

अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर

All India Institute of Medical Sciences, Bhubaneswar

Invitation of Quotation

For

Printer Cartridge HP 88A

Issue Date : 12th July, 2022

Inquiry No. : AIIMSBBSR/S&P/LPC/74/2022-23

Last Date of Submission : 20th July, 2022 at 03:00 PM.



अखिल भारतीय आयुर्विज्ञान संस्थान, भुवनेश्वर
All India Institute of Medical Sciences, Bhubaneswar
स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार के तत्वावधान में एक सांविधिक निकाय
(A statutory body under aegis of Ministry of Health and Family Welfare, Govt of India)
सिजुआ, डाक:- डुमुडुमा, भुवनेश्वर – 751019
Sijua, Post: Dumuduma, Bhubaneswar – 751019

Invitation of Quotation

Best Competitive rates are invited through Sealed Quotations for supply of below mentioned Drugs.

SI No.	Drugs Name	Quantity Required
1	Printer Cartridge HP 88A	57 Nos.

The filled quotations in **sealed envelope** along with all required document as per the terms and conditions mentioned below must reach at **Helpdesk, Dept. of Store & Procurement, Room No.- 130, 1st Floor, Academic Block, AIIMS-Bhubaneswar** on or before **20-07-2022, 15.00 hrs.**

Terms & Conditions:

- Only Sealed Quotation will be considered. The Quotation Submitted by Email shall not be considered and no correspondence will be entertained in this matter. The quotations received after this deadline & unsealed shall not be entertained under any circumstances whatsoever. In case of postal delay this Institute will not be responsible.
- Quotations must be in the enclosed prescribed Performa on the letter head of the firm duly signed by the Proprietor/ Partner/ Director or their authorized representative.
- Rates must be quoted FOR basis (including Freight charges, Insurance, installation etc.) in INR as per the format specified. **DSIR certificate is not applicable in this inquiry.**
- No overwriting or cutting is permitted in the rate. If found, the quotation shall summarily be rejected.
- The rates quoted must be valid for minimum 60 days.
- Bidder must quote for all the product otherwise the bid will be treated as unresponsive and will not be considered for further process.**
- After due evaluation of the bids, Institute will award the contract to the responsive Bidder who has quoted the **Lowest Price of required item as per the specification including GST.**
- Becoming L1 will not be the criteria for awarding of purchase order unless the rates are reasonable & justified.
- RTGS/NEFT details need to be furnished by the supplier with the quotation on the letter head of supplier/firm/agency.
- The firm/agency may satisfy the following conditions and attach self-attested copy of the same with the quotation:
 - The firm shall have valid GST No. and GeM seller ID.
 - The firm should not be black listed by any Govt. Agency/Dept.**
- Any conditional quotation shall be rejected summarily.
- Price should be quoted in the format given at Annexure-I strictly by the vendor and cannot exceed Rs.2.5 Lakhs.**
- Last date of submission of Quotation: **On or before 1500 Hrs. of 20/07/2022.**
- Delivery Period** – 10-15 days from the date of supply order.
- Liquidated Damage:** - If the supplier fails to deliver the material on or before the stipulated date, then a penalty at the rate of 0.5 % per week of the total order value shall be levied subject to maximum of 10% of the total order value.
- DSIR certificate is not applicable in this inquiry.**
- Payment:-** 100% payment shall be made within 60 days after successful delivery of goods in acceptable conditions, subject to availability of fund.
- Expiry:** - **The item if having expiry should have life span of at least 2 years or 75% from the date of acceptance.**
- Disputes:** -In the event of any dispute or disagreement arising between the contractors and any other department of AIIMS, Bhubaneswar with regards to the interpretation of “Terms & Conditions” of this inquiry, the same shall be referred to the Director, AIIMS Bhubaneswar whose decision will be final and binding upon the contractor.

Sr. Procurement-cum Store Officer
Phone: 0674-2476035/669/044
Email ID-spo@aiimsbhubaneswar.edu.in

QUOTATION FORMAT

(To be printed in Firms Letter Head)

Quotation for supply of Printer Cartridge HP 88A –to AIIMS, Bhubaneswar.**Inquiry Ref.: AIIMS/BBSR/S&P/LPC/74 dtd. 12/07/2022**

1. Name of the Firm : _____
2. Quotation Reference No. & date : _____
3. GSTIN No. : _____
4. Mobile Phone No. : _____
5. Email : _____
6. GeM Seller ID : _____

S.No.	Name of the item with specification	Required Quantity	Brand/ Make	Unit of measurement	Rate per Unit	GST%	GST Rate	Rate including GST
1	Printer Cartridge HP 88A	57	HP	Nos.				

I/We agree to supply the requisite material in good/acceptable condition to your Office and comply the following:

1. Enclosed/Provide GSTIN Certificate & GeM seller id.
2. This offer is valid for 60 days.
3. The rate is inclusive of all charges at F.O.R AIIMS,Bhubaneswar
4. Supply will be made within 07 days of issuance of Purchase Order.
5. I/we agree that if we fail to deliver of the goods on or before the stipulated date, then the Order will be treated as Cancelled unless otherwise considered/accepted by Competent Authority of AIIMS, Bhubaneswar for extension of delivery period.
6. FOR: at Central Store, Academic Block AIIMS, Bhubaneswar, Ph.- 0674-2476652.
7. Expiry, if applicable: The items shall have life span of at least 2 years or 75% from the date of acceptance.
8. I/we agree that AIIMS, Bhubaneswar reserves the right to place Purchase Order for full or part quantity to one or more firm. The AIIMS, Bhubaneswar reserves the right to increase/decrease the number of required quantity.
9. That we have not been debarred by any Government/Public Sector Undertaking.
10. I/We agree to the Payment Terms of AIIMS, Bhubaneswar.

Signature & Seal		Name and Post of Authorised Signatory:	
Place and date			
Address		Tel. No./Mobile No.-	
		Email ID :	

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