



All India Institute of Medical Sciences

Ministry of Health & Family Welfare, Government of India

Bhubaneswar (Odisha) - 751 019

**INVITATION FOR
EXPRESSION OF INTEREST &
BUDGETARY OFFER
FOR
“Comprehensive Maintenance Contract of Refrigerator
/Deep Freezers and Geysers at AIIMS Bhubaneswar”**

Submission on or before 21/11/2023

(This notice is issued only to elicit an Expression of Interest from Parties interested in the Project and does not constitute any binding commitment from AIIMS, Bhubaneswar to proceed with the Project or invite any or all the Parties in the subsequent bidding process.)

SECTION-I

1.0 THE PROJECT:

The Scope of work under this project mainly involves the following:

The contractor shall carry out a detailed estimate, Scope of Work, Bill of Quantity, list of tools and equipment required for daily maintenance as well as attain breakdown complaints, safety measurements, list of materials required for the stock in case of emergence, numbers of manpower requirement, etc. in connection with Comprehensive Maintenance Contract of Refrigerator/Deep Freezer and Geyser.

All the materials, labour, T&P, consumables, ladder etc. required for satisfactory execution of the work shall be supplied by the Contractor. The said contract will be for a period of 2 years from the date of commencement of the work and the billing will be done on a quarterly basis.

2.0 THE SITE:

At present, there are about **273 Nos.** Refrigerators/Deep Freezers and 153 Nos. Geysers of different Make, Model and Capacity which will be covered under this contract. These are installed at AIIMS, Bhubaneswar campus located in various places like Hospital Building, Academic, Administrative, College of Nursing, Housings, Guest House, Hostels, etc. The details of the Refrigerators/Deep Freezers and Geysers Capacity, and Nos covered under the CMC are provided in the BOQ of the price bid.

3.0 QUALIFYING REQUIREMENTS:

The interested firm shall submit details pertaining to past business experience, financial status indicating turnover of the applicant for past three years and other details given in FORM-A.

4.0 PROPOSAL:

Interested firms are hereby invited to submit their “Expression of Interest (EOI) & Budgetary Offer” for the work “**Comprehensive Maintenance Contract of Refrigerator/Deep Freezer and Geyser**”. The information submitted will be treated as confidential.

5.0 SITE VISIT:

Interested firms may visit the site on any day during working hours (10:00 hrs. to 17:00 hrs.) prior to last date of submission of their Expression of Interest (EOI) and Budgetary Offer i.e., **21/11/2023**, to ascertain the exact nature of work and site conditions for preparation and submission of a realistic offer.

REQUEST FOR BUDGETARY OFFER

- GENERAL INFORMATION:**

Sl. No.	Item	Details
1.	Name of Work	Comprehensive Maintenance Contract of Refrigerator/Deep Freezer and Geysers at AIIMS, Bhubaneswar
2.	Department / Organization	ENGINEERING DEPARTMENT / AIIMS, BHUBANESWAR
3.	Executive Division	AC&R Division.
4.	Officer Inviting the Offer	Executive Engineer (AC&R)
5.	Immediate Next Authority	Superintending Engineer
6.	Sanctioning Authority	Executive Director
7.	Executing Authority	Executive Engineer

- OTHER INFORMATION:**

Sl. No.	Item	Date	Time
1	Publication date	06/11/2023	10:00 Hrs.
2.a)	Document download start date	06/11/2023	13:00 Hrs.
b)	Document download end date	20/11/2023	15:00 Hrs.
3.a)	Start date for seeking Clarification on-line	08/11/2023	13:00 Hrs.
b)	Last date for seeking Clarification on-line	15/11/2023	17:00 Hrs.
4.	Date of uploading response to Clarifications sought	16/11/2023	17:00 Hrs.
5.	Offer Submission end date	21/11/2023	17:00 Hrs.
6.	Offer Validity period	120 days	
7.	Currency of Offer	Indian Rupee	
8.	Language of Offer	English	

TERMS AND CONDITIONS

- The Contractors/ Bidders are requested to visit the site to assess the exact nature of the work and submit the budgetary offer accordingly. The contractor shall carry out all the works related to equipment without hampering the Hospital Services. The work must be planned and executed in consultation with the Engineer-In-Charge.
- The number of Refrigerators/ deep Freezers and Geysers in the mentioned contract may increase/decrease during the period of the contract and the contractor is willing to take responsibility for providing service on those units as per the quoted price for each unit during bidding and AIIMS will pay extra to the vendor for those new units. A subcontract will be made Between AIIMS and the contractor during the maintenance handover of those units.
- The Engineer-in-charge reserves the right to accept in full or in part or reject any bid and to annul the process and reject all bids at any time without assigning any reason or incurring any liability to the bidders.
- The work must be executed observing all the statutory requirements and the price offered must be inclusive of all taxes, duties, fees, cess, transport, insurance and all other incidental charges including GST, and must be a firm price.
- The Contractor shall indemnify AIIMS, Bhubaneswar against all claims including third-party claims arising out of any matter whatsoever in connection with the execution of this work for which the Contractor is solely responsible.
- The Contractor shall be responsible for observing all safety norms during the execution of the work.

Note: Budgetary offers shall be submitted to the following address (through email or by Registered Post):

Executive Engineer (AC&R),
Engineering Department,
All India Institute of Medical Sciences (AIIMS).
PO:- Sijua, Patrapada,
Bhubaneswar (Odisha) - 751 019

Contact No. 9437317123

Email Id: eeacr@aiimsbhubaneswar.edu.in

SECTION-II

INFORMATION & INSTRUCTION FOR APPLICANTS

1. GENERAL:

- 1.1 Letter of Interest and forms 'A', 'B' & 'C' seeking information/documents are given in Section-III.
- 1.2 All information called for in the Forms A, B & C shall be furnished against the relevant columns.
- 1.3 The applicant may furnish any additional information, which is deemed necessary to establish capability to successfully complete the envisaged project.
- 1.4 The EOI & Budgetary Offer document in the prescribed form duly completed shall be submitted either through e-mail or by registered post delivered to "The Executive Engineer (AC&R), AIIMS, Bhubaneswar (Odisha)-751019 , e-mail ID: eeacr@aiimsbhubaneswar.edu.in" on or before **21/11 /2023 at 17 : 00 hrs.** Documents submitted in connection with EOI & Budgetary Offer will be the property of AIIMS, Bhubaneswar.

2. PARTICULARS:

The particulars of the project given in Section-I, are only indicative / subject to change and may be considered only as advance information to assist the applicant.

3. INFORMATION TO BE GIVEN IN THE REQUIRED FORMATS:

Applicant should furnish the following:

a) ORGANISATION INFORMATION (Form-A)

Applicant is required to submit the comprehensive information in respect of his organization in the Form – 'A' attached.

b) LIST OF PROJECTS (Form-B)

Applicant is required to submit the list of similar assignments/projects successfully completed/ongoing during the last five years in Form-'B'.

c) SUGGESTIONS (Form-C)

The Firms are requested to submit their proposals/views that can be considered for the Project formulation, in Form-'C'. Additional sheets can be used.

4. LETTER OF INTEREST:

The applicant should submit the Letter of Interest (LOI) attached with the 'EOI-cum-Budgetary Offer' document (section-III).

5. DISCLAIMER:

The information in this document has been prepared to assist the applicants in preparing the non-binding EOI-cum-Budgetary Offer and it is clarified that

- d) This document does not constitute any contract or agreement of any kind whatsoever.

- e) This document does not purport to contain all the information that interested firms and their advisors would desire or require in reaching decisions as to the transaction. Interested applicant should form their own view as to what information is relevant to such decisions and make their own independent investigations in relation to any additional information.
 - f) Neither the information in this document nor any other written or oral information in relation to the transaction is intended to form the basis of or the inducement for any investment activity or any decision to enter into any contract.
 - g) It shall not be assumed that there shall be no deviation or change in any of the herein-mentioned information. While this document has been prepared in good faith, neither AIIMS, Bhubaneswar nor any of their respective officers or employees or advisors or agents make any representation or warranty or shall have any responsibility or liability whatsoever in respect of any statements or omissions here from.
6. After assessing the response to this EOI & Budgetary Offer from the Applicants, AIIMS, Bhubaneswar shall initiate appropriate steps for selecting a contractor through a transparent bidding process.

SECTION-III

LETTER OF INTEREST

(To be typed in Firm's Letterhead)

To

Executive Engineer (AC&R),
Engineering Department,
All India Institute of Medical Sciences (AIIMS).
Academic Block, 1st Floor, Room No-122,
PO:- Sijua, Patrapada,
Bhubaneswar (Odisha) - 751 019

Contact No. 9437317123

Email Id: eeacr@aiimsbhubaneswar.edu.in

Sub.: Comprehensive Maintenance Contract of Refrigerator/Deep Freezer and Geysers at AIIMS, Bhubaneswar.

Sir,

Having examined the details given in EOI Notice and EOI document for the above project, I/we hereby submit our Expression of Interest and budgetary Offer and the relevant information.

- (i) I/We hereby certify that all the statements made and information supplied in the enclosed forms 'A', 'B' & 'C' and accompanying statements are true and correct.
- (ii) I/We have furnished all information and details necessary for EOI & Budgetary Offer and have no further pertinent information to supply.
- (iii) I/We also authorize Paradip Port Trust or their authorized representatives to approach individuals, employers and firms to verify our competence and general reputation.
- (iv) I/We submit the following certificates in support of our suitability, technical know-how and capability for successfully implementing the project.

Signature(s) of Applicant(s)

Enclosures

Seal of applicant

Date of submission

BILL OF QUANTITY (BOQ)

Name of the Work: Comprehensive Maintenance Contract of Refrigerator/Deep Freezers and Geysers at AIIMS, Bhubaneswar.

Sl. No.	Description of Work	Rate per Unit per Month (In Rupees)	Amount for 12 Months (In Rupees)
1.	Charges for Comprehensive Maintenance Contract (CMC) of Refrigerators / Deep Freezers of different make, model and Capacity including material and manpower.		
2.	Charges for Comprehensive Maintenance Contract (CMC) of Geysers of different make, model and Capacity including material and manpower.		
TOTAL:			
Add GST:			
Grand Total:			

(In words Rupees _____)

Signature of the Bidder

FORM - 'A'

Organizational Structure of Applicant

1.	Name &Address of the applicant with Telephone No./ email	
2.	a) Year of Establishment b) Date of commencement of operations	
3.	Legal status of the applicant (attach copies of original document defining the legal status) a) Proprietorship firm b) Partnership firm c) Limited company or Corporation/ Joint venture/ Consortia d) Others (Please specify)	
4.	Names of Directors & other executives involved in this project with designation and contact information.	
5.	Applicant's annual turnover in the last three financial years in Indian Rupees.	
6.	Brief write up about Applicant's business during last three financial years	
7.	Any other information considered necessary but not included above	

We have attached:

- (i) Copies of last three years Annual Audit Reports or Auditor's certificate.
- (ii) Brochures if available, of the Applicant

Signature

Designation

FORM - 'B'

Details of similar projects undertaken by Applicant in the last five years

Name	
Role and Responsibility in the project	
Location	
Description	
Time for which the project has been successfully in operation.	
Indicative Project cost in Indian Rupees	
Any other information considered necessary but not included above	

Signature

Designation

Note: Please use a separate sheet for each Project.

FORM - 'C'

Suggestions and views of Applicant

Brief details of work proposed	
Land area requirements if any	
Indicative investment for the proposed scheme in Indian Rupees	
Shutdown period (with detail justification)	
Assistance required from AIIMS, Bhubaneswar	
Suggestions or views (Please attach additional sheet).	

Applicant may add any other detail considered to be important

Kindly attach a conceptual plan.

Signature

Designation