



**All India Institute of Medical Sciences, Bhubaneswar**  
**At - Sijua (Patrapada), Post - Dumuduma, Bhubaneswar (Odisha) - 751 019**

To be uploaded in Website: [www.aiimsbhubaneswar.nic.in](http://www.aiimsbhubaneswar.nic.in)

Reference No: J-11025(092)/2022/S&P

Date: 29-07-2022

**Subject: Procurement of Consultancy Service towards NABL Accreditation for the Dept. of Microbiology at AIIMS, BBSR.**

**Inviting Offer**

The Department of Microbiology of AIIMS, Bhubaneswar has requested for Procurement of Consultancy Service towards NABL Accreditation.

The Notice is being uploaded for general information of prospective service providers / Authorized Dealers to submit their interest/proposal/comments, if any, on providing the said service.

The detailed service description towards NABL accreditation along with terms & conditions are attached in Annexure – I.

Interested service providers may submit their detail service description quotations in **sealed envelope** along with all required document as per the terms and conditions mentioned in the Annexure-I must reach at **Helpdesk, Dept. of Store & Procurement, Room No.-130, 1<sup>st</sup> Floor, Academic Block, AIIMS-Bhubaneswar** on or before **12-08-2022, 15.00 hrs.**

The ref. no. – J-11025(092)/2022/S&P dtd: 29-07-2022, due on dtd: 12-08-2022 should be superscripted on sealed envelope.

**Note :** The firms participated in Inviting offer published on 25-06-2022 on subject matter need not to bid again as their bids are considered in this inviting offer / may submit revised bid.

  
Sr. Procurement-cum-Stores Officer

**Copy to:**

- |                                             |   |                              |
|---------------------------------------------|---|------------------------------|
| 1. Indenting Officer, Dept. of Microbiology | : | for information please.      |
| 2. Accounts Officer                         | : | for information please.      |
| 3. IT Cell                                  | : | for hoisting in the website. |

  
Sr. Procurement-cum-Stores Officer

**Service description towards NABL accreditation of the Department of Microbiology, AIIMS  
Bhubaneswar**

Preparation of quality documents like Quality Manual, Quality System Procedures and Standard Operating Procedures of all sections of the department of Microbiology

On-site Training and re-training of Laboratory staffs as per standard guidelines, ISO 15189:2012

Preparation of Gap analysis report

Conduct internal audit (IA), preparation of audit report

Management review meeting (MRM) and IA Closure

Assisting in maintenance of Quality indicator and quality protocols

Submission assistance of the NABL application form

Pre-audit, Audit and post-audit NC closure.

**Terms and Conditions:** The service provider should continue to provide service till the Department gets the certificate of accreditation.

**sd/-**

**Sr. Procurement Cum Store Officer**