

Table of Contents:

S. No.	Particulars	Annexure Ref.	Refer Page
1.	e-Tender Schedule		03
2.	Instructions to Bidders(ITB)		04
3.	General Terms and Conditions of Contract (GTC)		08
4.	Technical Bid (Schedule of Requirement/ Technical Specifications		13
5.	Technical Bid Submission Format		15
6.	Bid Covering Letter		17
7.	Undertaking for Compliance of All Tender Terms & Conditions mentioned in this Tender Document	Annexure- I	18
8.	Criminal Liability Undertaking	Annexure- II	20
9.	Manufacturers Authorization Form	Annexure- III	21
10.	Deviation Statement Form	Annexure- IV	22
11.	Performance Statement Form	Annexure- V	23
12.	Financial Bid (PART -I)	Annexure- VI	24
13.	Proforma of Bank Guarantee		25
14.	Format of Contract Agreement		26
15.	e-Tendering Instructions to Bidders		30

Sr. Procurement-cum Store Officer (I/C)
AIIMS, Bhubaneswar

e-TENDERING SCHEDULE

Name of the e-Tender: Supply of Consumables for New Born Screening Unit in the Department of Biochemistry at AIIMS, Bhubaneswar.

Date of availability of E-Tender document in the AIIMS BBSR E-Tendering Solution portal	:	As per e-Tendering Portal of AIIMS Bhubaneswar https://eprocure.gov.in/eprocure/app , www.aiimsbhubanewar.nic.in and CPP Portal https://eprocure.gov.in/eprocure/app , for downloading and /participating
Last Date of downloading/participating in the E-Tendering Solution for this E-Tender	:	As per e-Tendering Portal of AIIMS BBSR https://eprocure.gov.in/eprocure/app
Date, Time & Place of submission of indicated desired Hard Copies in the Sealed Envelope	:	As per e-Tendering Portal of AIIMS, Bhubaneswar https://eprocure.gov.in/eprocure/app in the Tender box kept in the Office of the Director's Mini Board, 1st Floor, Admin Block, AIIMS Bhubaneswar-751 019
Date, Time & Place of Opening of Technical Bid	:	The Technical Bid will be opened online as per the schedule given in the https://eprocure.gov.in/eprocure/app
Tender Document Cost payable to AIIMS Bhubaneswar	:	To be downloaded from website, hence no cost is applicable.
EMD	:	EMD amounting to Rs. 30,000/- (Rupees Thirty Thousand Only) in the form of FDR/BG from the Nationalized/ Commercial bank in favor of AIIMS, Bhubaneswar to be kept valid for a period of forty-five days beyond the final bid validity period

Schedule of Tender:

Issue/Publishing Date	:	Dt. 12-03-2025
Document download start date/Representation Start Date	:	Dt. 12-03-2025
Date & time of Pre-bid Conference	:	Dt. 18-03-2025 at 03:00 PM
Last date of Representation	:	Dt. 19-03-2025
Start date and time of submission	:	Dt. 21-03-2025 at 03:00 PM
Closing date & Time of Submission	:	Dt. 11-04-2025 at 05.00 PM
Date & time of online Technical Bid opening	:	Dt. 14-04-2025 at 03.00 PM
Date & time of opening of Price Bid	:	Opening Notice will be uploaded in CPPP & AIIMS BBSR website.

INSTRUCTIONS TO BIDDERS (ITB)

1.1 The Bidders must go through the complete Tender Document for details before submission of their Bids. The bid submitted by Bidder and all subsequent correspondence and documents relating to the bid exchanged between Bidder and the Procuring Entity shall be written in English or the Official Language. However, the language of any printed literature furnished by Bidder in connection with its bid may be written in any other language provided a translation accompanies the same in the bid language. For purposes of interpretation of the bid, translation in the language of the bid shall prevail. Instructions to Bidders shall form part of this bid document and consequent contract out of this bid.

1.2 The Bidder shall bear all costs associated with the preparation and submission of its bid and AIIMS, Bhubaneswar will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

1.3 Bid Validity: The validity of the Bid/ Tender Document shall be **180 DAYS** from the date of opening of the bid.

1.4 Bidder's Eligibility: Tender should be quoted only by the original manufacturer (OEM) or by their Authorized Distributor or Selling Agent. Bidder other than OEM shall submit a current authority letter from the original manufacturer concerned in the format given at "**Annexure-III**".

1.4.1 The bidder must be a natural person, private entity or public entity (State-owned enterprise or institution).

1.4.2 The bidder must not be a Joint Venture/ Consortium (an association of several persons, firms, or companies- hereinafter referred to as JV/C).

1.4.3 The bidder must not be insolvent, in receivership, bankrupt or being wound up, not have its affairs administered by a court or a judicial officer, not have its business activities suspended and must not be the subject of legal proceedings for any of these reasons.

1.4.4 The bidder must not be convicted (within three years preceding the last date of bid submission) or stand declared ineligible/ suspended/ blacklisted/ banned/ debarred by appropriate agencies of Government of India from participation in Tender Processes of all of its entities.

1.4.5 The bidder must not be of the near relations of executive of Procuring Entity involved in this Tender Process.

1.4.6 Any bidder having a conflict of interest, which substantially affects fair competition, shall not be eligible to bid in this tender. Bids found to have a conflict of interest shall be rejected as non-responsive.

1.4.7 Any bidder (as defined in paragraph 6 of the Order No. F. No. 6/18/2019-PPD dated 23.07.2020 issued by Ministry of Finance Department of Expenditure Public Procurement Division) from a country which shares a land border with India will be eligible to bid in this tender if the bidder is registered with the Competent Authority as prescribed in the aforesaid order. Proof of such registration should be enclosed with the bid documents.

In case where the manufacturer has submitted the bid, the bids of its authorized dealer will not be considered and EMD will be returned.

1.5 Bidders are required to quote strictly as per specification of the Consumables. Deviation, if any to specification, must be brought out clearly giving deviation statement in **Annexure-IV**.

1.6 Earnest Money Deposit (Bid Security):

S.No.	Description	Quantity	EMD (in Rs.)
1.	Supply of Consumables for New Born Screening Unit in the Department of Biochemistry at AIIMS, Bhubaneswar	As per Details/ Specifications in Technical Bid	Rs. 30,000/- (Rupees Thirty Thousand Only)

1.6.1 The bidder needs to deposit the EMD Amount as per above mentioned item in the form of FDR/ Bank Guarantee in favour of "AIIMS, Bhubaneswar" and its legible scanned copy must be uploaded in the e-tendering solutions and Hard Copy of EMD in sealed envelope should be submitted on or before

the last date of submission of bid in the Tender box kept in the office of **The Executive Director's Mini Board, 1st Floor, Admin Block, AIIMS Bhubaneswar-751 019.**

The AIIMS, Bhubaneswar will not pay any interest on any EMD Amount to bidder. The FDR or BG submitted as EMD are subject to verification from the issuing bank before its acceptance. If at any time, the said instrument is found to be fake or not as a valid banking instrument, the said bidder submitting such instrument shall be black listed and shall be debarred from participating in further tenders of the Institute.

The EMD of the successful bidder shall be returned after the successful completion of the contract and in case of unsuccessful bidders the same would be returned after award of the Contract. AIIMS, Bhubaneswar shall not pay any interest on EMD to any bidders.

1.6.2 Exemption: Firms registered with NSIC (for sale of Medical Equipment/ Instrument/ Apparatus/ Consumables) are exempted from submission of EMD (subject to the financial limits indicated in the NSIC certificate). Govt. of India/ State Government departments/ Undertakings are also exempted from EMD. However, the respective departments/ firm have to submit the relevant certificate (NSIC etc.) and financial limit to avail this exemption.

1.6.3 Further, to enjoy the benefits as per Public Procurement Policy of MSEs Order, 2012, the firms/ units registered as MSME vendor, declaration of UAM (Udyog Aadhar Memorandum) number by the vendor on CPPP is mandatory. The documentary evidence in support of UAM number must be attached with the bid document.

1.7 Pre- Bid Conference (PBC):

All the Prospective bidders are requested to attend the Pre-Bid Conference at Board Room, Academic Block, AIIMS, Bhubaneswar on **18-03-2025 at 03:00 P.M.** to have a clear understanding on schedule of requirements, specifications and on terms & conditions of the tender. After due deliberation, changes if any may be incorporated in the tender document and will be uploaded on our official website as "Corrigendum". Therefore, bidders may submit their bid accordingly as per changes if any incorporated after PBC. No press advertisement will be made for corrigendum(s).

After the Corona Pandemic situation throughout the country, local representative of the prospective bidders may participate in PBC. Those who are not able to attend the PBC may submit their queries/ doubts/ representation/ clarification by e-mail to below mentioned IDs on that day which will be taken care by the tender committee in consultation with the User Department.

1.8 Clarification of bidding documents:

The Tender Inviting Authority shall not be responsible for individually informing the prospective bidders for any notices published related to this bid. Bidders are requested to browse e-Tender portal or website of the Tender Inviting Authority for information/general notices/amendments to bid document etc. on a day to day basis till the bid is concluded before submission of bid.

A prospective bidder requiring any clarification of the bidding documents shall contact the purchaser in writing at the purchaser's e-mail address i.e. spo@aiimsbhubaneswar.edu.in , aso_anup@aiimsbhubaneswar.edu.in, and stokee_chaloju@aiimsbhubaneswar.edu.in. The purchaser will respond in writing (through e-mail) to any request for clarification, provided that such request is received not later than 10 (ten) days prior to the deadline for submission of bids.

1.9 Amendments in Bidding Documents:

(i) At any time prior to the dead line for submission of Bid, the Tender Inviting Authority may, for any reason, modify the bid document by amendment and publish it in e-tender portal, <https://eprocure.gov.in/eprocure/app> and AIIMS, Bhubaneswar website.

(ii) At any time till **07 (Seven) days** before the deadline for submission of bids, the AIIMS, Bhubaneswar may, for any reason, whether at own initiative or in response to a clarification requested by a prospective bidder, modify through amendment. All amendments will be uploaded

on the website regularly. AIIMS, Bhubaneswar shall not be responsible to notify the amendments to individual bidders. All amendments by the AIIMS, Bhubaneswar till 07 (Seven) days before the deadline for submission of bids, shall be binding on the participatory bidders.

1.10 Terms of Two Bid System: The Tender shall be submitted in 02 (Two) Parts On-line:

1.10.1 Technical Bid: All required documents to be submitted online.

1.10.2 Financial Bid: Financial Bid is to be submitted on-line. The Financial Bid of bidders, who qualify at Technical Bid Evaluation, will be opened thereafter. While submitting Financial Bid following points need to be taken care of by the bidder.

1.10.2.1 The Rates are to be quoted in the given format as per Annexure-VI & VII.

1.10.2.2 All quoted rates should be inclusive of packaging & forwarding charges, insurance charges & freight (transportation) charges, other incidental charges and GST (percentage of GST must be mentioned clearly).

1.10.2.3 The rates should be quoted in Indian Rupees in figures as well as in words.

1.10.2.4 If a firm quotes NIL charges/ consideration, the bid shall be treated as unresponsive and will not be considered.

1.10.2.5 After due evaluation of the bids, Institute will award the contract to the responsive Bidder(s) who has/have quoted the Lowest Price inclusive of GST for annual requirement of all the consumables in Financial Bid-Part-I (Annexure-VI), subject to MII preference clause. Total Value of annual requirement of all the consumables will be evaluated for determining lowest quoted price.

1.10.2.6 Prices quoted by Bidder shall remain firm and fixed during the currency of the contract and not subject to variation on any account.

1.10.3. Manual Submission of Following Documents in ORIGINAL:

The following documents are to be sent to Sr. Procurement-Cum-Store Officer, AIIMS, Bhubaneswar- 751 019, separately in a sealed envelope superscripted as: e-Tender for **Procurement of Consumables for New Born Screening Unit in the Department of Biochemistry at AIIMS, Bhubaneswar.** The sealed envelope should reach on or before the last date & time of submission of e-tender online.

a. Earnest Money Deposit

b. Undertaking for acceptance of all Terms & Conditions as per **Annexure-I.**

c. Notarized affidavit on Indian Non-judicial stamp paper of Rs. 10/- as per **Annexure-II**

d. Details of Make & Pack Size of Consumables & Country of Origin without mentioning price.

e. Technical Literature/ Catalogues & documents that are technically relevant and supportive to the bid.

f. Manufacturer's Authorization certificate in case of authorized distributor of OEM as per **Annexure-III**

g. The Statement of deviation (Parameter-Wise) from the tender technical bid specification as per **Annexure-IV**

1.11 Withdrawal, Substitution and Modification of Tender: No bid will be allowed to withdrawn in the interval between the deadline for submission of bids and expiration of the period of validity. Withdrawal of a bid during this period will result in forfeiture of the bidder's bid security (EMD).

1.12 Public Procurement (Preference to Make in India/ MSEs/ Start-ups):

1.12.1 Preference to Make in India products (For bids < 200 Crore): Preference shall be given to Class 1 local supplier as defined in public procurement (Preference to Make in India), Order 2017 as amended from time to time and its subsequent Orders/Notifications issued by concerned

Nodal Ministry for specific Goods/Products. The minimum local content to qualify as a Class 1 local supplier is denoted in the bid document. If the bidder wants to avail the Purchase preference, the bidder must upload a certificate from the OEM regarding the percentage of the local content and the details of locations at which the local value addition is made along with their bid, failing which no purchase preference shall be granted. In case the bid value is more than Rs 10 Crore, the declaration relating to percentage of local content shall be certified by the statutory auditor or cost auditor, if the OEM is a company and by a practicing cost accountant or a chartered accountant for OEMs other than companies as per the Public Procurement (preference to Make-in -India) order 2017 dated 04.06.2020.

Only Class-I and Class-II Local suppliers as per MII order dated 4.6.2020 will be eligible to bid.

Eligible micro and small enterprises will be allowed to participate.

Local content in the context of this policy is the total value of the item procured (excluding net domestic indirect taxes) minus the value of imported content in the item (including all customs duties) as a proportion of the total value, in percent.:

- a) 'Class-I Local Supplier' with local content equal to or more than 50%.
- b) 'Class-II Local Supplier' with local content more than 25%, but less than 50%.
- c) 'Non - Local Supplier' with local content less than or equal to 25%.

Bids with false declarations regarding Local contents shall be rejected as unresponsive, in addition to punitive actions under the MII orders and for violating the Code of Integrity as per the Tender Document.

If a Bidder is claiming exemption (as obtained from relevant authorities) from meeting the stipulated local content on account of manufacturing the product in India under a license from a foreign manufacturer with the precise phasing of increase in local content, he must provide proof thereof.

1.12.2 Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference, the bidder must be the manufacturer of the offered product in case of bid for supply of goods. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service. If L-1 is not an MSE and MSE Seller (s) has/have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such Seller shall be given opportunity to match L-1 price and contract will be awarded for 25% (selected by Buyer) percentage of total QUANTITY.

1.12.3. Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order 2012 and Preference to Make in India in Public procurement will be as per the guidelines laid down by the OM No.F.1/4/2021-PPD dated 18.05.2023 issued by Department of Expenditure amended from time to time.

1.13 Procurement outside GeM: As per the Circular No. F.6/18/2019-PPD issued by Ministry of Finance, Dept of Expenditure dated **23 Jan 20** and DO No.214/CEO-GeM/2020 dated 10.11.2020 regarding procurement of goods/ services outside GeM, bidders are required to submit documents in support of their registration with GeM i.e., Unique GeM Seller Id. with their bid. However, the bidder who is not registered with GeM at the time of submitting the tender needs to submit an

undertaking on firm's letter head that GeM Seller Id. will be provided at the time of award of contract positively failing which their contract will be treated as null & void and will be dealt suitably.

An undertaking also to be given in company letter head that **“Such already registered suppliers should be boarded on GeM as and when the item or service gets listed on GeM”**.

1.14 Bid Opening: The Technical Bid will be opened as per schedule mentioned in E-Tender Schedule. The bidder(s) or their authorized representative(s) may remain present at the scheduled date and time. In case the scheduled date is declared Holiday, the tender shall be opened on next working day at the same time.

1.15 Evaluation of Bid: The bid will be evaluated as per the documents asked in this bid and contract will be awarded to the bidder(s) who has/have quoted the Lowest Price inclusive of GST for annual requirement of all the consumables in Financial Bid-Part-I (Annexure-VI), subject to above mentioned conditions. Total Value of estimated annual requirement of all the consumables will be evaluated for determining lowest quoted price mentioned in Financial Bid (PART-I)-Annexure-VI.

The contract shall be valid for a period of 01 (One) year from the date of award of contract. The contract may be extendable, subject to maximum period of 01 (One) year, on the same prices & terms and conditions or with some addition/ deletion/ modification as mutually agreed upon by the supplier and All India Institute of Medical Sciences (AIIMS), Bhubaneswar.

Award of Bid will be guided as per Purchase preference clause under Make in India as mentioned under para 1.12.2 above. Further, if a bidder quotes “0” or “Nil” prices against any serial/tendered item, bid of that bidder shall be considered as ‘Non-Responsive’ and will be rejected.

1.16 Others:

1.16.1 The vendor has to mention the pack size of each test as per the OEM in the financial bid. The bidder needs to submit documentary evidence from any reputed Hospital/Lab/Institute regarding the claim of test per pack as quoted in the BOQ.

1.16.2 The evaluation will be made on the basis of estimated annual test load. However, the order shall be placed as per the pack size provided by the bidder/OEM with respect to the requirement of the institute.

Sr. Procurement-Cum-Store Officer (I/c)
AIIMS, Bhubaneswar

2. GENERAL TERMS AND CONDITIONS:

2.1 The Validity of the Bid/ Tender Document shall be for **180 Days** from the Date of Opening of the Bid.

2.2 Tenders should be quoted only by the Original Manufacturer (OEM) or their authorized distributor or selling agent, who shall submit a current authority letter in support of the same from the Original Manufacturer (OEM) concerned in the format given at **“Annexure-III”**.

Bidders are required to quote strictly as per specifications of the Consumables. Deviation, if any to specification, must be brought out clearly giving deviation statement as per **“Annexure-IV”**. Additional features/ offer if any, should be listed separately in the offer.

2.3 The consumables should have a life span of at least 01 year or 75% before the date of expiry whichever is more from the date of supply. Following text shall be printed or stamped in indelible ink on label/ pack/ cartons. **“Not for Sale, For Use by AIIMS, Bhubaneswar Only.”**

2.4 The items supplied to the buyer under this contract shall be of the best quality and workmanship and shall be strictly in accordance with the specifications and particulars contained/ mentioned in the clauses hereof and should not be of sub-standard or spurious. The purchaser will be entitled to reject the said consumables or such portion thereof as may be discovered not to conform to the said description and quality.

2.5 The Bidder should state categorically whether they have fully trained technical staff for efficient after sales services. The bidder should ensure continuous and non-stop supply of the consumables during the entire contract period.

2.6 Qualified Bidders are required to arrange a demonstration/submit sample of the bid items, if required by evaluation committee. Failure to arrange for a demonstration/sample submission on the given date may lead to cancellation of the bid. Cost of organizing such demonstration/sample submission shall be borne by the bidder.

2.7 The supplier further warrants that the items/Stores supplied under the contract shall have no defect arising from design, materials (except when the design adopted and/ or the material used are as per the AIIMS, Bhubaneswar specifications) or workmanship or from any act or omission of the supplier that may develop under normal use of the supplied items under the conditions prevailing in India.

2.8 Replacement will be undertaken for the defective/sub-standard/spurious items at no extra cost. Proper marking has to be made for all items for identification.

2.9 The Supplier along with its Indian Agent shall ensure continued supply of the consumables to the purchaser during the period of rate contract.

2.10 Fall Clause: If at any time during the execution of the contract, the Manufacture/ Distributor/ Dealer reduces the sale price or sells or offers to sell such items, as are covered under the contract, to any person/ organization including the purchaser or any department of Central Government or any department of AIIMS, Bhubaneswar/ other INI/ PSUs at a price lower than the price chargeable under the contract during the Currency of the contract, they will forthwith notify AIIMS, Bhubaneswar. The difference in cost due to such reduction or sale or offer of sale would be refunded by the bidder to AIIMS Bhubaneswar, if the contract has already been concluded or AIIMS Bhubaneswar will deduct from the pending bills/ Performance Security Deposit to recover the loss to the Government.

2.11 DELIVERY OF THE CONSUMABLES:

2.11.1 The quantity indicated in 3.2 is approximate yearly requirement which may increase or decrease as per original requirement of user department. Supply order shall be placed to successful bidder on staggered quantity basis and the Delivery of Consumables should be made in good condition at the Central Stores, AIIMS, Bhubaneswar campus or place indicated in the Supply Order by the bidder at their own cost. AIIMS Bhubaneswar is not liable for payments on account of Packing & Forwarding charges, Freight, Insurance and other incidental charges.

2.11.2 The firm will be bound to Supply the consumables within 30 (Thirty) days from the date of Purchase Order/ Supply Order. Thereafter suitable action as deemed fit, will be initiated. The institute will recover the general damages or extra expenditure incurred in the risk purchase at the risk and cost of bidder and amount paid in excess shall be deducted from their pending bills. The

above shall be in addition to forfeiture of Bid Security and black listing of the firm depending upon the circumstances of the default/ merit of the case.

2.11.3 If the Seller fails to deliver and install any or all of the Goods/ Services within the original/ re-fixed delivery period(s) specified in the Purchase Order, AIIMS, Bhubaneswar will be entitled to deduct/ recover the Liquidated Damages for the delay @ 0.5% per week or part of the week of delayed period as pre-estimated damages subject to maximum of 10% of the Purchase Order Value without any controversy/ dispute of any sort whatsoever. In case, Service Level Agreement (SLA) is applicable, the same shall be applicable for the Contract.

2.11.4 Part/Partial supply will not be accepted. For any part/ partial supply, the total quantity should be completed within given delivery period. However, Part Billing is strictly prohibited.

2.11.5 The firm shall supply the consumables with proper packing and marking for transit so as to be received at destination free from any loss or damage.

2.11.6 The consumables should be adequately covered under transit insurance at the risk and cost of the bidder.

2.12 The Executive Director, AIIMS Bhubaneswar has full authority to take into account the performance of manufacturer/authorized dealer or distributor/ bidder and they should submit latest performance certificate from any other Govt. Hospitals/ Institutions/ PSUs to testify the proper dealing & performance as well as in-time supply of the items.

2.13 INSPECTION OF SUPPLIES:

Inspection will be done by the duly constituted committee members nominated by Director, AIIMS, Bhubaneswar and or his authorized representatives in AIIMS, Bhubaneswar premises at designated place.

2.14 PAYMENTS:

- 100% Payment shall be released after successful & satisfactory delivery of the ordered goods against a satisfactory inspection report by the User Department and only after execution of contract agreement & submission of Performance Security Deposit.
- For processing the payment, the supplier has to submit three copies of Invoice along with receipted challan copy and other relevant papers like Lorry Receipts etc.
- All payments shall be made in Indian Rupees only.

2.15 PERFORMANCE SECURITY DEPOSIT:

2.15.1 The successful Bidder will be liable to deposit 5% of value of the contract as per required tentative annual quantity as Performance Security Deposit in favour of "AIIMS, Bhubaneswar" by way of "Irrevocable Performance Bank Guarantee" or FDR (duly endorsed in favour of AIIMS Bhubaneswar) from a Nationalized /Commercial Bank. These instruments are subject to verification from issuing bank before its acceptance by the authorities.

2.15.2 The Performance Security should be valid for 14 months from date LoA, which is refundable after two months of expiry of the contract period of 01 (One) year subject to successful fulfilment of terms and conditions and on receipt of requisite "No Dues Certificate" from the concerned Departments /authorities. While making such instruments as PSD, bidders may take care of the period of coverage in the instrument as stated above.

2.15.3 The Security Deposit is liable to be forfeited if the bidder withdraws or impairs or derogates the bid in any respect.

2.16 DISPUTES AND ARBITRATION: All disputes or differences arising during the execution of the contract shall be resolved by the mutual discussion, failing which the matter will be referred to

an Arbitrator who will be appointed by the Executive Director, AIIMS Bhubaneswar for arbitration for settlement of disputes in accordance with Arbitration & Conciliation Act 1996 or its subsequent amendment, whose decision shall be binding on the contracting parties.

2.17 LAW GOVERNING THE CONTRACT AND JURISDICTION: The contract shall be governed under Indian Contract Act 1872 and instructions thereon from the government of India. The Court of Bhubaneswar shall alone have jurisdiction to decide any dispute arising out of or in respect of the contract.

2.18 POWER TO IGNORE MINOR DEVIATIONS: AIIMS, Bhubaneswar reserves right to ignore any trivial nature of deviation(s) in tender documents as decided by the competent authority while processing the tender. The Institute may also seek any clarification/ documents to substantiate the claim of the bidder at the later stage if felt necessary. However, the bidder can't claim it as a matter of right and will be bound to comply the Terms & Conditions of the tender without citing the ground of trivial deviation/ seeking of the clarification/ documents in support of the cancellation of his/ her bid.

2.19 OTHERS: -

2.19.1 After due evaluation of the bid, Institute will award the contract to the responsive Bidder(s) who has/have quoted the Lowest Price inclusive of GST for each consumable, subject to MII preference clause. Item-wise evaluation will be done for determining lowest quoted price for each item.

2.19.2 The Bidder shall not be allowed to transfer, assign, pledge or sub-contract its rights and liabilities under this contract to any other agency(ies) without prior written consent of the Director, AIIMS, Bhubaneswar. If it is found that the firm has given sub-contract to another Agency, the contract shall stand cancelled & the performance security deposit of such Bidder shall be forfeited by AIIMS, Bhubaneswar.

2.19.3 The AIIMS Bhubaneswar shall not be responsible for any financial loss or other damage or injury to any item or person deployed/ supplied by the Supplier Agency during the course of their performing the duties to this office in connection with purchase order/ supply order for supplying, installation & commissioning of ordered Equipment/ Accessories/ Items at AIIMS Bhubaneswar.

2.19.4 If the bidder denies/ fails to execute the contract/ order after being awarded for the same or to submit the Performance Security, the bid security (EMD) shall be forfeited and the vendor will be debarred for a period of two years from participating in future tenders of the Institute.

2.19.5 At the time of awarding the contract, the tendered quantity can be increased or decreased by 25-30 per cent for ordering if so warranted.

2.20 Debarment from bidding:

(i) A bidder shall be debarred if he has been convicted of an offence-

(a) under the Prevention of Corruption Act, 1988; or

(b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

(ii) A bidder debarred under sub-section (i) or any successor of the bidder, shall not be eligible to participate in a procurement process of any procuring entity for a period not exceeding three years commencing from the date of debarment. Department of Commerce (DGS&D) will maintain such list which will also be displayed on the website of DGS&D as well as Central Public Procurement Portal.

(iii) A procuring entity may debar a bidder or any of its successors, from participating in any procurement process undertaken by it, for a period not exceeding two years, if it determines that the bidder has breached the code of integrity. The Ministry/Department will maintain such list which will also be displayed on their website.

(iv) The bidder shall not be debarred unless such bidder has been given a reasonable opportunity to represent against such debarment.

2.21 Code of Integrity:

No official of the bidder shall act in contravention of the codes which includes

(i) Prohibition of

(a) making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or other wise to influence the procurement process.

(b) any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided.

(c) any collusion, bid rigging or anticompetitive behavior that may impair the transparency, fairness and the progress of the procurement process.

(d) improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.

(e) any financial or business transactions between the bidder and any official of the procuring entity related to tender or execution process of contract; which can affect the decision of the procuring entity directly or indirectly.

(f) any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.

(g) obstruction of any investigation or auditing of a procurement process.

(h) making false declaration or providing false information for participation in a tender process or to secure a contract;

(ii) Disclosure of conflict of interest.

(iii) Disclosure by the bidder of any previous transgressions made in respect of the provisions of sub-clause with any entity in any country during the last three years or of being debarred by any other procuring entity.

2.22 The purchaser will reject a proposal for award if it determines that the bidder recommended for award has, directly or through an agent, engaged in corrupt, fraudulent, collusive or coercive practices in competing for the contract in question.

2.23 The Tender Document and associated correspondence are subject to copyright laws and shall always remain the property of the Procuring Entity and must not be shared with third parties or reproduced, whether in whole or part, without prior written consent of AIIMS, Bhubaneswar authorities.

2.24 The supply contract will be valid from the date; when the Purchase Order Issued /formalities completed by AIIMS Bhubaneswar. This office will, however, reserve the right to conduct performance review at any time during the supply contract period and deficiencies, if any, noticed shall be required to be rectified and compliance reported. This office reserves the right to suo-moto terminate the supply contract by giving 30 days' notices at any point of time

2.25 *The Institute reserves the right to accept in part or in full or reject any or more Tender / offer without assigning any reasons or cancel the tendering process and reject all Tender at any time prior to award of contract, without accepting any liability, whatsoever*

2.26 The Executive Director, AIIMS Bhubaneswar (Odisha, India) has the full and exclusive right to accept or reject, any or all Bids, abandon/ cancel the Tender process, and issue another tender for the same or similar Goods at any time before the award of the contract without assigning any

reasons thereof. It would have no liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for such action(s).

Seal & Signature of Bidder

3. Technical Bid (Specification):

Name of the e-Tender: Supply of Consumables for New Born Screening Unit in the Department of Biochemistry at AIIMS, Bhubaneswar

3.1 Schedule of Requirements:

The institute requires **Consumables for New Born Screening Unit in the Department of Biochemistry at AIIMS, Bhubaneswar**. The Consumables are to be delivered within 30 (Thirty) days from placing of Purchase Order at the Central Store of AIIMS, Bhubaneswar at the quoted/ negotiated price without any additional cost to the Institute as per Specifications given below.

3.2 Specifications & Details:

Technical specifications

1. The supplied kit and reagents should be sufficient for required number of tests for five newborn screening (NBS) parameters viz. TSH, 17-OH Progesterone, Glucose-6 Phosphate Dehydrogenase (G6PD), Biotinidase & Total Galactose.
2. All test kits should be capable of being used in Elisa reader of any make.
3. All reagents, calibrators, controls, buffers and microplates etc. should be inclusive in kit, the provided coated plates should be breakable as per requirement.
4. Non-coated microplates may be provided in sufficient numbers keeping in mind the wastage factor.
5. Products and reagent should be in original packaging of the manufacturer and not refilled.
6. On opening stability of reagents should be at least 1 month.
7. The pack size should be smallest available (96 wells/plate)
8. The supplied test kits and reagents shall have European CE/FDA/ISO and IVD approval for diagnostic kits
9. All the items supplied should have 12 months shelf life at the time of supply.
10. All kits should be capable of performing tests with heel prick dried blood spot for newborn.
11. Test programming should be available inside the kit and should be submitted along with the technical bid. Original product literature of Manufacturer having all details of the test should be provided along with the technical bid which should include normal range, sensitivity limit, linearity, reproducibility, on board reagent stability, calibration frequency, measurement of uncertainty, expiry date and interferences in assay etc.

12. Traceability certificates for controls and calibrators should be submitted along with the technical bid.
13. Declaration that the technical support will be provided from the manufacturer within 6 hours of call log/Telephonic/e-mail complaint registered to resolve the queries for instrument application, QC interpretation, Calibration issues, Reagent and Result related issues.
14. Quantity of kits required per year will vary, the need will depend on the patient load and reagent consumption. The tentative future requirement based on the Annual test load for 2024 is as follows:

S.No.	Parameter	Test load
1	TSH for NBS	1500
2	17-OH Progesterone for NBS	1500
3	G6PD for NBS	1500
4	Biotinidase for NBS	1500
5	Total Galactose for NBS	1500

15. The test kits have to be stocked with the Dealers/ Suppliers based in Bhubaneswar, who can be asked to provide the same at short notices, not exceeding 6 hours.
16. Before finalization of the rate contract, the Dealer/Manufacturer must demonstrate the performance of the chemicals and kits on the available Elisa reader in AIIMS, Bhubaneswar Newborn Screening Laboratory.
17. Reagents of all required parameters to be available so that one manufacturer's product to be obtained from one bidder and L-1 shall be decided on sum total of all kits.
18. Reagent cost for AIIMS Bhubaneswar should be comparable with the existing INI rates or lower. In case of additional test parameters to be introduced later like PKU, MSUD, IRT for Cystic fibrosis etc. the rates should be as per rate supplied to other INIs by the existing L-1 bidder.
19. A satisfactory performance certificate from at least 3 users preferably from INI/ government institutes should be provided by the bidder.
20. The firm should provide training to the concerned laboratory staff as per the test requirements.

3.3 Technical Bid (Submission Format):

The Scanned copies of the following Mandatory documents to be uploaded on e-Tendering Portal in the following format:

S. No.	Details / Particulars	Uploaded (Yes/No)	Page No.
A	(To be Mentioned in the Letter head of the Firm). 1. Name & Address of Bidder with phone number, email-id. 2. Specify whether a Proprietorship/ Partnership firm/ Company 3. Name of Proprietor/ Partner/ Managing Director/ Director.		
B	Name, address & designation of the authorized person for signing the bid documents. (Authorization should be made in Letter head of the Organization by its competent person(s)/ Board of members)		
C	Whether you have fully trained technical staff for efficient after sales services? If yes, Name, Address, Phone No., e-mail ID of Service Centre at Bhubaneswar or nearby, if any		
D	PAN No. (enclose the self-attested copy of PAN Card)		
E	GST No. (enclose GST Registration Certificate of the firm)		
F	Income Tax Return for the last Three years. (Note: The condition of prior turnover and prior experience may be relaxed for Startups (as defined by Department of Industrial Policy and Promotion) subject to meeting of quality and technical specifications.)		
G	Annual Turn Over Certificate for last Three Financial Years (Duly signed by Chartered Accountant) along with Financial Statements of last three years. (Note: The condition of prior turnover and prior experience may be relaxed for Startups (as defined by Department of Industrial Policy and Promotion) subject to meeting of quality and technical specifications.)		
H	Details of Earnest Money Deposit (EMD) Rs. 30,000/- (Rupees Thirty Thousand Only) FDR/ BG No.: _____ Date: ____ - ____ -2024		
I	Firms registered with NSIC for Sale of Medical Equipment/ Instrument/Apparatus and are claiming exemption for submission of EMD (subject to the financial limits indicated in the NSIC certificate) must enclose copy of NSIC Certificate in full.		
J	Whether the firm is a Registered firm under MSME or SSI. MSME registered bidders are to mention UAM (Udyog Aadhar Memorandum) number issued by MSME. Whether declaration of UAM number by the bidder on CPPP has been made or not. (attach copy of such certificate(s) in full).		
K	Undertaking for acceptance of all Terms & Conditions in original (Annexure-I).		
L	Notarised affidavit as per Annexure –II on Indian Non Judicial Stamp Paper of Rs.10/-. (If you don't submit this, your tender will be out rightly rejected.)		

S. No.	Details / Particulars	Uploaded (Yes/No)	Page No
M	Manufacturers' Authorisation form as per Annexure – III (Undertaking by manufacturer of tendered consumables for providing after sales service during the contract period)		
N	Whether the items quoted is as per specification, if not, the statement of deviation (Parameter wise) from the tender technical specification must be enclosed as per Annexure-IV .		
O	Have you previously supplied these items to any government / reputed private organization? If yes, to list Major Customers to be given on a separate sheet as per Annexure – V . (PO copies of same/ similar item supplied must be enclosed.)		
P	All relevant documents under Public Procurement (Preference to Make in India), order 2017 of MoC&I (DIPP), Govt. of India including self-declaration on Class of Supplier and Local contents.		
Q	Unique GeM Seller Id. (Enclose self-attested copy of relevant document provided by GeM) N.B. <i>The bidder who is not registered with GeM at the time of submitting the tender needs to submit an undertaking on firm's letter head that GeM Seller Id. will be provided at the time of award of contract positively failing which their bid will be treated null & void and contract will be dealt suitably.</i>		
R	Copy of Certificate of Registration with Competent Authority in case of a bidder is from country sharing land border with India		
S	Literatures/ catalogue pertaining to technical details, makes/brands of the equipment with specification, whether indigenous or imported with name of manufacturer & address must be enclosed.		
T	Bank Details: 1. Beneficiary Name: 2. Bank Name: 3. Account No: 4. IFSC Code: 5. Branch Address :		
U	Manual Submission of Documents		
V	Financial Bid as per Annexure – VI & VII (Note: to be submitted on line only)		
W	Any other information, if necessary		

Name of the e-Tender: Supply of Consumables for New Born Screening Unit at AIIMS, Bhubaneswar.

e-Tender No.: STORE-22/1/2024-STPUR SEC/55

Bid Covering Letter

(Should be submitted on Letter head of the bidding firm which should contain complete address, phone no., e-mail id. etc.)

**To
The Executive Director,
AIIMS, Bhubaneswar
Sir/ Madam,**

Having examined the abovementioned Tender Document, I/we, the undersigned hereby submit/ upload our Techno-Commercial and Financial Bid for the supply of equipment/ Services in conformity with the said Tender Documents.

We declare that we are a Proprietorship/ Partnership firm/ Limited Liability Partnership/ Private Limited/ Public Limited Company/ Company Limited by shares. The registration copy to that effect is submitted.

We are submitting this bid on our behalf, and there are no agents/ dealers involved in this tender, and hence no agency agreement is involved. Our company law and taxation regulatory requirements and authorization for signatories and related documents are submitted herewith.

We hereby certify that We/ Our Principals/ OEM M/s are proven, established, and reputed manufacturers with factories at which are fitted with modern equipment and where the production methods, quality control, and testing of all materials and parts manufactured or used.

We further declare that we have fully trained technical staff for installation, commissioning of the Equipment and efficient after sales services. The Name, Address, Phone No., e-mail id of Service Centre at Bhubaneswar or nearby is as under:

Name: _____, Address: _____, Phone No.: _____

We comply with all the eligibility criteria stipulated in this Tender Document.

We offer to supply the subject Goods of requisite quality and within Delivery Schedules in conformity with the Tender Document.

We have submitted the Bid Security in shape of FDR/ BG No. _____ dated _____ and other documents as required under this bid.

Signature of the bidder with Seal

Annexure-I

Name of the e-Tender: Supply of Consumables for New Born Screening Unit at AIIMS, Bhubaneswar.

e-Tender No.: STORE-22/1/2024-STPUR SEC/55

UNDERTAKING

FOR COMPLIANCE OF ALL TERMS & CONDITIONS MENTIONED IN THIS TENDER
DOCUMENT

To

**The Executive Director,
AIIMS, Bhubaneswar**

Sir/ Madam,

1. The undersigned certify that I/we have gone through the entire tender documents including terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/ representation against the tender document after submission date and time of the tender. The rates quoted by me/ us are valid and binding on me/ us for acceptance till the validity of tender.
2. I/ We undersigned hereby bind myself/ ourselves to ALL INDIA INSTITUTE OF MEDICAL SCIENCES, BHUBANESWAR, ODISHA- 751 019 to supply the approved awarded Consumables/ Items in the approved prices to AIIMS, Bhubaneswar.
3. The Consumables/ Items shall be brand new, of the best quality and of the kind as per the requirement of the institution. The decision of the Director, AIIMS Bhubaneswar, India (herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me/us.
4. I/We undertake to arrange for a demonstration/sample submission of the Consumables/ Items, if required. Failure to arrange for a demonstration on the given date may lead to cancellation of our bid. Cost of such demonstration shall be borne by me/us.
5. I/We hereby undertake to supply the Consumables/ Items during the validity of tender as per directions given in supply order within stipulated period positively.
6. I/We undertake that the items supplied are as per Make/ Model /Catalogue/ technical literature description.
7. If I/We fail to supply the Consumables/ Items in stipulated period, necessary action can be taken by the Director, AIIMS Bhubaneswar who has full power to compound or forfeit the Bid Security/ Security deposit.
8. If it is deemed necessary to change any article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.
9. Performance security @ 5% of value of the contract as per required tentative annual quantity shall be deposited by me/us in the form of FDR/ Irrevocable Bank Guarantee in favour of All India Institute of Medical Sciences, Bhubaneswar on award of the contract from a Nationalised/ Commercial Bank and shall remain in the custody of the Director, AIIMS, Bhubaneswar till the

validity of the contract period plus two months (i.e. valid for 14 months from date of award of contract).

10. I/We declare that no legal/financial irregularities are pending against the proprietor Partner/Director of the tendering firm or manufacturer.

11. I/we do hereby confirm that the prices/rates quoted are fixed and are at par with the prices quoted by me/us to any other Government of India/Govt. Hospitals/Medical Institutions/PSUs. I/we also offer to supply the Consumables/ Items at the prices and rates not exceeding those mentioned in the Financial Bid.

12. I/We undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.

13. I/We undertake to supply the all Literature (Log Book/ Maintenance Record/ Troubleshooting/ Operation Manuals etc.) supplied with each Consumables/ Items by Principal Manufacturer in Original to AIIMS Bhubaneswar.

14. I/We have necessary infrastructure for the maintenance of the Consumables/ Items and will provide efficient after sales service as and when required during contract period.

15. As per the Circular No. F.6/18/2019-PPD issued by Ministry of Finance, Dept. of Expenditure dated 23 Jan 20 and DO No.214/CEO-GeM/2020 dated 10.11.2020 regarding procurement of goods/ services outside GeM, bidders are required to submit documents in support of their registration with GeM i.e., Unique GeM Seller ID with their bid. We have submitted GeM Seller ID with the bid/ we hereby to submit an undertake that GeM Seller ID will be provided at the time of award of contract positively failing which the contract may be treated as null & void and will be dealt suitably (tick appropriate line).

I/we undertake that **“the Consumables/ Items in tender will be boarded on GeM as and when the item or service gets listed on GeM” as a registered supplier in GeM.**

16. I we enclose Manufacturer's Certificate that the quoted consumables are as per technical specification of this tender document.

17. I pledge and solemnly affirm that the information submitted in tender documents is true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period, the Director, All India Institute of Medical Sciences, Bhubaneswar (India) will have full authority to take appropriate action as he/she may deem fit.

Signature of Bidder
with Seal of Firm
(Name of Bidder)

Place

Date

Annexure-II

Name of the e-Tender: Supply of Consumables for New Born Screening Unit at AIIMS, Bhubaneswar.

e-Tender No.: STORE-22/1/2024-STPUR SEC/55

CRIMINAL LIABILITY UNDERTAKING

(To be executed on Rs. 10/- Non-Judicial Stamp Paper duly attested by Public Notary)

I.....S/o.....

Resident of

do solemnly pledge and affirm that,

1. I am the Proprietor/Partner/Director /authorized signatory of M/s.
2. No police case and/or case by CBI/FEMA/Income Tax/ Sales Tax authorities are pending against the Proprietor / Partner /Director of the firm/ company (Agency) and also against the firm/ company.
(Indicate any convictions if any against the above persons or Firm/ Company.)
3. The Proprietor / Partner /Director of the firm/ company (Agency) and also the firm/ company has never been blacklisted/ debarred/ banned by any Government authority/ organization within last three years.
4. The firm/company has not been declared insolvent, bankrupt, not in receivership, or being wound up, not have its affairs administered by a court or a judicial officer.
5. To our best of knowledge and belief, none of the Proprietor/Partner/Director of the firm/ company is the near relations of executives of Procuring Entity involved in this Tender Process.
6. We certify that we have no conflict of interest in accordance with ITB clause 1.4.6 and the prices quoted against the tender are competitive and without adopting any unfair/ unethical means including cartelization.
7. I/We have not quoted the price higher than previously supplied to any Government Institute / Organization / reputed Private Organization or DGS&D rate in recent past.

Signature

(Name)

Seal of the Participating Bidder Company

Affirmation/ Verification
By Notary Public

Manufacturer's Authorization Form

(The Bidder shall require the manufacturer to fill in this form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer.)

Date: **Insert date (as day, month and year)** of Bid Submission

Tender No.: **(Insert number from Invitation for Bids)**

To

The Executive Director
AIIMS, Bhubaneswar
Sijua, Odisha, India

WHEREAS

We **(Insert Complete name of Manufacturer)**, who are official manufacturer in **(Insert type of goods manufactured)**, having factories at **(insert full address of Manufacturer's Factories)**, do hereby authorize **(Insert Complete Name of Bidder)** to submit a bid the purpose of which is to provide the following equipment, manufactured by us **(insert name and or brief description of the consumables)**, and to subsequently negotiate and sign the contract.

We accept the Warranty / Guarantee condition mentioned in the tender documents of AIIMS Bhubaneswar.

We also hereby confirm that we would be responsible for the satisfactory execution of contract placed on the authorized agent for the period of 01 year for supplied consumables to AIIMS Bhubaneswar.

Signed: **(insert signature of authorized representative of the manufacturer)**

Name: **(insert complete name of authorized representative of the manufacturer)**

Duly authorized to sign this authorization of behalf of: **(insert complete name of manufacturer)**

Date on day of
(insert date of signing)

Annexure-IV

Name of the e-Tender: Supply of Consumables for New Born Screening Unit at AIIMS, Bhubaneswar.

e-Tender No.: STORE-22/1/2024-STPUR SEC/55

Deviation Statement Form

1. The following are the particulars of deviations from the requirements of the tender Specifications:

Specification	Deviations	Remarks (including Justification)

Place:

Date:

Signature and Seal of the
Manufacturer/ Bidder

Note: Where there is no deviation, the statement should be returned duly signed with an endorsement indicating “No Deviations”

Annexure- V

Name of the e-Tender: Supply of Consumables for New Born Screening Unit at AIIMS, Bhubaneswar.

e-Tender No.: STORE-22/1/2024-STPUR SEC/55

Performance Statement Form

Name of the Firm: _____

S. No.	Order placed by (Full address of Purchaser)	Order No. & Date	No. of Tests per pack	Have the items been installed & commissioned satisfactorily (Yes/ No)

Signature and seal of the manufacturer/ Bidder

Place:

Date:

Note: Documents to be attached in support of the above (i.e. recent PO copies for supply of similar equipment to other AIIMS/ INI/ PSU).

Financial Bid (PART-I)

Name of the e-Tender: Supply of Consumables for New Born Screening Unit at AIIMS, Bhubaneswar.

e-Tender No.: STORE-22/1/2024-STPUR SEC/55

S. No.	Test Description	Tentative Annual Requirement	No. of Packs Required for 1500 tests	Pack Size of OEM	Cost per test	Cost for Nos. of Packs req. for 1500 tests (Excl. GST)	GST %	GST Amount	Total Amount (Incl. GST)
1.	TSH for NBS	1500 Tests							
2.	17-OH Progesterone for NBS	1500 Tests							
3.	G6PD for NBS	1500 Tests							
4.	Biotinidase for NBS	1500 Tests							
5.	Total Galactose for NBS	1500 Tests							
TOTAL AMOUNT (Inclusive of GST)									

Note: If a/any bidder(s) quotes "0" or "Nil" prices against any serial/tendered item, bid of that bidder shall be considered as 'Non-Responsive' and will be rejected.

1. I/We have gone through the Terms & Conditions as stipulated in the tender enquiry document and confirm to accept and abide by the same.
2. The above quoted rates are inclusive of packing & forwarding charges, insurance, freight and other incidental charges payable up to AIIMS Bhubaneswar site. No other charges would be payable by the Institute.
3. That I/We shall supply the consumables of requisite quality. The Cost for 1500 tests quoted above is true and documentary evidence thereof is submitted in the Bid document.
4. That the consumables will be delivered within 30 days from date of Supply Order/ Purchase Order and as per conditions of GTC.
5. That I/We undertake that the information given in this tender are true and correct in all respect.

Signature of the bidder with seal.
Name(s) of the Bidder

Name of the Firm:

Date:

Place:

Form of Performance Guarantee / Bank Guarantee Bond

In consideration of the Director of All India Institute of Medical Sciences Bhubaneswar (hereinafter called "AIIMS Bhubaneswar") having offered to accept the terms and conditions of the proposed agreement between AIIMS Bhubaneswar and (hereinafter called "the said Vendor(s)") for the supply of (hereinafter called "the said agreement") having agreed to production of an irrevocable Bank Guarantee for Rs. (Rupees only) as a bid security/performance guarantee from the vendor(s) for compliance of his obligations in accordance with the terms and conditions in the said agreement with reference to tender No.....

1. We, (hereinafter referred to as "the Bank") hereby undertake to pay to the AIIMS Bhubaneswar an amount not exceeding Rs. (Rupees..... Only) on demand by the AIIMS Bhubaneswar.

2. We,(indicate the name of the Bank) do hereby undertake to pay the amounts due and payable under this guarantee without any demure, merely on a demand from the AIIMS Bhubaneswar stating that the amount claimed as required to meet the recoveries due or likely to be due from the said vendor(s). Any such demand made on the bank shall be conclusive as regards the amount due and payable by the bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs. (Rupeesonly)

3. We, the said bank further undertake to pay the AIIMS Bhubaneswar any money so demanded notwithstanding any dispute or disputes raised by the vendor(s) in any suit or proceeding pending before any court or Tribunal relating thereto, our liability under this present being absolute and unequivocal. The payment so made by us under this bond shall be a valid discharge of our liability for payment there under and the vendor(s) shall have no claim against us for making such payment.

4. We, (indicate the name of the Bank) further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said agreement and that it shall continue to be enforceable till all the dues of the AIIMS Bhubaneswar under or by virtue of the said agreement have been fully paid and its claims satisfied or discharged or till Director AIIMS Bhubaneswar on behalf of the Government certified that the terms and conditions of the said agreement have been fully and properly carried out by the said Vendor(s) and accordingly discharges this guarantee.

5. We, (indicate the name of the Bank) further agree with the AIIMS Bhubaneswar that the Institute shall have the fullest liberty without our consent and without affecting in any manner our obligation hereunder to vary any of the terms and conditions of the said agreement or to extend time of performance by the said Vendor(s) from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said vendor(s) and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation, or extension being granted to the said Vendor(s) or for any forbearance, act of omission on the part of the AIIMS Bhubaneswar or any indulgence by the AIIMS Bhubaneswar to the said Vendor(s) or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

6. This guarantee will not be discharged due to the change in the constitution of the Bank or the Vendor(s).

7. We, (indicate the name of the Bank) lastly undertake not to revoke this guarantee except with the previous consent of the AIIMS Bhubaneswar in writing.

8. This guarantee shall be valid up tounless extended on demand by the AIIMS Bhubaneswar. Notwithstanding anything mentioned above, our liability against this guarantee is restricted to Rs. (Rupees) and unless a claim in writing is lodged with us within six months of the date of expiry or the extended date of expiry of this guarantee all our liabilities under this guarantee shall stand discharged.

Dated theday offor.....(indicate the name of the Bank)

(Name, designation and code No. of the Bank Officer(s) signing the guarantee)

(Address & other details of the Controlling Officer of the branch of the bank issuing the BG)

Contract Form

(To be made on Rs 100.00 Non Judicial Stamp/e-Stamp Paper)

Format of Contract Agreement for

SUPPLY OF CONSUMABLES FOR NEW BORN SCREENING UNIT IN THE DEPARTMENT OF BIOCHEMISTRY AT AIIMS, BHUBANESWAR

This agreement is made at Bhubaneswar on the _____ day _____ month of Two Thousand Twenty-Five between **All India Institute of Medical Sciences (AIIMS) Bhubaneswar, Sijua, Dumuduma, Bhubaneswar-751019 (Odisha)** (hereinafter called '**Client**' which expression shall, unless repugnant to the context or meaning thereof be deemed to mean and include its successors, legal representatives and assigns) of the **First Party**.

BETWEEN

M/s. _____, having its registered office at _____ (hereinafter called the '**Vendor/ Agency/ OEM/ Authorized Dealers**' which expression unless repugnant to the context shall mean and include its successors-in-interest assigns etc.) of the **Second Party**.

WHEREAS the '**Client**' is desirous to engage the '**Vendor**' for supplying (**Consumables for New Born Screening Unit**) on e-Tender basis at AIIMS Bhubaneswar for which the '**Vendor**' has accepted the terms and conditions as per the Tender document for execution and completion of supply as well as guarantee of trouble-free use of such consumables and rectification of defects therein.

Terms & Conditions of the Contract Agreement:

1. Period of Contract Agreement: The contract shall be valid for a period of 01 (One) year from the date of award of contract. The contract may be extendable, subject to maximum period of 01 (One) year, on the same prices & terms and conditions or with some addition/ deletion/ modification as mutually agreed upon by the supplier and All India Institute of Medical Sciences (AIIMS), Bhubaneswar.

2. The following documents shall be deemed to form and be read and construed as part of this agreement:

- (a) Notice Inviting E-Tender, Instruction to Bidders (ITB).
- (b) General Conditions of Contract (GCC).
- (c) Special Condition of Contract.
- (d) Technical Specification
- (e) Technical and Financial Bid
- (f) Clarifications of Pre Bid queries and amendment/ corrigendum published before bid opening.
- (g) Amendment/corrigendum on technical specifications.
- (h) All the correspondence till award of contract i.e. Notification/Letter of Award.
- (i) Supply/Purchase Order placed to the vendor
- (j) Payment Terms: as per Terms & Conditions of the Tender Document
- (k) Uptime Guarantee & Downtime Penalty Clause: as per Terms & Conditions of the Tender Document

3. Expiry: The Consumables should have life span of at least 01 year or 75% before the date of expiry whichever is more from the date of supply. And following text shall be

printed or stamped in indelible ink on label/ pack/ cartons. **“Not for Sale”, For Use by AIIMS, Bhubaneswar Only.”**

4. Penalty & Recovery of Sums Due:

(i) If the Vendor fails to deliver the **(Consumables for New Born Screening Unit)** or replace the defected/spurious/expired/ soon to expire items within the original/ re-fixed delivery period(s) specified in the Purchase Order, AIIMS, Bhubaneswar will be entitled to deduct/ recover the Liquidated Damages for the delay @ 0.5% per week or part of the week of delayed period as pre-estimated damages subject to maximum of 10% of the Purchase Order Value without any controversy/ dispute of any sort whatsoever. In case, Service Level Agreement (SLA) is applicable, the same shall be applicable for the contract. Such penalty (L.D.) shall be deducted from the Vendor's pending bills or Performance Security.

(ii) On failure by the Vendor to supply the desired **(Consumables for New Born Screening Unit)**, if the items are procured from other sources, any extra cost incurred/ paid on account of such other sources procurement by AIIMS, Bhubaneswar will be recovered from any of his subsequent/pending bills or Performance Security Deposit. In case of change in Local Authorized dealer by Vendor, any pending purchase order should be completed within stipulated delivery period. LD recoverable on such non-compliance shall be recovered from pending bills or Performance Security.

(iii) In case the sum of the above is insufficient to cover the full amount recoverable, the Vendor shall pay to the client, on demand of the remaining balance due.

5. Upon selection of the Vendor, if at any stage, the documents furnished by him/her is found to be false or the quality of the items are found to be poor quality/different specifications, or rates are higher than the quoted rate it would be deemed to be a breach of terms of contract and the contract shall be cancelled and performance security shall be forfeited.

6. AIIMS Bhubaneswar shall not be responsible for any financial loss or other damage or injury to any item supplied or person deployed by the vendor in the course of their performing the duties in connection with purchase order/supply order.

7. The rate quoted by the selected Vendor/Agency/Authorized Dealer or which have been approved after due negotiation by the AIIMS, Bhubaneswar shall remain valid throughout the period of contract and the request to increase the rates for any or all items, during the currency of contract, shall not be entertained at any stage.

8. Fall Clause:

(a) Prices charged for supplies under Rate Contract by the vendor should in no event exceed the lowest prices at which he quotes/ bids to sell or sells the stores of identical description to any other Govt. hospitals/ renowned private hospitals during the period of the contract.

(b) If at any time during the Contract period, the Manufacturer/ Vendor/ Distributor/ Dealer reduces sale price or sells or offers to sell such stores as are covered under the contract to any person/ Organisation including the purchaser or any Department of Central Government or any Department of AIIMS, Bhubaneswar Hospital/ PSUs at a price lower than the price chargeable under the contract. The benefit of such price reduction would be passed on to AIIMS, Bhubaneswar by the Vendor, If any such price reduction in case for any of above approved item come to the notice of AIIMS Bhubaneswar, the Vendor is liable to pass on correspondingly reduction of price to AIIMS, Bhubaneswar and deposit such reduction price difference to AIIMS Bhubaneswar, in case of supplied items from the date of coming in to force of such reduction or AIIMS Bhubaneswar will deduct such difference amount from the pending bills/ Performance Security Deposit to recover the

loss to the Government.

9. The Competent Authority of AIIMS Bhubaneswar reserves the right to relax/ withdraw any of the terms and conditions mentioned in the Contract, in doing so if it is in the interest of the AIIMS Bhubaneswar. If at any time during the period of this contract, the client feels that performance of this contract is not beneficial to it, the Director, AIIMS, Bhubaneswar reserves the right to terminate this contract without assigning any reasons.

10. Force Majeure: If at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil commotion, sabotage, fire, floods, exception, epidemics, quarantine restriction, strikes, lockout or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by the second party to the client within 21 days from the date of occurrence thereof, neither party shall by reason of such event be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.

Further, if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 60 days, AIIMS, Bhubaneswar shall be at liberty to terminate the contract.

11. Any complementary scheme offered by the Manufacturer shall be provided to the AIIMS Bhubaneswar with no additional cost.

12. Price List & Implementation of GST: The **(Consumables for New Born Screening Unit)** to be supplied by the Vendor/ Agency/ Authorized Dealer under Rate Contract basis is attached herewith as (Annexure-I)

13. Performance Security: The Vendor/Agency/Authorized Dealer have to furnish Performance Security of Rs. (Rupees) **(Performance Security Amount as per Award of Contract)** in shape of FDR/ TDR/ Irrevocable Bank Guarantee in the name of All India Institute of Medical Sciences, Bhubaneswar. The Performance Security should be kept valid for 14 months i.e. One year + Two months after completion of obligations under the contract.

11. Insolvency etc.: In the event of the Vendor/Agency/Authorized Dealer being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified AIIMS, Bhubaneswar shall have the power to terminate the contract without any prior notice.

12. Right to call upon information regarding status of contract: The AIIMS, BBSR will have the right to call upon information regarding status of contract at any point of time.

13. Legal Jurisdiction: The agreement shall be deemed to have been concluded in Bhubaneswar, Odisha and all obligations here under shall be deemed to be located at Bhubaneswar, Odisha and Court within Bhubaneswar, Odisha will have Jurisdiction to the exclusion of other courts.

14. Obligation of the Vendor: The Vendor shall ensure full compliance with tax laws of India with regard to this Contract and shall be solely responsible for the same. The vendor shall keep AIIMS, Bhubaneswar fully indemnified against liability of tax, interest, penalty if any imposed by any statutory authority of this contract and paid on behalf of the vendor.

15. In addition to above, all other terms and conditions express and implied and essential for execution of this agreement as per Tender enquiry document will form part of this agreement.

THIS AGREEMENT will take effect from _____ Day _____ Month of _____ Two Thousand Twenty-Five and shall be valid for One Year.

IN WITNESS WHERE OF both the parties here to have caused their respective common seals to be hereunto affixed / (or have hereunto set their respective hands and seals) the day and year mentioned above in Bhubaneswar in the presence of the witness:

For and on behalf of the 'Vendor /Agency /Authorized Dealer' Signature of the Authorized Official Name of the Official Seal of the 'Vendor/ Agency/ Authorized Dealer' Signed, sealed and delivered by the said official of Vendor in presence of	For and on behalf of the 'Executive Director, AIMS, Bhubaneswar' Signature of the Authorized Officer Name of the Officer Seal of the Authorized Officer Signed, sealed and delivered by the said officer in presence of
Witness: _____ Name: _____ Address: _____ _____ _____	Witness: _____ Name: _____ Address: _____ _____ _____

INSTRUCTION TO BIDDERS FOR ONLINE REGISTRATION AND SUBMISSION OF BIDS

General: Bidder to follow all necessary instructions/guidelines available in Home page of Central Public Procurement Portal to register and to participate in the Tender.

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120-6277 787

EMail Support:

For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical: **support-eproc(at)nic(dot)in**

Policy Related: **cphp-doe(at)nic(dot)in**

*****End of Tender Document*****