubaneswar-751019** (herein after called '**Client**' which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successors, Legal Representatives and assigns) of the First party,

and

M/s _____ (Second party) having its registered Office at _____ (herein after called the '**Agency**' which expression unless repugnant to the Context shall mean and include its successors-in-interest assigns etc.) of the Second Party.

WHEREAS the "**Client**" is desirous to engage the "**Agency**" for providing **Maintenance Service including Manpower for AIIMS, Bhubaneswar at Bhubaneswar** on the terms and conditions stated below:-

- (a) All the Terms & conditions of the Tender document will form as the part of this Agreement.
- (b) The agency shall be solely responsible for compliance to provisions of various Labour, Industrial and any other Laws applicable and all Statutory Obligations such as Wages, Allowances, Compensations, EPF, Bonus, Gratuity, ESI etc. relating to personnel deployed in AIIMS, Bhubaneswar. The client shall have no liability in this regard.
- (c) The Agency shall be solely responsible for any Accident/Medical/Health related Liabilities/Compensation for the personnel deployed at it at AIIMS, Bhubaneswar site. The Client shall have no liability in this regard.
- (d) Any violation of Instructions/Agreement or Suppression of facts will attract cancellation of Agreement without any reference or any notice period.
- (e) The Contract can be terminated by giving 01 (One) Month Notice by the AIIMS, Bhubaneswar.
- (f) In case of Non-Compliance with the contract, the Client reserves its right to:-
 - (i) Cancel/Revoke the contract; **and/or**
 - (ii) Impose penalty up to 07% of the total Annual Value of Contract.
- (g) Performance Security amounting to Rs----- (Rupees----- only) i.e. of 5% of the Annual Contract Value, whichever is higher in the form of Fixed Deposit Receipt or Bank Guarantee form a scheduled Bank shall be furnished by the Agency at the time of signing of the Agreement.
- (h) The Agency Shall be fully responsible for timely monthly payment of wages i.e. by 07th of every month without fail and any other dues to the personnel deployed at AIIMS, Bhubaneswar as per rates mentioned in the schedule without any deductions except PF & ESI as admissible.
- (j) The personnel provided by the Agency will not claim to become the employees of AIIMS, Bhubaneswar and there will be no employee and Employer relationship between the personnel engaged by the Agency & AIIMS, Bhubaneswar.

(Signature of the Owner/Proprietor of the
Agency/Firm with Seal)

(k) There would be no increase in rates payable to the Agency during the Contract Period except any revision by the MoH & FW, Govt. of India.

(l) The Agency also agrees to comply with annexed Terms & Conditions of the Tender and amendments thereto from time to time.

(m) Decision of Client in regard to interpretation of the Terms & Conditions of the Tender shall be final and binding on the Agency.

(n) The Agency shall ensure full compliance with Tax Laws of India with regard to this contract and shall be solely responsible for the same. The Agency shall keep Client fully indemnified against liability of Tax, Interest, Penalty and any other legal Liability etc. of the Agency in respect thereof, which may arise. No Service Tax will be paid by AIIMS, Bhubaneswar. The Books of Accounts of the Agency as regards this outsourcing work shall be open for examination by the Institute as and when required.

(o) In case of any dispute between the Agency and Client, Client shall have the right to decide. However, all matters of jurisdiction shall be at the Local Courts of Bhubaneswar.

(p) The Agency will provide Police Verification Certificate of each Employee within a period of 03 (Three) Months from the date of deployment except in respect of Ex-Servicemen and retired Government Employees. Failing this, the deployment shall be liable for cancellation.

(q) THIS AGREEMENT will take effect from the _____ day of _____ Month of _____ 2020 **(Two Thousand Twenty)** and shall be valid for **01 (One) Year** and extendable for another 01 (One) year on mutually agreeable conditions subject to satisfactory performance.

This day of _____ 2020, both the parties here to have caused their respective common seals to be hereunto affixed (or have hereunto set their respective hands and seals) the day and year mentioned above in Bhubaneswar in the presence of the witness :-

.....
(For and on behalf of Bidder/Contractor)

WITNESSES:

.....
(Signature, Name and address)

Dated :

Place : Bhubaneswar

.....
(For and on behalf of Principal/Owner)

.....
(Signature, Name and address)

Dated :

Place : Bhubaneswar

Schedule of Quantities

AIIMS, Bhubaneswar

NIT No. : AIIMS/BBSR/Engg/025/2020-21

Name of Work: Annual maintenance of Civil Works of all the Buildings of Housing complex for the year of 2020-21 at AIIMS, Bhubaneswar.

Sl. No.	Description of Item	Unit	Period Covers(in Months)	Rate per unit(Rs)	Amount with GST(Rs)	Remarks
1	Outsourcing of day to day maintenance services and upkeep of all internal and external assets of Hostels/ Bungalows/ Pump House/Flats/Electrical Substations i/c staff quarters, garages in AIIMS Bhubaneswar Campus, including repair / replacement of damaged/defective civil fittings & fixtures i.e. all carpentry work, water supply/sanitary installation i.e. plumbing work, repair to plaster, flooring etc. i.e. masonry work and etc. complete by providing sufficient labours in proper uniform i/c T&P except material (which shall be supplied by the department free of cost) as per direction of the Engineer-in-charge and operations defined as under (Necessary materials required to attend the complaint /Job shall be issued by the department free of cost:					
A	Providing services of Mason for maintenance and repair of all internal and external plaster, flooring, all masonry work, RCC, CC gola, leakages of roofs, floor, traps, W.C., joints of pipes & fittings and fixing frames for manholes, traps etc. to the entire satisfaction and as per direction of Engineer-in-Charge. (9.00 AM to 5.00 PM- 1 No. Mason per Month) Category- Skilled Rate per Month inclusive of GST-Rs 25,458/- per No.	1	12			
B	Providing services of carpenter cum Aluminium Mason for maintenance, repairing and fixing of damaged doors, windows, ventilators of steel/wood/PVC etc. at all floors, fixing of glass panes of door/windows including fittings, looking mirrors and all other carpentry works required to keep them in proper functional conditions to the entire satisfaction and as per direction of the Engineer-in-charge. (All working days 9.00 AM to 5.00 PM - 1 No. Carpenter cum Aluminium Mason per Month) Category- Skilled Rate per Month inclusive of GST-Rs 25,458/- per No.	1	12			
C	Providing services of Plumber for maintenance and repair of plumbing system for the entire campus including repairing leakages or over flows of water from PVC/RCC overhead tanks, cisterns, replacement of GI pipes, fitting And fixtures to keep the entire water supply system efficient and functional to the entire satisfaction and as per direction of the Engineer-in- charge. NOTE - However in case of non-availability of requisite qualified Plumbing Experience may be recommended with CV to EE(civil)for Consideration. Category- Skilled Rate per Month inclusive of GST-Rs 25,458/- per No.					
C1	Shift-One (6.00 AM to 2.00 PM)	1	12			
C2	Shift-Two (2.00 PM to 10.00 PM)	1	12			

D	Providing services of Sweeper for Cleaning of Septic Tank Manhole,Choke of west line(Internal & External), assisting mason and carpenter etc. to the entire satisfaction of Engineer-in- charge.(Shifts as required) 1 No Sweeper per Month Category- Unskilled Rate per Month inclusive of GST-Rs 19,645/- per No.	1	12			
E	Providing services of Helper for assisting all above skilled staff i.e. Carpenter, Plumber, Mason, Painter,etc. They can also assist the work at various locations of AIIMS-Bhubaneswar requirement i.e. storm water drainage etc. and as instructed by AIIMS-Bhubaneswar authorities to the entire satisfaction of Engineer-InCharge. (Shifts as required) 2 Nos Helper per Month Category- Semi-Skilled Rate per Month inclusive of GST-Rs 22,072/- per No.	2	12			
F	Running and maintenance of service center at Housing Complex AIIMS Bhubaneswar by providing services of Supervisor(Civil) (minimum qualification Diploma in Civil Engineering) with minimum 05(Five)years of Experience or B.Tech .with 01(one)year Experience for Supervision of Works, preparing estimates and bills and to carry out all works assigned and as per direction of the Engineer-in- charge and having knowledge of computer .(9.00 AM to 5.00 PM- 1 Nos) Followings jobs are required to be performed to the entire satisfaction and as per direction of the Engineer-in- charge:- Category- High Skilled Rate per Month inclusive of GST-Rs 27,737/- per No.	1	12			
	a) Downloading the complaints received through Call Centre on daily basis and assigning the work to the workers of respective trade as per the benchmark time defined					
	b) Recording the complaints received at service center in person or through telephone and logging these complaints at Call Centre and assigning the work to the workers of respective trade.					
	c) Uploading the status of attending of the complaints on daily basis on AIIMS website so that the back log is not more than the time mentioned in the benchmark schedules per AIIMS website.					
	d) Preparing the abstract of attended / unattended complaintson daily, weekly and monthly basis and submitting the same to the concerned Engineer- in-charge of the service center or his authorized representative.					
	e) Generation of vacation /occupation report from AIIMS web site.					
	f)Any other miscellaneous works connected with above as per direction of Engineer-in- Charge.					

Total Amount (Inclusive of GST) in figure (Part-A) Labour Component TOTAL in Rs.	
Total Amount (Inclusive of GST) in Words	
Note : The Contractor has to quote the Manpower rate by satisfying the criteria of Labour Law as amended from time to time .The Contractor has to pay minimum wages to the manpower deployed by him.	

Material Component (PART-B)							
Sl. No	Description Of Items	Make & Model	Unit	Qty	Rate	Amount	Remarks
	<u>Item Related to General Civil work</u>						
1	Stone Aggregate (Single size) 20mm nominal size		Cum	5.00			
2	Stone Aggregate (Single size) 40mm nominal size		Cum	3.00			
3	Portland Cement (OPC-43 Grade)	Birla/L&T /Jk/Shree/ Bangur	Kg	3500.00			
4	White Cement		Kg	130.00			
5	Coarse sand (zone III)		Cum	18.00			
6	Fine sand (zone IV)		Cum	2.00			
7	Water Proofing material	Dr Fixit / Approved brand	Ltr	10.00			
8	Twisted steel/ deformed TMT bars Fe-500D	Jindal/ Tata/vizag	Kg	500.00			
9	Vitrified floor tile						
9.1	30cm x 30 cm (anti Skid)	Nitco/Naveen/ Bell/ Johnson/ Kajaria/ Euro	Sqm	20.00			
9.2	40cm x 40 cm		Sqm	75.00			
9.3	60cm x 60 cm		Sqm	10.00			
10	Ceramic Glazed tiles 1st quality 5 mm thickness in all colour shades and designs of white, Ivory, Gray, Fume Red brown etc	Johnson/ Somany/Kajaria/ Nitco/Orient/Bell / Ceramics	Sqm	25.00			
11	Ceramic Glazed tiles 1st quality in all shades and designs of White, Ivory, Gray, Fume Red brown etc	Johnson/ Somany/Kajaria/ Nitco/Orient/Bell /Ceramics					
11.1	30cm x 30 cm		Sqm	15.00			
11.2	20cm x 30cm (Wall Tiles)		Sqm	75.00			
12	Common burnt clay F.P.S. (non modular) bricks class designation 7.5		Nos	700.00			
13	F.P.S. (non modular) clay fly ash bricks class designation 7.5		Nos	800.00			
14	Kota stone slab 25mm thick (rough chiseled)		Sqm	10.00			
15	Granite of any colour, 18 mm thick (Slab area above 0.50 Sqm)		Sqm	5.00			
16	SBR Latex (Styrene Butadiene) (Bonding Chemical for mortar and concrete repair works)	Nitobond / Cera	Litre	40.00			
17	Tile Grouting Chemical (water resistant)	Dr.Fixit / Pidilite	Kg	30.00			
18	Bitumen Sheet with coal tar		Sqm	15.00			
19	Mild Steel Square Bars	ISI Marked	Kg	100.00			
20	Mild steel tubes hot finished welded type	ISI Marked	Kg	50.00			
21	Mild steel flat strap fitting	ISI Marked	Kg	50.00			
22	Welding Rods		Pkt	20.00			
23	Interlocking C.C. paver block (60 mm thick, M-30)	Approved brand	Sqm	50.00			
24	Galvanised steel corrugated sheets	ISI Marked	Kg	50.00			

25	Polycarbonate Sheet 10mm thick		Sqm	25.00			
26	Bamboo (Minimum Length 20ft-25ft with Higher dia)		Each	25.00			
27	Balli (Minimum Length 10ft-13ft with Higher dia)		Each	25.00			
	<u>Item related to Plumber</u>						
28	Vitreous china flat back wash basin 630x450 mm	Paryware/ Neycer/ Cera/ Hindware	Each	10.00			
29	Vitreous china angle back wash basin		Each	20.00			
30	Vitreous china Counter Type wash basin (oval)		Each	2.00			
31	Vitreous china Orissa type W.C. pan size 580 mm		Each	5.00			
32	Vitreous china pedestal type water closet (European type W.C. pan)		Each	10.00			
33	S.C.I.soil,waste and vent single socketed pipe						
33.1	1.80 meters long: 75 mm Dia	Neco/ Hepco/ Anand	Each	2.00			
33.2	1.80 meters long: 100 mm Dia		Each	2.00			
34	S.C.I. plain bend 100 mm Dia		Each	2.00			
35	White plastic seat (solid) with lid C.P. brass hinges and rubber buffers	Commander/ Hindware/ Johnson/Poddar/ Parryware	Each	80.00			
36	S.C.I.P trap with 100 mm inlet and 100 mm outlet	Neco/Hepco/ Anand	Each	5.00			
37	S.C.I.P trap with 100 mm inlet and 75 mm outlet		Each	5.00			
38	S.C.I. S&S bends with access door 100 mm dia		Each	5.00			
39	S.C.I. S&S, collars 100 mm		Each	2.00			
40	S.C.I. S&S, collars 75 mm		Each	2.00			
41	Vitreous china 10 liters low level cistern with All complete fittings	Hindware/ Johnson/Poddar/ Parryware	Each	15.00			
42	Stainless steel kitchen sink - without drain board 610x510mm bowl depth 200mm		Each	2.00			
43	Stainless steel kitchen sink - with drain board 510 x 1040 mm bowl depth 200 mm		Each	5.00			
44	Flushing Cistern P.V.C. 10 liter capacity (low level) (White) (with fittings, accessories and flush pipe)	Commander/ Johnson/ Pedder/Duralite	Each	20.00			
45	C P trap Jali 125mm	ISI Marked	Each	30.00			
46	C P trap Jali 100mm	ISI Marked	Each	30.00			
47	UPVC Connection pipe with brass union						
47.1	45cm long 15 mm bore	Prince/ Supreme/ Finolex	Each	10.00			
47.2	60cm long 15 mm bore		Each	10.00			
47.3	75cm long 15 mm bore		Each	10.00			
47.4	100cm long 15 mm bore		Each	10.00			

48	PVC connection pipe with PTMT Nuts						
48.1	30cm long 15mm dia	Watertec/ ISI Marked	Each	15.00			
48.2	45cm long 15mm dia		Each	15.00			
48.3	60cm long 15mm dia		Each	50.00			
48.4	90cm long 15mm dia		Each	50.00			
48.5	150cm long 15mm dia		Each	30.00			
49	Semi Rigid PVC waste pipe for sink and wash basin 32mm Dia with with length not less than 700mm I/C PVC waste fittings	Prince/ Supreme/ Finolex	Each	50.00			
50	Flexible (coil shaped) PVC waste pipe for sink and wash basin 32mm Dia with with length not less than 700mm I/C PVC waste fittings	Prince/ Supreme/ Finolex	Each	10.00			
51	PTMT Soap dish/Holder 138x102x75 mm	Prince/India/ Symet/ ISI Market	Each	10.00			
52	PTMT grating						
52.1	100mm dia	ISI Marked	Each	10.00			
52.2	100mm dia with waste hole		Each	10.00			
52.3	125mm dia		Each	10.00			
52.4	125mm dia with waste hole		Each	10.00			
53	PTMT Stop cock (Concealed) 15 mm	Prince/India/ Symet	Each	10.00			
54	CP Brass towel ring 10" Dia	Prince/India/ Symet	Each	10.00			
55	SS towel ring 10" Dia	Approved brand	Each	5.00			
56	SS Towel rail (600 mm x 20 mm dia)	Approved brand	Each	10.00			
57	CP Brass Angle valve 15mm	Jaquar/Plaza/ Marc/Kingston/ Soma	Each	40.00			
58	CP Brass Bib cock						
58.1	Long Body 15mm	Jaquar/Marc/ Kingston/Soma/ ISI marked	Each	70.00			
58.2	Short Body 15mm		Each	30.00			
58.3	Two-in-One		Each	35.00			
59	CP Brass Extension nipple						
59.1	1" x 15mm (Heavy)	ISI Marked	Each	25.00			
59.2	1.5"x 15mm (Heavy)		Each	40.00			
59.3	2"x 15mm (Heavy)		Each	25.00			
60	Brass full way valve with C.I. Wheel						
60.1	25mm dia (Screwed end)	Zoloto/ Leader/ Sant/ Kirloskar	Each	5.00			
60.2	40mm dia (Screwed end)		Each	5.00			
61	C.P. brass sink waste						
61.1	32mm dia	ISI Marked	Each	10.00			
61.2	40mm dia		Each	10.00			
62	C.P. Brass Centre Hole Basin Mixer With Cast Spout	Jaquar/ Hindware/Marc/ Kingston	Each	10.00			
63	CP Brass Single lever telephonic wall mixer of approved make	Jaquar/ Hindware/Marc/ Kingston	Each	5.00			

64	CP Brass Overhead shower with arm & franch	Jaquar/ Hindware/Marc/ Kingston	Each	15.00			
65	CP Shower Arm	Jaquar/Plazza/ ISI Marked	Each	5.00			
66	CP Shower Head	Jaquar/Plazza/ ISI Marked	Each	10.00			
67	CP Brass Health faucet Set with Wall Mount Installation all fittings& necessary	Jaquar/Kingston/ Hindware	Each	10.00			
68	PTMT Health Faucet Total set	Plaza/ Watertec/ approved Brand	Each	15.00			
69	CP Health Fausset Gun	Plaza/ Watertec/ approved Brand	Each	70.00			
70	CP Health Fausset Stand	Plaza/ Watertec/ approved Brand	Each	50.00			
71	CP Brass Sink Mixer	Jaquar/ Soma/ Marc/Kingston	Each	2.00			
72	CP Brass Bottle trap 32mm	ISI marked	Each	5.00			
73	CP Brass Bottle trap & other necessary fittngs	ISI marked	Each	10.00			
74	CP Jet Spray with 1 meter tube	Prince/India/ Symet/ ISI Marked	Each	40.00			
75	CP Cleanout Plug 100mm	ISI Marked	Each	3.00			
76	CP Grouti 50mm	ISI Marked	Each	5.00			
77	CP Pillar Cock	Jaquar/Plazza/ ISI Marked	Each	35.00			
78	CP Pillar Cock High Head	Jaquar/Plazza/ ISI Marked	Each	5.00			
79	CP Locking Bib Cock	Jaquar/Plazza/ ISI Marked	Each	2.00			
80	CP flange	Approved brand	Each	40.00			
81	CP 15 mm Plug	Approved brand	Each	20.00			
82	CP Aquaguard Tee	Approved brand	Each	40.00			
83	CP Aquaguard Tap	Approved brand	Each	40.00			
84	Basin Bracket	Approved brand	Each	20.00			
85	Rack bolt	Approved brand	Each	25.00			
86	PVC connection Pipe washer	Watertec/ ISI Marked	Pcs	50.00			
87	EWC washer	Watertec/ ISI Marked	Pcs	40.00			
88	Nut bolt with washer	ISI Marked	Pcs	50.00			

89	GI Washer	ISI Marked	Pcs	40.00			
90	Jute (For Packing)		Kg	10.00			
91	Acid for choke clean purpose (Hydraulic)	Approved brand	Ltr	50.00			
92	Saifon washer	ISI Marked	Pcs	4.00			
93	Brass ball set washer	ISI Marked	Each	10.00			
94	Hosh clamp adjustable for flexible pipe	Approved brand	Each	15.00			
95	Hosh clamp adjustable for flexible (32mm)Pipe	Approved brand	Each	20.00			
96	E.W.C Seat Cover Hinges	Hindware/ Watertec/ approved brand	Set	15.00			
97	Tank Nipple	Approved brand	Pcs	30.00			
98	Swan Head Pillar Cock	Jaquar/Plazza/ ISI Marked	Each	2.00			
99	G.I. pipes 15 mm Dia	Jindal/Tata/ Prakash/surya/ Swastik	RM	25.00			
100	G.I Pipe Nipple 15mm nominal bore	K.S/Sun/ Swastik/ ISI marked	Each	10.00			
101	G.I Elbow						
101.1	15mm 75mm long	K.S/Sun/ Swastik/ ISI marked	Each	5.00			
101.2	15mm100mm long		Each	5.00			
101.3	15mm150mm long		Each	5.00			
102	PTMT Ball Cock 15mm complete with Epoxy Coated Aluminum Rod & H.D. Ball	Hindware/Prince/ Symet	Each	10.00			
103	G.I. Dead cap 15mm	ISI Marked	Each	35.00			
104	G.I. Reducer Socket 15x20mm	ISI Marked	Each	5.00			
105	G.I. Tee 15mm	ISI Marked	Each	10.00			
106	G.I UNION 15mm	ISI Marked	Each	5.00			
107	Brass Gate Valve						
107.1	15mm	Flowguard/ Astral/ Supreme	Each	5.00			
107.2	20mm		Each	5.00			
107.3	25mm		Each	5.00			
108	Brass Ball Valve						
108.1	15mm	Zoloto/ Leader/ Sant/ Kirloskar/ ISI Marked	Each	5.00			
108.2	25mm		Each	5.00			
109	Brass Non Return Valve						
109.1	40mm	ISI Marked	Each	3.00			
109.2	50mm		Each	3.00			
110	CI Butterfly Valve						
110.1	100mm	ISI Marked	Each	2.00			
110.2	150mm		Each	2.00			
111	4" CI Socket	Neco/ ISI Marked	Each	5.00			
112	4" CI Pipe		RM	10.00			
113	Cistern Handle	Hindware/Prince/ Symet	Each	15.00			

114	Cistern Single Syphon	Hindware/Prince/ Symet	Each	5.00			
115	Hex nipple 15mm	ISI Marked	Each	20.00			
116	Hex Nipple 25 mm	ISI Marked	Each	10.00			
117	Cistern Long Band	ISI Marked	Each	5.00			
118	Cistern short band	ISI Marked	Each	5.00			
119	Full way valve 25mm	ISI Marked	Each	5.00			
120	Bottle Trap ring	ISI Marked	Each	10.00			
121	Dura Cell (AAA)	ISI Marked	Each	30.00			
122	Wash Basin/Wall mixer Body leg set	Jaquar/Plazza/ ISI Marked	Each	10.00			
123	Ceramic Spindle	Jaquar/Plazza/ ISI Marked	Each	20.00			
124	CPVC Pipe						
124.1	15mm	Flowguard/ Astral/ Supreme	RM	25.00			
124.2	20mm		RM	120.00			
124.3	25mm		RM	25.00			
124.4	32mm		RM	15.00			
124.5	40mm		RM	20.00			
124.6	50mm		RM	20.00			
124.7	63mm		RM	20.00			
125	CPVC Elbow						
125.1	15mm	Flowguard/ Astral/ Supreme	Each	10.00			
125.2	15mm Brass elbow		Each	10.00			
125.3	20mm		Each	65.00			
125.4	20mm x 15mm Brass Elbow		Each	45.00			
125.5	25mm		Each	15.00			
125.6	25mm Brass elbow		Each	5.00			
125.7	32mm		Each	5.00			
125.8	40mm		Each	5.00			
125.9	50mm		Each	5.00			
125.10	63mm		Each	5.00			
126	CPVC Socket						
126.1	15mm	Flowguard/ Astral/ Supreme	Each	10.00			
126.2	20mm		Each	65.00			
126.3	25mm		Each	15.00			
126.4	32mm		Each	5.00			
126.5	40mm		Each	5.00			
126.6	50mm		Each	5.00			
126.7	63mm		Each	5.00			
127	CPVC Tee						
127.1	15mm	Flowguard/ Astral/ Supreme	Each	5.00			
127.2	15mm Brass Tee		Each	10.00			
127.3	20mm		Each	10.00			
127.4	15mm x 20mm Brass Tee		Each	15.00			
127.5	25mm	Flowguard/ Astral/ Supreme	Each	10.00			
127.6	32mm		Each	5.00			
127.7	40mm		Each	5.00			
127.8	50mm		Each	5.00			
127.9	63mm		Each	5.00			

128	CPVC Union						
128.1	15mm	Flowguard/ Astral/ Supreme	Each	5.00			
128.2	20mm		Each	10.00			
128.3	25mm		Each	10.00			
128.4	32mm		Each	5.00			
128.5	40mm		Each	5.00			
128.6	50mm		Each	5.00			
128.7	63mm		Each	5.00			
129	CPVC FTA						
129.1	15mm	Flowguard/ Astral/ Supreme	Each	10.00			
129.2	20mm		Each	10.00			
129.3	25mm		Each	5.00			
129.4	32mm		Each	5.00			
129.5	40mm		Each	5.00			
129.6	50mm		Each	5.00			
129.7	63mm		Each	5.00			
130	CPVC MTA						
130.1	15mm	Flowguard/ Astral/ Supreme	Each	10.00			
130.2	20mm		Each	10.00			
130.3	25mm		Each	5.00			
130.4	32mm		Each	5.00			
130.5	40mm		Each	5.00			
130.6	50mm		Each	5.00			
130.7	63mm		Each	5.00			
131	CPVC End Cap						
131.1	15mm	Flowguard/ Astral/ Supreme	Each	10.00			
131.2	20mm		Each	10.00			
131.3	25mm		Each	10.00			
131.4	32mm		Each	5.00			
131.5	40mm		Each	5.00			
131.6	50mm		Each	5.00			
131.7	63mm		Each	5.00			
132	CPVC Reducer Socket						
132.1	15mm x 20 mm	Flowguard/ Astral/ Supreme	Each	3.00			
132.2	20mm x 25 mm		Each	3.00			
132.3	20mm x 32 mm		Each	3.00			
132.4	32mm x 40mm		Each	3.00			
132.5	40mm x 50 mm		Each	3.00			
133	CPVC Bulb Valve						
133.1	15mm	Flowguard/ Astral/ Supreme	Each	3.00			
133.2	20mm		Each	15.00			
133.3	25mm		Each	10.00			
133.4	32mm		Each	5.00			
133.5	40mm		Each	2.00			
133.6	50mm		Each	2.00			
134	PVC Pipe						
134.1	40mm	Astral/ Supreme/ Oriplast	Each	30.00			
134.2	50mm		RM	30.00			
134.3	110mm		RM	40.00			
135	PVC Elbow						

135.1	40mm	Astral/ Supreme/ Oriplast	Each	5.00			
135.2	50mm		Each	5.00			
135.3	110mm		Each	5.00			
136	PVC Socket						
136.1	40mm	Astral/ Supreme/ Oriplast	Each	2.00			
136.2	50mm		Each	5.00			
136.3	110mm		Each	7.00			
137	PVC Tee						
137.1	40mm	Astral/ Supreme/ Oriplast	Each	2.00			
137.2	50mm		Each	5.00			
137.3	110mm		Each	7.00			
138	PVC Bend						
138.1	40mm	Astral/ Supreme/ Oriplast	Each	5.00			
138.2	50mm		Each	5.00			
138.3	110mm		Each	5.00			
139	PVC Door Bend						
139.1	40mm	Astral/ Supreme/ Oriplast	Each	2.00			
139.2	50mm		Each	5.00			
139.3	110mm		Each	5.00			
140	PVC 45deg Bend						
140.1	40mm	Astral/ Supreme/ Oriplast	Each	2.00			
140.2	50mm		Each	5.00			
140.3	110mm		Each	5.00			
141	PVC Clamps						
141.1	40mm	ISI Marked	Each	25.00			
141.2	50mm		Each	30.00			
141.3	110mm		Each	30.00			
142	PVC Door Tee 110 mm	Astral/ Supreme/ Oriplast	Each	5.00			
143	PVC End Cap 110 mm		Each	5.00			
144	PVC Ball Cock						
144.1	15mm	Supreme/ Astral/ Prayag	Each	5.00			
144.2	25mm		Each	5.00			
144.3	32mm		Each	10.00			
144.4	40mm		Each	5.00			
144.5	50mm		Each	5.00			
145	PVC Coupler						
145.1	40mm	Astral/ Supreme/ Oriplast	Each	5.00			
145.2	50mm		Each	5.00			
145.3	110mm		Each	5.00			
146	PVC Sink Coupling						
146.1	32mm	Approved brand	Each	15.00			
146.2	40mm		Each	15.00			
147	Polyethylene water storage tank (3layers) IS : 12701 marked, with cover and suitable locking arrangement including all fittings etc Upto 10000 litre	Sintex	Ltr	15000.00			
148	Metal Clamps with screw						
148.1	15mm	ISI Marked	Each	30.00			
148.2	20mm		Each	50.00			
148.3	25mm		Each	30.00			

148.4	32mm		Each	15.00			
148.5	40mm	ISI Marked	Each	25.00			
148.6	50mm		Each	25.00			
148.7	63mm		Each	15.00			
148.8	110mm		Each	50.00			
149	Polyethylene waterstorage tank top cover of all sizes	ISI Marked	Each	10.00			
150	CPVC Solvent	Supreme/ ISI Marked	Per Pkt (237 ml)	15.00			
151	Pvc Cement Solvent	Supreme/ ISI Marked	Per Pkt 500 ml	5.00			
152	Teflon Tape	ISI Marked	Each	500.00			
153	PVC Flush Tank Knob Set	ISI Marked	Each	5.00			
154	PVC P Trap 110mm x 110mm	Astral/Supreme/ Oriplast	Each	5.00			
155	PVC Nahini Trap 100mm x 75mm	Astral/Supreme/ Oriplast	Each	5.00			
156	M-Seal	ISI Marked	Kg	10.00			
157	Drip Seal	ISI Marked	Kg	10.00			
158	Grease	ISI Marked	Kg	2.00			
159	HDPE pipe For drain cleaning purpose						
159.1	25mm	Approved brand	RM	15.00			
159.2	32 mm	Approved brand	RM	15.00			
159.3	63 mm	Approved brand	RM	15.00			
159.4	90 mm	Approved brand	RM	15.00			
	<u>Item related to Carpenter</u>						
160	Anodized Aluminum sliding door bolt 250x16 mm with screws, bolts, nuts and washers complete	Classic/Ebco/ Argent/Newlite/ Oxford/ Crown	Each	75.00			
161	Anodized Aluminum tower bolt (barrel type) with screws,bolts,nuts and washers complete						
161.1	200 x 10 mm	Classic/Ebco/ Argent/Newlite/ Oxford/ Crown	Each	25.00			
161.2	150 x 10mm		Each	50.00			
162	Anodized Aluminum handles 125 mm with plate 175 x 32 mm with screws, bolts,nuts and washers complete	Classic/Ebco/ Argent/Newlite/ Oxford/ Crown	Each	75.00			
163	Aluminum openable window handles with necessary screws.	Classic/Ebco/ Argent/Newlite/ Oxford/ Crown	Each	50.00			
163	Float glass sheet of nominal hickness 5mm (weight not less than 13.50 kg/sqm)	Modi/Saint Gobain	Sqm	20.00			
164	Nickled Chromium Plated Brass cupboard lock 50 mm size	ISI Marked	Each	5.00			

165	Aluminum hanging floor door stopper with twin rubber & stopper screws, bolts,nuts and washers complete	Classic/Ebco/ Newlite/ Crown/ ISI Marked	Each	75.00			
166	Hydraulic door closer tubular type Aluminum section body with screws, bolts,nuts and washers complete	Godrej/ Master/Everite/ Doorking	Each	2.00			
167	100 mm mortise lock with 6 levers for aluminum door with screws, bolts,nuts and washers complete	Godrej/ Harrison/Link	Each	2.00			
168	Drawer handle with screws, bolts,nuts and washers complete	ISI Marked	Each	25.00			
169	Acrylic molded looking mirror 450x600 x 5mm with mirror screws, bolts, nuts and washers complete	Modi /Saint Gobain/Atul	Each	50.00			
170	Acrylic molded looking mirror 5mm thick with mirror screws, bolts, nuts and washers complete	Modi /Saint Gobain/Atul	Sqm	10.00			
171	19 mm thick Black board	Dura/Greenply/ Century/Kitply	Per Sqm	2.00			
172	Teak wood Beading 1"		Rm	15.00			
173	Putty for wood work	Approved brand	Kg	5.00			
174	Wire Mesh 14 mesh x 24 gauge	ISI Marked	Per Sqm	10.00			
175	Stainless Steel (SS 304 grade) adjustable friction window stay						
175.1	255 x 19 mm	Classic/Ebco /Argent/ Newlite/ Oxford/Crown	Each	50.00			
175.2	355 x 19mm		Each	50.00			
176	Neoprene/EPDM rubber gasket	Anand/ Reddiplex/ Enviro Seals	RM	100.00			
177	6 mm thick BWP Ply	Duro/Greenply/ Century/Anchor/ Kitply	Per Sqm	2.00			
178	Aluminium T or L section	Jindal/Tata/ Prakash/surya	Kg	50.00			
179	Powder Coated Aluminium Sections	Jindal/Tata/ Prakash/surya	Kg	150.00			
180	30 mm thick factory made glass fiber reinforced plastic panel door shutter i/c carriage	Approved Brand	Sqm	5.00			
181	Factory made glass reinforced plastic door frame 90 x 45 mm i/c carriage	Approved Brand	RM	15.00			
182	25 mm thick factory made PVC flush door shutter i/c carriage	Approved Brand	Sqm	5.00			
183	50 mm x 42 mm x 2 mm thick Factory made door frame of PVC extruded sections in white, grey or wooden finish	Approved Brand	RM	15.00			

184	Block board construction flush door with teak wood ply on both faces 30 mm thick	Dura/Greenply/ Century/Kitply	Sqm	7.00			
185	Nickel plated S. S. Curtain pipe of 20 mm Dia.	Vista Lavolar/ Mac Decor	RM	25.00			
186	Black Venyl Film	ISI Marked	Sqmt	3.00			
187	Calcium Silicate tegular edged ceiling tiles 595 x 595 mm and 15 mm thick on edges	ISI Marked	Sqm	15.00			
188	Aluminium Door Pivot	ISI Marked	Set (2Nos)	5.00			
189	Wood Cutter	ISI Marked	Each	10.00			
190	Marbel Cutter	ISI Marked	Each	15.00			
191	Iron Cutter	ISI Marked	Each	20.00			
192	Sand Paper all size	ISI Marked	Each	50.00			
193	Silicone Sealant	Dr Fixit / Kingstone/ Approved Brand	Cartridge	50.00			
194	Weather/structural non sag elastomeric PU sealant (600ml Sausage) for joints in RCC/ Brick/ Stone/ wood/ Ceramic/ Gypsum/ Aluminium work		Each	50.00			
195	Anchor Bolt						
195.1	6mm	ISI Marked	Pcs	5.00			
195.2	8mm	ISI Marked	Pcs	5.00			
195.3	12mm	ISI Marked	Pcs	10.00			
196	SS Screws						
196.1	13mm x 6mm	Approved Brand	Pkt (100 Pcs)	10.00			
196.2	13mm x 8mm	Approved Brand		20.00			
196.3	19mm x 6mm	Approved Brand		10.00			
196.4	19mm x 8mm	Approved Brand		10.00			
196.5	19mm x 10mm	Approved Brand		5.00			
196.6	20mm x 5mm	Approved Brand		5.00			
196.7	25mm x 6mm	Approved Brand		5.00			
196.8	25mm x 8mm	Approved Brand		5.00			
196.9	25mm x 10mm	Approved Brand		5.00			
196.10	35mm x 8mm	Approved Brand	Pkt (100 Pcs)	5.00			
196.11	35mm x 10mm	Approved Brand		5.00			
196.12	50mm x 10mm	Approved Brand		5.00			
196.13	60mm x 10mm	Approved Brand		5.00			
196.14	32mm	Approved Brand		5.00			
196.15	50mm	Approved Brand		5.00			
196.16	65mm	Approved Brand		5.00			
196.17	75mm	Approved Brand		5.00			
196.18	100mm	Approved Brand		3.00			
196.19	150mm	Approved Brand		3.00			
197	Nails						
197.1	1 inch	ISI Marked	Per Kg	10.00			
197.2	1.5 inch	ISI Marked		10.00			
198	PVC Rawl plug						

198.1	25mm	ISI Marked	Pkt (100 Pcs)	5.00			
198.2	32mm	ISI Marked		35.00			
198.3	50mm	ISI Marked		10.00			
198.4	63mm	ISI Marked		5.00			
198.5	75mm	ISI Marked	Pkt (100 Pcs)	5.00			
198.6	100mm	ISI Marked		5.00			
199	Drill Bit						
199.1	1/4	ISI Marked	Pkt	10.00			
199.2	1/8	ISI Marked	Each	10.00			
199.3	19*16	ISI Marked	Each	5.00			
199.4	8mm	ISI Marked	Each	10.00			
199.5	10mm	ISI Marked	Each	5.00			
199.6	12mm	ISI Marked	Each	5.00			
200	Stainless steel butt hinges						
200.1	50x37x1.5 mm	ISI Marked	Each	10.00			
200.2	75x47x1.8 mm	ISI Marked	Each	40.00			
201	PVC Roller for Sliding Windows	ISI Marked	Each	20.00			
202	Hexa Blade	Approved Brand	Each	10.00			
203	Aluminium Sliding Window Locking system	ISI Marked	Each	10.00			
204	Paste Putty	ISI Marked	Kg	10.00			
205	Gland Packing	ISI Marked	Sqmt	10.00			
206	Glue 250gm	Fevicol/ ISI Marked	Each	10.00			
207	Self tapping pan head nickel coated mild steel screws of size 13x 3.2 mm	ISI Marked	Each Piece	50.00			
208	Self tapping pan head nickel coated mild steel screws of size 75mm	ISI Marked	Each Piece	50.00			
209	Gum 90gm	Araldite	Each	3.00			
210	Masking Tape		RM	500.00			
	Item related to Painter						
211	Water thinnable cement primer for interior wall surface, having VOC ontent less than 50 grams/ litre	Berger/Asian/ Shalimar/ Narolac/ Johnson	Litre	15.00			
212	Exterior primer		Kg	20.00			
213	Oil Bound Distemper / Acrylic distemper 1st quality, having VOC content less than 50 grams/ litre		Kg	400.00			
214	White cement based putty	Birla/ Jk	Kg	60.00			
215	Synthetic enamel paint in black or chocolate shade	Berger/Asian/ Shalimar/ Narolac/ Johnson	Litre	40.00			
216	Synthetic enamel paint in all shades except black or chocolate shade		Litre	50.00			
217	Acrylic exterior paint all shade	Berger/Asian/ Shalimar/ Narolac/ Johnson	Litre	25.00			
218	Red oxide zinc chormate primer		Litre	10.00			
219	Plastic acrylic emulsion paint		Litre	20.00			
220	Epoxy Paint		Litre	6.00			
221	Tarpin	Approved quality	Litre	8.00			
222	Painting brush & Roller						
222.1	125 mm		Each	3.00			

222.2	100 mm	Approved quality and make	Each	5.00			
222.3	75 mm		Each	5.00			
222.4	50 mm		Each	5.00			
222.5	Roller 200mm		Each	5.00			
222.6	Roller 50mm		Each	3.00			
	Item related to other civil Related works (like Cleaning ,Manpower, Tools & Etc)						
223	Mechanized Cleaning & Disinfection of Under Ground sump,Over Head R.C.C. Tank (independent staging) including disposal of slit and rubbish, Mentioning Cleaning date After Cleaning & etc,all complete as per direction of Engineer-in-Charge. The cleaning shall consist following operations:- (i) Mechanized Dewatering of Water Storage Tank (WST). (ii) Removal of sludge Laying On the Bottom of WST through Sludge Pump. (iii) Cleaning of internal surface of WST through High Pressure Rotary jets. (iv) Vacuum Cleaning of the floor of WST through industrial Vacuum Cleaner. (v) Spry of Anti-Bacterial Agent inside the tanks as an Disinfectant . (Vi) UV Radiation Inside The Tank .		Ltr	1000000			
224	Mechanized Cleaning & Disinfection of PVC Over Head Tank (independent staging) up to 5000liters including disposal of slit and rubbish Mentioning Cleaning date After Cleaning & etc,all Complete as per direction of Engineer-in-Charge. The cleaning shall consist following operations:- (i) Mechanized Dewatering of Water Storage Tank (WST). (ii) Removal of sludge Laying On the Bottom of WST through Sludge Pump. (iii) Cleaning of internal surface of WST through High Pressure Rotary jets. (iv) Vacuum Cleaning of the floor of WST through industrial Vacuum Cleaner. (v) Spry of Anti-Bacterial Agent inside the tanks as an Disinfectant . (Vi) UV Radiation Inside The Tank .		Nos	260			
225	Water Collected from over head tank of Hospital Building & Housing Building. Submit detail water Testing Report from a Govt water testing Laboratory .		nos	2.00			
226	Supplying Manpower						
226.1	Mason, Painter, Carpenter, welder		Each	30.00			
226.2	Labour, Sweeper & Helpers		Each	70.00			
227	Engaging JCB with operator For Various Work		Hours	70.00			
228	Engaging Tractor with Driver For Various Work		Trip	15.00			

229	Welder with welding machine & others		Day	15.00			
	Item related to Horticulture						
230	Petrol For Grass cutting Machine		Litre	400.00			
231	Engine Oil For Grass cutting Machine		Litre	5.00			
232	Nylon Rope For Grass cutting Machine (168m)		Nos	2.00			
233	Garden Brush Cutter Spool (Tap and Go)	Approved brand	Nos	5.00			
234	Grass cutting Machine Blade Round Type	Approved brand	Nos	2.00			
235	Grass cutting Machine Blade 2 Teeth	Approved brand	Nos	2.00			
236	Garden Hose (30m)		Nos	2.00			
237	Sign Board For Maintenance Office		Sqft	30.00			

Total Amount in Figures (inclusive of GST) of Part `B` - Material Component =
Total Amount in Words (inclusive of GST) of Part `B` - Material Component (Rupees _____ only)

<u>General Abstract</u> Part `A` - Manpower Component (with GST) = Rs. Part `B` - Material Component (with GST) = Rs. GRAND TOTAL = Rs. (Rupees _____ only)

Note :-

1. `L-1` will be decided on composite basis of total of Part `A` & `B`.
2. **MR = To be read as Market Rate.**
3. The Bidder must submit Financial Bid in On-Line Mode.
4. I/We have gone through the terms & conditions as stipulated in the tender and confirm to accept and abide the same.
5. No other charges would be payable by the Institute
6. Quantity mentioned above is tentative, it may increase or decrease as per site requirement.
7. Contractor has to bring samples as per above preferred brands only and Engineer-In-Charge shall approve one sample out of the samples brought by the contractor. The contractor has to use material of that approved sample only. No claim in this regard shall be entertained.
8. In case of non-availability of material of approved make, prior approval from Engineer-In-Charge shall be obtained for other make.

Name :

Business Address:

Signature of the Bidder:-

Date : _

Place : Bhubaneswar

Seal of the Bidder _____

E-Tendering Instructions to Bidder(s)

General. The Special Instructions (for e-Tendering) supplement 'Instruction to Bidders', as given in this Tender Document. Submission of Online Bids is mandatory for this Tender. E-Tendering is a new methodology for conducting Public Procurement in a transparent and secured manner. Suppliers / Vendors will be the biggest beneficiaries of this new system of procurement. For conducting electronic tendering, AIIMS BHUBANESWAR has decided to use the portal www.tenderwizard.com /AIIMSBBSR through an ASP, M/s. ITI Ltd., Bhubaneswar.

Instructions.

- 1. Tender Bidding Methodology.** Two Stage Online Bidding.
- 2. Broad outline of activities from Bidders prospective:**
 - (a) Procure a Class III Digital Signature Certificate (DSC).
 - (b) Register on the e-Procurement portal www.tenderwizard.com/AIIMSBBSR.
 - (c) Create Users on the above portal.
 - (d) View Notice Inviting Tender (NIT) on the above portal.
 - (e) Download Official Copy of Tender Documents from the above portal.
 - (f) Seek Clarification to Tender Documents on the above portal. View response to queries of bidders, posted as addendum, by AIIMS, Bhubaneswar.
 - (g) Bid-Submission on the above portal.
 - (h) Attend Public Online Tender Opening Event (TOE) on the above portal - Opening of Technical Part.
 - (j) Post-TOE Clarification on the above portal (Optional) – Respond to AIIMS, Bhubaneswar's Post-TOE queries.
 - (k) Attend Public Online Tender Opening Event (TOE) on the above portal - Opening of Financial Part (Only for Technical Responsive Bidders).

For participating in this tender online, the following instructions are to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the above portal.

3. Digital Certificates. For integrity of data and authenticity / non-repudiation of electronic records, and to be compliant with IT Act 2000, it is necessary for each user to have a Digital Certificate (DC), also referred to as Digital Signature Certificate (DSC), of Class III, issued by a Certifying Authority (CA) licensed by Controller of Certifying Authorities (CCA) [refer <http://www.cca.gov.in>].

4. Registration. To use the Electronic Tender portal www.tenderwizard.com/AIIMSBBSR, vendors need to register on the portal. Registration of each organization is to be done by one of its senior persons vis-à-vis Authorized Signatory who will be the main person coordinating for the e-tendering activities. In the above portal terminology, this person will be referred to as the Super User (SU) of that organization. For further details, please visit the website/portal, and follow further instructions as given on the site. Pay Annual Registration Fee as applicable. (Rs 2000+ GST as applicable)

Note. : After successful submission of Registration details and Annual Registration Fee, please contact to the Helpdesk of the portal to get your registration accepted/ activated.

- (a) The Bidder must ensure that after following above, the status of bid submission must become - "Submitted".
- (b) Please take due care while scanning the documents so that the size of documents to be uploaded remains minimum. If required, documents may be scanned at lower resolutions say at 150 dpi. However it shall be sole responsibility of bidder that the uploaded documents remain legible.
- (c) It is advised that all the documents to be submitted are kept scanned or converted to PDF format in a separate folder on your computer before starting online submission.
- (d) The Financial part/BOQ may be downloaded and rates may be filled appropriately. This file may also be saved in a folder on your computer. Please don't change the file names & total size of documents (Preferably below 5 MB per document) may be checked.

5. Bid submission. The entire bid-submission would be online on the Tender wizard portal i.e. <https://www.tenderwizard.com> /AIIMS, Bhubaneswar.

6. Broad outline of submissions are as follows :-

- (a) Submission of Bid Parts (Technical & Financial).
- (b) Submission of information pertaining to Bid Security/ EMD.
- (c) Submission of signed copy of Tender Documents/Addendums.

7. The TECHNICAL PART shall consist of Electronic Form of Technical Main Bid and Bid Annexure. Scanned/Electronic copies of the various documents to be submitted under the Eligibility Conditions, offline submissions, instructions to bidders and documents required establishing compliance to Technical Specifications and Other Terms & Conditions of the tender are to be uploaded.

8. The FINANCIAL PART shall consist of Electronic Form of Financial Main Bid and Financial Bid Annexure, if any. Scanned copy of duly filled price schedule (Section VII) for both packages are to be uploaded. If required, additional documents in support of taxes, quoted duties etc may also be uploaded.

9. Tender Processing Fee. You pay processing fee (0.1% of ECV + GST as applicable (Min. 750/- & Max 7500/- + GST as applicable)) through online (Credit card/ Debit card/ Net Banking), when participating in the e-tender.

10. Public Online Tender Opening Event (TOE). The e-Procurement portal offers a unique facility for 'Public Online Tender Opening Event (TOE)'. Tender Opening Officers as well as authorized representatives of bidders can attend the Public Online Tender Opening Event (TOE) from the comfort of their offices. For this purpose, representatives of bidders (i.e. Supplier organization) duly authorized. Every legal requirement for a transparent and secure 'Public Online Tender Opening Event (TOE)' has been implemented on the portal. As soon as a Bid is decrypted, the salient points of the Bids are simultaneously made available for downloading by all participating bidders. The medium of taking notes during a manual 'Tender Opening Event' is therefore replaced with this superior and convenient form of 'Public Online Tender Opening Event (TOE)'. The portal a unique facility of 'Online Comparison Statement' which is dynamically updated as each online bid is opened. The format of the Statement is based on inputs provided by the Buyer for each Tender. The information in the Comparison Statement is based on the data submitted by the Bidders. A detailed Technical and / or Financial Comparison Statement enhance Transparency. Detailed instructions are given on relevant screens. The portal has a unique facility of a detailed report titled 'Online Tender Opening Event (TOE)' covering all important activities of 'Online Tender Opening Event (TOE)'. This is available to all participating bidders for 'Viewing/Downloading'. There are many more facilities and features on the portal. For a particular tender, the screens viewed by a Supplier will depend upon the options selected by the concerned Buyer.

Important Note. In case of internet related problem at a bidder's end, especially during 'critical events' such as – a short period before bid-submission deadline, during online public tender opening event it is the bidder's responsibility to have backup internet connections. In case there is a problem at the e-procurement / e-auction service-provider's end (in the server, leased line, etc) due to which all the bidders face a problem during critical events, and this is brought to the notice of AIIMSBBSR by the bidders in time, then AIIMS, Bhubaneswar will promptly reschedule the affected event(s).

9. Other Instructions. For further instructions, the vendor should visit the home-page of the portal. The complete help manual is available in the portal for Users intending to Register / First-Time Users, Logged-in users of Supplier organizations. Various links are also provided in the home page.

Important Note. : It is strongly recommended that all authorized users of Supplier organizations should thoroughly peruse the information provided under the relevant links, and take appropriate action. This will prevent hiccups and minimize teething problems during the use of the said portal.

The following 'FOUR KEY INSTRUCTIONS for BIDDERS' must be assiduously adhered to :-

1. Obtain individual Digital Signature Certificate (DSC) well in advance of your first tender submission deadline on the portal.
2. Register your organization on the portal well in advance of your first tender submission deadline on the portal
3. Get your organization's concerned executives trained on the portal well in advance of your first tender submission deadline on the portal
4. Submit your bids well in advance of tender submission deadline on the portal (There could be last minute problems due to internet timeout, breakdown etc).
5. While the first three instructions mentioned above are especially relevant to first-time users on the portal, the fourth instruction is relevant at all times. Minimum Requirements at Bidders end Computer System with good configuration (Min P IV, 1 GB RAM, Windows XP) Broadband connectivity. Microsoft Internet Explorer 8.0 or above. Digital Certificate(s) Vendors Training Program Necessary training to each and every registered bidder under this portal shall be impacted by the ASP, M/s. ITI, Bhubaneswar, if required, before participation in the online tendering.
6. **For any further Assistance/Queries about e-Tender, please contact Mr. Swadesh Bala (07008064095 / 07377708585), Helpdesk - 011-49424365, ITI e-mail ID for mailing communication :- twhelpdesk404@gmail.com / twhelpdesk680@gmail.com / twhelpdesk605@gmail.com.**